

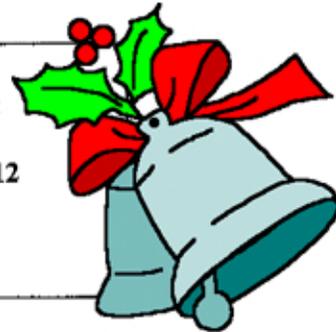
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Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terri Koets, Nancy Loudon
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CITY ATTORNEY: Skip Kenyon & Todd Nielsen

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
Tuesday, December 18, 2012
6:00 p.m.
12/14/2012 1:42 PM



1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 1. **Minutes:** December 4, 2012 – Regular Meeting
 2. **Claims and Fund Transfers:**
 - i. Total Claims - \$259,018.82
 - ii. Fund Transfers - \$5,000.00
 3. **Liquor Licenses/Permits:** Refund of \$150 to Kum & Go for Stores #500 & #501 previously located at 903 N. Sumner and 301 W. Taylor
6. **Public Forum –** *the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
 1. Recognize Dennis Bailey for 35 Outstanding Years of Service on the City of Creston Water Works Board of Trustees
 2. Motion to change the date and time of the first Council Meeting of 2013 to Wednesday, January 2nd, at 5:15 p.m.
 3. Resolution to approve the hiring of Ryan Maitlen as Police Officer
 4. Resolution to approve appointment of Val Allen to the City of Creston Water Works Board of Trustees
 5. Public Hearing on the proposed sale of City-owned real estate located at 505 N. Elm to Kate Guitier
 6. Resolution to approve the sale of City-owned real estate located at 505 N. Elm to Kate Guitier for \$68,000

7. Resolution to set a Public Hearing for January 2, 2013 at 5:15 p.m. to confirm prior conveyance of City-owned property located at 801 W. Jefferson to Habitat for Humanity and terms thereof for \$1.00 and execution of a corrective quit claim deed
8. Motion to Establish Second Reading on Ordinance No. 13-143 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2011 NATIONAL ELECTRIC CODE
9. Motion to Establish Second Reading on Ordinance No. 13-144 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO LICENSING OF ELECTRICAL CONTRACTORS
10. Motion to Establish Second Reading on Ordinance No. 13-145 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2012 INTERNATIONAL MECHANICAL CODE AND THE 2012 UNIFORM PLUMBING CODE
11. Motion to Establish Second Reading on Ordinance No. 13-146 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO LICENSING OF PLUMBING AND MECHANICAL CONTRACTORS
12. Motion to Establish Second Reading on Ordinance No. 13-147 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2012 INTERNATIONAL BUILDING CODE AND THE 2012 INTERNATIONAL RESIDENTIAL CODE
13. Resolution to special assess unpaid mowing nuisances
14. Resolution to approve payment of \$59.37 to Habitat for Humanity for the NSP House Project at 801 W. Jefferson
15. Resolution to approve Engineering Services Agreement with Clapsaddle-Garber Associates, Inc. for the Airport Lighting Improvements Project
16. Resolution to approve Airport Layout Plan (ALP)
17. Resolution to approve the Airport CIP and Pre-Application Package for FY 2014
18. Resolution to approve Engineer's Statement of Completion on Airport Entrance Road Improvement Project and Payment Estimate #3 (final) of \$56,706.51 to Feldhacker Contracting
19. Request from Park & Recreation Board regarding City-owned property located at 1707 W. Adams – John Kawa

8. Other

9. Work Session – Cottonwood Subdivision

10. Adjournment

REGULAR MEETING OF THE CRESTON CITY COUNCIL DECEMBER 4, 2012

The Creston City Council met in regular session at 6:00 o'clock p.m. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Boy Scout Troop #129 began the meeting by leading with the Pledge of Allegiance.

Roll call being taken with the following Council members present: Loudon, Koets, Wilson, Shelton, Winborn and White. Wagner was absent.

Wilson moved seconded by Shelton to approve the agenda. All voted aye. Wagner was absent. Motion declared carried.

Wilson moved seconded by Shelton to approve the consent agenda, which included approval of minutes of November 20, 2012, regular meeting; claims of \$207,382.80 and fund transfers of \$18,795.00. All voted aye. Wagner was absent. Motion declared carried.

During Public Forum, John Kawa, Creston Park & Recreation Board Chairperson, let Council know that the Board is attempting to try for another grant for monies to clean up the north side of Adams Street for the final filter for McKinley and Hurley Creek and is asking Council to consider putting monies in the City funds for Capital Improvements in the next fiscal year budget to help with these costs.

Kawa also stated he would like to see the City leave the house located at 1707 W. Adams Street there for the Assistant Park & Recreation Director. He feels it is too nice of a house to demolish and it's a perfect spot to have a house directly across the street from the McKinley Park.

