CRESTON CITY WATER WORKS
EMERGENCY BOARD MEETING
Friday, November 16, 2012
1:30 P.M.

An emergency board meeting of the Creston City Water Works was called to order at 1:30 PM on Friday Nov 16, 2012 by the Chairman Dennis Bailey. Members present were Dennis Bailey, Bill Stuart, Cathy Dryden, Kenneth Sharp and Lee McNichols.

The agenda was approved upon motion by Bill Stuart with second by Lee McNichols.

Lee McNichols motioned the following. "I move to go into executive session under Iowa Code 21.5 Section (g) to discuss personnel matters." The motion was approved by a 5-0 vote upon second by Bill Stuart.

The Board of Directors went into executive session at 1:30 PM and came out of the executive session at 1:38 PM.

Lee McNichols made the following motion: "I move that Steve Green be placed on paid administrative leave pending review of outside legal counsel. The reason for administrative leave is alledged irregularities at the Creston City Water Works." The motion was seconded by Bill Stuart. Lee McNichols requested a roll call vote. The following members voted aye, Dennis Bailey, Bill Stuart, Ken Sharp, Cathy Dryden and Lee McNichols. Chairman Bailey reported the motion had been approved on a 5-0 vote.

Ken Sharp motioned that based on the City Attorney's recommendation the Board's legal representative in the personnel matter be Mr. Patrick D Smith of Des Moines. The motion was approved by a 5-0 vote upon second by Bill Stuart.

Chairman Bailey named Lee McNichols as the official spokesperson for the Creston City Water Board in this ongoing investigation of alledged irregularities.

Ken Sharp motioned that a letter be written to all banks with a banking relationship with the Creston City Water Works to remove Steve Green as an authorized signor on all bank accounts effective immediately. The motion was approved by a 5-0 vote upon second by Cathy Dryden.

Cathy Dryden motioned for Angie West to notify Capital One that Steve Green is to removed as authorized signor on the Capital One credit card. The motion was approved upon by a 5-0 vote upon second by Bill Stuart.

At this time Steve Green was called to the meeting with Chairman Bailey reporting to Steve Green that he been placed on administrative leave pending the outcome of the ongoing investigation into alledged irregularities at the Creston City Water Works.

Steve Yarkowsky, Plant Manager; Rick Reed. Distribution Manager; and Angie West, Office Manager, were called into the meeting to report the board actions regarding the General Manager taken this date.

Chairman Dennis Bailey appointed the following board members the following tasks. Cathy Dryden was to deliver the letters removing Steve Green's name from all accounts to the local banks. Rick Reed was to contact Justin Byers to replace the outside door locks at the water works office. Lee McNichols was appointed to take possession of the water works keys, pick-up keys, credit cards, cell phone and removal of personal items from Steve Green's office.

There being no further business the meeting was adjourned at 3:35 PM upon motion by Ken Sharp and second by Bill Stuart.