Roger Main, of Terian, Inc., explained to Council his intentions regarding his request to place three rows of barbed wire at the top of a six foot chain link fence. Council was concerned that it may be a safety hazard, depending on if six feet was too low, as well as whether the barbs would be leaning toward the outside. Main's plan is to have them straight in line with the fence. He stated he has seen at least 19 other chain link fences with barbed wire at the top and leaning to the outside in Creston's city limits and didn't feel his fence would be of danger any more than the others.

White moved seconded by Winborn to approve the request from Terian, Inc., to place a six foot tall chain link fence with three strands of barbed wire at the top at 201 W. Union Street. All voted aye. Wagner was absent. Motion declared carried.

A resolution was offered by White seconded by Loudon to set a Public Hearing for December 18, 2012, at 6:00 p.m. for the sale of real estate located at 505 N. Elm to Kate Guiter for \$68,000 and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wilson, Shelton, Winborn, White and Loudon voted aye. Wagner was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to approve Addendum #3 to Offer for Real Estate at 505 N. Elm in conjunction with the NSP to extend the closing date to on or before January 31, 2013 and authorize the Mayor and Clerk to execute the proper

documentation. Winborn, White, Loudon, Koets, Wilson and Shelton voted aye. Wagner was absent. Resolution declared passed.

Wilson moved seconded by White to approve the Annual Urban Renewal Report. All voted aye. Wagner was absent. Motion declared carried.

A resolution was offered by Wilson seconded by Shelton to approve payment of \$1,182.22 to Habitat for Humanity for the NSP House Project at 801 W. Jefferson and authorize the Mayor and Clerk to execute the proper documentation. White, Loudon, Koets, Wilson, Shelton and Winborn voted aye. Wagner was absent. Resolution declared passed.

Police Chief Ver Meer announced to Council that he has made a conditional offer to Ryan Maitlen to become the City's newest police officer, based on successful completion of his psychological test and passing a physical. His official start date will be December 10, 2012.

Winborn moved seconded by Wilson to authorize the Mayor to sign a Certificate of Title for Creston Municipal Airport as required by FAA. All voted aye. Wagner was absent. Motion declared carried.

Mycale Downey, C.A.R.E. Director, previously requested an appeal hearing regarding a dog that had been accused of biting a 12 year-old girl. The dog was adopted out to a family and then bit a 12 year-old girl. The family returned the dog to the City Pound and Mayor Woods deemed the dog as a dangerous dog and ordered it to be removed from city limits. Ms. Downey showed Council a video of herself where she is attempting to provoke the dog to prove he was not a dangerous dog.

Doug Bierle, City Animal Control Officer, was asked how the dog was since he's been quarantined at the City Pound. He said it was a nice dog and he'd had no problems with him.

City Attorney Skip Kenyon explained that the appeal process is really set up for the owners, and the City currently owns the dog. He also explained that it was reported that a dog bit a child. Knowing this, if the City did allow the dog to be adopted out and it bit someone else, the City is liable.

Ms. Downey has spoken with the original owner of the dog, Maria Medina, and she would like to have the dog back, but does not have the funds to pay the boarding costs to get the dog released from the City Pound.

Wilson moved seconded by Koets to return the dog to its original owner, have C.A.R.E. assist in funding the neutering of the dog and that he is no longer listed as a dangerous dog. Koets, Wilson and Shelton voted aye. Winborn, White and Loudon voted nay. Wagner was absent. Because there was a tie vote, motion did not pass. The Mayor's order stands that the dog has to be adopted outside of City limits.

Winborn moved seconded by White to Establish the First Reading of Ordinance No. 13-143 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO

ADOPTION OF THE 2011 NATIONAL ELECTRIC CODE. Loudon, Koets, Wilson, Shelton, Winborn, and White voted aye. Wagner was absent. First Reading declared Established.

Shelton moved seconded by White to Establish the First Reading of Ordinance No. 13-144 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO LICENSING OF ELECTRICAL CONTRACTORS. Loudon, Koets, Wilson, Shelton, Winborn and White voted aye. Wagner was absent. First Reading declared Established.

Loudon moved seconded by White to Establish the First Reading of Ordinance No. 13-145 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2012 INTERNATIONAL MECHANICAL CODE AND THE 2012 UNIFORM PLUMBING CODE. Koets, Wilson, Shelton, Winborn, White and Loudon voted aye. Wagner was absent. First Reading declared Established.

Shelton moved seconded by Loudon to Establish the First Reading of Ordinance No. 13-146 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO LICENSING OF PLUMBING AND MECHANICAL CONTRACTORS. Koets, Wilson, Shelton, Winborn, White and Loudon voted aye. Wagner was absent. First Reading declared Established.

White moved seconded by Shelton to Establish the First Reading of Ordinance No. 13-147 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY AMENDING PROVISIONS PERTAINING TO ADOPTION OF THE 2012 INTERNATIONAL BUILDING CODE AND THE 2012 INTERNATIONAL RESIDENTIAL CODE. Winborn, White, Loudon, Koets, Wilson and Shelton voted aye. Wagner was absent. First Reading declared Established.

Under Other, Councilperson Loudon, Council Liaison for the Library, explained that the Library was offered an anonymous \$25,000 donation if the Library could match that amount, which they did, putting their funding at approximately \$345,000. Hy-Vee has also offered the following – for every \$150,000 in Hy-Vee receipts they receive – excluding alcohol, tobacco, and lottery ticket sales – they will donate \$1,000 to the Library. This will be an ongoing promotion. Lincoln stove-pipe hats will be placed for collection of the receipts at the Art Gallery, YMCA, SWCC Library, Upper Crust, Quilts and Other Notions, and they are checking on placing them at some of the financial institutions as well.

Councilperson Shelton has received calls regarding the parking on Myrtle and Peterson Streets and says it needs to be parking on one side. Mayor Woods asked her to have the citizens get a petition together and signatures, then have it brought before Council for approval.

White moved seconded by Winborn to adjourn the meeting. All voted aye. Wagner was absent. Motion declared carried. Council adjourned at 6:41 p.m.

Mayor

Attest:

City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE PROTECTION	GENERAL FUND	CARPENTER UNIFORM CO &	EQUIPMENT FOR MAITLEN	30.08
			EQUIPMENT FOR MAITLEN	1,382.34
		CRESTON AUTOMOTIVE	RPR ON TRANSMISSION #18	194.17
		CRESTON PUBLISHING CO	3-DAY FT/PT DISPATCHER	97.75
		WINDSTREAM	TELEPHONE	53.97
		NAPA	4-TURN ROTORS	48.00
		PETTY CASH - MAINTENANCE	#3018-BRACKET #19	10.00
		PETTY CASH - POLICE	#792872-POSTAGE	7.25
			#792873-POSTAGE	9.80
		PETZNIK'S	250-TIME CARDS	72.00
		RHINE GROUP FIREARMS	GLOCK PISTOL & SIGHTS	516.22
		SUPREME CLEANERS	UNIFORM CLEANINGS-NOV'12	25.50
		VER MEER, PAUL	CELLPHONE REIMBURSEMENT	60.00
			TOTAL:	2,507.08
		DETENTION & CORRECTNS	GENERAL FUND	UNION CO AUDITOR
TOTAL:	7,908.66			
FIRE PROTECTION	GENERAL FUND	AKIN BUILDING CENTER	EXHAUST FAN LIGHT COMBO	39.99
			CRESTON CITY WATER WORKS	WATER-FIRE
		ED M FELD EQUIP CO INC	11-PAILS CLASS A FCAM	395.00
			11-PAILS CLASS A FCAM	375.00
		WINDSTREAM	TELEPHONE	236.20
		GRAPHIC DISPLAYS	STRIPING/LETTERING	500.00
		JACKSON, TODD	CELLPHONE REIMBURSEMENT	60.00
		MCI MEGA PREFERRED	LONG DISTANCE	6.76
		MIDWEST BREATHING AIR SYSTEMS	SERVICE SCBA COMPRESSOR	551.16
			HYDRO TEST 2 CASCADE CYL	162.60
		PETTY CASH - FIRE	#1696-LIGHT BULB	0.67
			#1697-SQUEEGE	22.98
			#1698-SMALL ENG FUEL	3.91
			#1699-SEW HANDLES	8.56
			#1700-LIGHT	7.79
			#1701-LIGHT	9.98
			#1702-STAMPS	9.00
#1703-SHELF BRACKET	13.95			
#1704-PAINT	10.38			
TOTAL:	2,426.89			
BUILDING & HSNQ SAFETY	GENERAL FUND	BRUCE, MIKE	CELLPHONE REIMBURSEMENT	60.00
			INT'L CODE COUNCIL	BLDG INSPECTOR CERT EXAM
		WINDSTREAM	TELEPHONE	56.29
		INTERNATIONAL ASSOC OF ELECTRICAL	MEMBERSHIP-K KRUSE	102.00
			ELECTRICAL STUDY GUIDE	42.00
		IOWA ASSOC OF BLDG OFFICIALS	MEMBERSHIP DUES	70.00
		NAPA	2-OIL SEALS	5.58
TOTAL:	560.87			
ANIMAL CONTROL	GENERAL FUND	BIBBLE, DOUG	CELLPHONE REIMBURSEMENT	60.00
			WEISSHAAR, THOMAS	SUCCESSFUL ADOPTION
		TOTAL:	80.00	
STREET LIGHTING	GENERAL FUND	ECHO GROUP INC	12-KIC GROUND CUTLEYS	262.92
			NAPA	NUTS & WASHERS
			XMAS LIGHTING	23.14
		TOTAL:	287.74	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TRAFFIC SAFETY	GENERAL FUND	NAPA	LAMP	21.63
			TOTAL:	21.63
AIRPORT	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER-NOV'12	61.96
		FELDHACKER CONTRACTING	ENTRANCE RD IMPROVEMENTS	56,706.51
		WINDSTREAM	TELEPHONE	161.22
		SOUTHWEST IOWA RURAL ELECTRIC	ELECTRIC-AIRPORT	39.00
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17
			FUEL PROFIT-NOV'12	1,026.17
			TOTAL:	59,349.03
SOLID WASTE CLCT/DSPSL GENERAL FUND		ROBERTS, JAMES	REIMBURSE FOR HEATER	21.12
		WASTE MANAGEMENT	GARBAGE COLLECT-NOV'12	37,539.94
		PRAIRIE SOLID WASTE AGENCY	TRASH @ 201 N MAPLE	10.00
			TOTAL:	37,571.06
LIBRARY SERVICES	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-LIBRARY	20.41
			WATER-1001 W JEFFERSON	23.01
		WASTE MANAGEMENT	DUMPSTER-NOV'12	40.89
		WINDSTREAM	TELEPHONE	107.56
		ALLIANT ENERGY-INT PWR&LGT	1001 W JEFFERSON-ELECTRIC	193.06
		IOWA WORKFORCE DEVELOPMENT	CONVEYANCE PERMIT FEE	50.00
		MCI MEGA PREFERRED	LONG DISTANCE	12.43
		SCHROEDER PLUMBING & ELECTRICAL	RPR FLUSH VALVE-LINCOLN	57.00
			TOTAL:	504.36
PARKS	GENERAL FUND	HUFF, MARK	CELLPHONE REIMBURSEMENT	60.00
		ADVANCED AG LLC	4-GATES FOR WEST LAKE RD	411.00
		WASTE MANAGEMENT	DUMPSTER-NOV'12	77.04
		WINDSTREAM	TELEPHONE	52.10
		NAPA	STROBE LIGHTS	305.86
			HOOD LIFT SUPPORT	29.58
			FLOW LIGHTS	113.81
			CHAINSAW/CHAIN SHARPENER	396.86
			CYLINDER GAS-SHO2 TOOLS	89.54
			ROLL SEAT	137.98
		PETTY CASH - RECREATION	#1759-HANGER BOLT	19.00
		POKORNEY BP & AUTOMOTIVE SERVICE	USED TIRE FOR TRAILER	37.00
			TOTAL:	1,729.77
RECREATION	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER-NOV'12	52.08
		WINDSTREAM	TELEPHONE	56.29
			TOTAL:	108.37
CEMETERY	GENERAL FUND	HODGE, BRUCE	CELLPHONE REIMBURSEMENT	60.00
		BARKER IMPLEMENT & MOTOR CO INC	PARTS FOR JD 955	261.18
		WASTE MANAGEMENT	DUMPSTER-NOV'12	61.96
		FARM & HOME SUPPLY INC	NEW FAUCET FOR SINK	55.72
		WINDSTREAM	TELEPHONE	53.97
		MCI MEGA PREFERRED	LONG DISTANCE	2.82
		AGRILAND FS INC	179 G DSL @ 3.541	633.84
			396 G UNL @ 3.041	1,204.24
			TOTAL:	2,333.73
SWIMMING POOL	GENERAL FUND	WINDSTREAM	TELEPHONE	31.75
			TOTAL:	31.75

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
FINANCIAL ADMINISTRATN	GENERAL FUND	TAYLOR, MICHAEL	MILEAGE REIMBURSEMENT	71.59
		BANKERS LEASING CO	COPIER LEASE-MAINTENANCE	251.96
		C&J CONSERVATION LLC	HOUSE DEMO @ 310 S WALNUT	11,500.00
		CRESTON CHAMBER OF COMMERCE	2ND ANNUAL FUNDING-FY'13	3,125.00
			2013 MEMBERSHIP	226.00
		CRESTON CITY WATER WORKS	WATER-505 N ELM	9.07
		CRESTON PUBLISHING CO	LEGAL ADS/NOTICES-NOV'12	402.01
		DAVIS, SCOTT	FOUNDATION WORK @ 505 ELM	6,800.00
			BASEMENT WINDOWS@ 505 ELM	800.00
		FARM & HOME SUPPLY INC	16 BAGS BENONITE	191.20
		WINDSTREAM	TELEPHONE	320.40
		HABITAT FOR HUMANITY	SUPPLIES @ 801 W JEFFERSON	59.37
		HEARTLAND TECHNOLOGY SOLUTIONS	MONTHLY FIREWALL MGMT	129.00
		LYNCH DALLAS, P.C.	PROF SVCS-CIVIL SERVICE	2,574.00
		MCI MEGA PREFERRED	LONG DISTANCE-CITY HALL	24.93
			LONG DISTANCE-FAKE	1.66
		PETTY CASH - FINANCE	#1377-RECORDING FEES	24.00
			#1378-RECORDING FEES	21.00
			#1379-RECORDING FEES	12.00
			#1380-WIRELESS MOUSE	8.56
			#1381-RECORDING FEES	35.00
			#1382-RECORDING FEES	24.00
		PETZNIK'S	3000 #10 WINDOW ENVELOPES	175.75
		SOUTHERN PRAIRIE YMCA	SEMI-ANNUAL PMT SCHOLARSHI	5,000.00
		STATE OF IOWA - AUDITOR	FILING FEE-FY'12 AUDIT	625.00
			TOTAL:	32,411.50
		SERVICES	GENERAL FUND	DICKINSON, MACKAMAN, TYLER & HAGEN, P.
PROF SVCS-CIVIL SERVICE	3,249.33			
TOTAL:	4,305.33			
CITY HALL	GENERAL FUND	AKIN BUILDING CENTER	ROTARY HAMMERDRILL RENT	15.00
		INNOVATIVE INDUSTRIES INC	JANITORIAL SVC-NOV'12	475.00
		NAPA	MISC SUPPLIES FOR VEHICLE	20.72
		OFFICE MACHINES	JUMBO ROLL TOILET PAPER	91.78
		PEINELT, ROBERT	JANITORIAL SERVICES	80.00
			TOTAL:	682.50
COMMUNITY CENTER MAINT	COMMUNITY CENTER	ACADEMY ROOFING	DRAIN PIPE @ YMCA	354.00
		BLOODGOOD CONSTRUCTION SERVICES	RACQUETBALL CEILING @ YMCA	1,200.00
		EXCEL MECHANICAL CO., INC.	HAIL GUARDS @ YMCA	1,149.80
			ELECTRICAL WORK @ YMCA	6,845.89
			FLUE PIPE @ YMCA	1,757.00
			CLEAN WEST BOILER @ YMCA	602.00
		FLR SANDERS, INC.	RPLC WOOD FLOOR SYSTEM	7,100.00
		SOUTHERN PRAIRIE YMCA	SEMI-ANNUAL PMT ARTS/WELLN	9,500.00
		MR ED'S FLAGPOLE CO.	FLAG POLE @ YMCA	3,380.00
			TOTAL:	31,888.69
ROAD MAINTENANCE	ROAD USE TAX	HAYS, JOHN	CELLPHONE REIMBURSEMENT	60.00
		ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	32.33
		NORSOLV SYSTEMS ENVIRONMENTAL SERVICES	SERVICE CLEANING UNIT	110.95
		BAKER, MIKE	CELLPHONE REIMBURSEMENT	60.00
		ARNOLD MOTOR SUPPLY, LLP	3-BRACKETS; 4-HANDLES	82.42
			1-CASE SOLVENT	15.54
	OIL SEAL RETURN	13.50-		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			BRACKET RETURN	8.50-
			2-BRACKETS	17.16
			1-CASE SHOP TOWELS	63.98
		FASTENAL	NUTS/BOLTS	52.94
		WINDSTREAM	TELEPHONE	173.88
		GREATER REG MEDICAL CNTR	DRUG SCREEN	28.00
		GRIMES ASPHALT & PAVING CORP	16 TON COLD PATCH	2,080.00
		JOHNSTON, JACK	CELLPHONE REIMBURSEMENT	60.00
		MCI MEGA PREFERRED	LONG DISTANCE	8.00
		NAPA	MIDLAND CORE CREDIT	33.00-
			AIR/OIL FILTERS	113.86
			BOX FUSE-DRILL BITS	96.56
			ANTIFREEZE-FILTER	30.15
			TAPE-WHEEL-SWITCH	24.30
			AIR FILTER	49.94
			ROTOR, MATS, LIGHT, HDL	247.08
			NUTS, BOLTS FOR SIGNS	49.00
		PETTY CASH - MAINTENANCE	#3015-DUST MASK	12.09
			#3016-GLOVES	13.99
			#3017-GLOVES	13.99
			#3019-GLOVES	29.97
			#3020-GLOVES	10.95
			#3021-FUEL FOR CHAINSAW	7.36
		SERVICE TECHS INC	2-SAW BLADES	22.50
		AGRILAND FS INC	450 G #1 USL @ 3.681	1,656.45
			450 G #2 DSL @ 3.441	1,548.45
			1070 G UNL @ 3.081	3,296.67
		ZIEGLER INC	LIGHT FOR LOADER	149.81
			TOTAL:	10,163.32
SNOW AND ICE CONTROL	ROAD USE TAX	HALLETT MATERIALS	33.08 T ICE CONTROL SAND	344.04
			15.50 T ICE CONTROL SAND	161.19
			31.99 T ICE CONTROL SAND	332.70
		NAPA	SANDERS	86.04
			TOTAL:	923.97
ADMIN-STREETS(ENGINR)	ROAD USE TAX	KRUSE, KEVIN	CELLPHONE REIMBURSEMENT	60.00
		WINDSTREAM	TELEPHONE	56.29
			TOTAL:	116.29
POLICE FORFEITURE	POLICE FORFEITURE	TRUE VALUE HARDWARE & RENTAL	DOG FOOD FOR K9	28.99
			TOTAL:	28.99
MC KINLEY PARK RENOVAT	RESTRICTED GIFTS-M	AKIN BUILDING CENTER	MATERIAL-EAGLE PROJECT	75.44
			TOTAL:	75.44
SANITARY SEWER/WASTWTR	SEWER OPERATING FU	BRISTOW, JIM	CELLPHONE REIMBURSEMENT	60.00
		AKIN BUILDING CENTER	3-2X6X8 GREEN TREAT	19.77
			PLYWOOD, SCREWS, NAILS	65.57
			NAILS	1.50
		CRESTON CITY WATER WORKS	1/2 ONE CALLS-NOV'12	54.45
		WASTE MANAGEMENT	DUMPSTER-NOV'12	75.14
		ELLIOTT EQUIPMENT CO	CAMERA REPAIR	961.90
		ENVIRONMENTAL RESOURCE ASSOCIATES	QTRLY AUDIT	270.77
		FASTENAL	CIRCULAR SAW	139.99
			BLADES-BRACKETS-BITS	54.31

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			RETURN DRILL BIT	6.14-
			3-BACK LIFTING BELTS	114.67
		WINDSTREAM	TELEPHONE	415.87
		GREATER REG MEDICAL CNTR	DRUG SCREEN	28.00
		HYGIENIC LABORATORY-AR	2-NH3'S	36.00
			2-NH3'S	36.00
			2-BOD'S	36.00
			2-NH3'S	36.00
			2-BOD'S	72.00
			3-BOD, TSS, NH3'S, ECOLI	252.00
			1-BOD	36.00
		ECHO GROUP INC	CONDUIT-FITTINGS	31.89
		KOOPMAN ROOFING	ROOF REPAIR	8,094.03
		MCI MEGA PREFERRED	LONG DISTANCE	8.05
		NAPA	RETURN TR/BALL	9.98-
			STROBE BAR-STROBE	441.82
			HYD FILTER	20.11
			OUTLET ON TRK	6.79
			AIR FITTINGS-AIR HOSE	39.90
		OFFICE DEPOT	2-HARD DRIVES; 2-CD-R	191.80
		PETTY CASH - SANITATION	#497871-IDNR	30.00
		QUALITY GLASS COMPANY	DOOR SWEEP	18.00
			DOOR SWEEP	18.00
		TRUE VALUE HARDWARE & RENTAL	SERVICE CUB CADETT	84.96
		UPS	POSTAGE	21.24
			POSTAGE	23.77
			TOTAL:	11,780.18
L CONTROL	ANIMAL SHELTER *AG	CRESTON PUBLISHING CO	CARE ADS-NOV'12	156.97
		CRESTON VET CLINIC PC	NEUTER CAT-C DRAMAN	35.00
			NEUTER CAT-G HARTMAN	35.00
		DOWNEY, MYCALE	ARL REIMBURSEMENT	78.00
		GREENFIELD VET CLINIC PC	NEUTER DOG-T WEISSHAAR	115.00
		SOUTHERN HILLS VET SVC INC	TEST VACCINATE 2 FND CATS	111.00
			EMERGENCY MED-SPEED DOG	99.00
			TOTAL:	629.97

----- FUND TOTALS -----

001	GENERAL FUND	152,820.27
006	COMMUNITY CENTER	31,888.69
110	ROAD USE TAX	11,203.58
120	POLICE FORFEITURE	28.99
166	RESTRICTED GIFTS-MCKNLY P	75.44
610	SEWER OPERATING FUND	11,780.18
953	ANIMAL SHELTER *AGENCY FU	629.97
GRAND TOTAL:		208,427.12

CITY OF CRESTON
MANUAL CHECKS/DEBITS – PERIOD ENDING 12/18/12

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	15,618.92
TOTAL ADMINISTRATIVE SVC	FLEX	670.87
NO DEPT ENTERED	TOTAL	\$ 16,289.79
FINANCIAL ADMINISTRATION		
NEOPOST	POSTAGE DRAWDOWN	500.00
SICOG	HOUSING DRAWDOWN	16,488.00
FINANCIAL ADMINISTRATION	TOTAL	\$ 16,988.00
SELF FUNDING INSURANCE		
TRISTAR BENEFIT (2)	INV CHECK RUN	17,313.91
SELF FUNDING INSURANCE	TOTAL	\$ 17,313.91
MANUAL CHECK/DEBITS TOTAL	\$ 50,591.70	

FUND TRANSFERS FOR PERIOD ENDING:

12/19/12
POSTING DATE

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

AMOUNT	FROM	TO	-G/L ACCT-	DR	CR
\$ 5,000.00	126 TIF-JAMES SBDV (25%-LMI)	001 GENERAL FUND	126 6910	5,000.00	
			126 1110		5,000
	FOR: SEMI-ANNUAL PMT FOR SCHOLARSHIPS VENDOR: SOUTHERN PRAIRIE YMCA		001 1110	5,000.00	
			001 4830		5,000
\$ 5,000.00	TOTAL - TRANSFERS		HASH TOTALS: \$ 10,000.00		\$ 10,000.

REIMBURSEMENT OF TRAINING EXPENSES AGREEMENT

This agreement is entered into by the City of Creston, Iowa, hereinafter referred to as "City" and (Ryan Joseph Maitlen) hereinafter referred to as "Employee".

THE INTENT OF THIS AGREEMENT IS TO PROVIDE TRAINING OF (Ryan Joseph Maitlen) AS A POLICE OFFICER, AND TO SPECIFY THE CONSIDERATION THAT (Ryan Joseph Maitlen) PROVIDE THE CITY IN RETURN FOR TRAINING. THIS DOCUMENT SHALL NOT BE CONSTRUED IN ANY WAY AS AN EMPLOYMENT AGREEMENT, WHICH WOULD PROFFER A PROPERTY RIGHT OR INTEREST ON (Ryan Joseph Maitlen).

1. The City and the Employee agree that the Employee will attend the Iowa Law Enforcement Academy or other ILEA designated training facility authorized to provide certification training at the expense of the City to receive certification as a Law Enforcement Officer in accordance with the Academy's training requirements. The training at the Academy is scheduled to begin (January 7, 2013). The City shall pay the expense of training and shall pay the employee's regular wages during this training. The Employee agrees that he or she will be responsible for reimbursing the City in accordance with the rules for reimbursement as stated hereafter in this agreement. The expenses which the Employee agrees to reimburse include, City's cost of the Employee's paid time (gross wages, pension (MFPRSI), federal withholding tax, state withholding tax, Medicare, health insurance & worker's compensation insurance) while attending the Academy, as well as the City's expenditure for the Employee's mileage, food, lodging, clothing/shoes, ammunition, books/manuals and tuition while attending the academy. All of these reimbursable costs are referred to generally as "total training expenses". The Employee will not be responsible for reimbursing the City for any time spent by the Employee performing services such as dispatching, filing, patrol work, or other work assigned by the City. An estimate of the costs of the "total training expenses" as set out above is listed on Exhibit "A", which is attached hereto and by this reference incorporated into this Agreement. "Total training expenses" will be based on the actual cost incurred by the City as these costs become known.
2. The Employee may, at the City's option, be required to work for the Creston Police Department while attending the training program, and may be required to patrol, dispatch, operate computer system, perform clerical tasks, or do other duties as assigned by the Chief of Police or the Chief's designees. The hours expended by the Employee in attendance at the training course and service to the police department shall be subject to the same limitations and compensatory time policies as apply to all police officers of the City.
3. The Employee shall have a probationary period consistent with the Union Contract, City Personnel Policies and/or the Code of Iowa.

4. The Employee shall serve as a full-time police officer of the City, after graduation from the Iowa Law Enforcement Academy or any other training facility designated by the ILEA and meeting all criteria needed to receive proper certification.
5. In the event the Employee does not successfully complete the training program, the Employee shall be released from employment with the City, and the Employee shall reimburse the City for its "total training expenses" incurred to that date in accordance with the terms set forth in this agreement.
6. In the event the Employee voluntarily resigns from the Creston Police Department without having served as a certified police officer for at least three years, the Employee shall reimburse the City for total training expenses incurred per the following schedule:
 - a. The amount of reimbursement shall be determined as follows:
 1. If the Employee resigns less than six months **following completion of approved training**, one hundred percent of the total training expenses.
 2. If the Employee resigns six months or more, but less than one year **following completion of approved training**, seventy-five percent of the total training expenses.
 3. If the Employee resigns one year or more, but less than two years **following completion of approved training**, fifty percent of the total training expenses.
 4. If the Employee resigns two years or more, but less than three years **after completion of approved training**, twenty-five percent of the total training expenses.
7. If the Employee is dismissed during the probationary period, or properly terminated without having served as a certified police officer for at least three years, the employee shall reimburse the City for total training expenses incurred. If the Employee is dismissed solely at the discretion of the City, the Employee shall not be required to pay the City for any unpaid training costs owed.
8. At the end of three years as a certified police officer with the City, the amount owed for training expenses by Employee shall be zero dollars.
9. Payment of any training costs owed to the City by the Employee shall be made in either a lump sum payment or consecutive monthly payments. The lump sum payment, or the first monthly payment, is due thirty days from the last day of employment. Monthly payments shall be made in accordance with the following schedule:

Minimum Monthly Payment	Annual Interest Rate
\$200	8%

Although the minimum monthly payment is set at \$200, the entire balance must be paid in no more than 48 months. If the employee elects to make a lump sum payment within thirty days of the last day of employment, the City will discount

the balance due by 10%. Additionally, at any time during the repayment period the employee elects to pay off the balance, the City will discount this amount by 10%.

10. If the Employee is killed or permanently and totally disabled as defined in Chapter 411 of the Iowa Code, while in the employ of the City any training expenses shall be considered reimbursed in full.
11. This agreement may be amended or canceled only upon written agreement of both the City and the Employee.
12. The Employee shall notify the City of the Employee's place of residence while in the employ of the City and/or until such time as the debt for total training expenses is satisfied in full.
13. If reimbursement is not made in accordance with this agreement, the employee understands that the City, at its option, may seek the Employee's decertification as an Iowa law enforcement officer. Additionally, the City reserves the option of seeking reimbursement through civil action.
14. **THE EMPLOYEE DOES FURTHER HEREBY EXPRESSLY ACKNOWLEDGE AND UNDERSTAND THAT THE REIMBURSEMENT OBLIGATION SET FORTH HEREUNDER IS MANDATORY. IN OTHER WORDS, WHILE THE CITY HAS THE DISCRETION TO DETERMINE WHETHER TO SEEK DECERTIFICATION OF THE EMPLOYEE AS A LAW ENFORCEMENT OFFICER, NO SUCH AFFIRMATIVE ELECTION OF ENFORCEMENT IS REQUIRED FOR REIMBURSEMENT HEREUNDER. FAILURE ON THE PART OF THE EMPLOYEE TO SATISFY THE EMPLOYEE'S EMPLOYMENT OBLIGATION DURING THE REIMBURSEMENT PERIOD HEREUNDER SHALL AUTOMATICALLY TRIGGER MANDATORY REIMBURSEMENT OF TOTAL TRAINING EXPENSES UNDER THIS AGREEMENT.**
15. This agreement is to be governed by the laws of the State of Iowa. The parties hereto agree that any action, suit, or proceeding based upon any matter, claim or controversy arising under this Agreement shall be brought solely in the state courts located in Union County, Iowa. The parties hereto irrevocably waive objection to the venue of the above-mentioned courts, including any claim that such action, suit or proceeding has been brought in an inconvenient forum. Both parties hereby expressly acknowledge and agree that nothing contained in this Agreement shall be construed to require the parties to submit to mandatory arbitration or mediation in the event of a breach or dispute hereunder.
16. If any section, subsection, term or provision of this agreement or the application

thereof to the EMPLOYEE, the CITY or a particular circumstance shall, at any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to the EMPLOYEE, the CITY or particular circumstances other than that for which it was held valid or invalid or enforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Agreement shall be valid and enforceable to the fullest extent of the law.

17. The persons signing this Agreement warrant and represent that they have the authority to sign as, or on behalf of, the party for whom they are signing.
18. Both the EMPLOYEE and the CITY hereby expressly acknowledge and agree that this Agreement is intended to set forth the entire agreement between the parties regarding reimbursement of Total Training Expenses by the EMPLOYEE, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or consideration have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party hereto unless in writing and signed by both the EMPLOYEE and the CITY. The waiver by either party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision or of any other provision or condition in the Agreement.

I have read this agreement and fully understand that I may be obligated to repay the total training expenses that are incurred on my behalf while receiving training at the Iowa Law Enforcement Academy or ILEA designated training facility. I further acknowledge that my signature is voluntary and this agreement was signed before beginning employment with the City of Creston.

Executed this _____ day of _____, 2012

City of Creston, Iowa

Employee's Name

By: _____
Mayor Warren Woods

Attest: _____
Paul Ver Meer, Chief of Police

Attest: _____
Lisa Williamson, City Clerk

EXHIBIT A
ESTIMATE OF "TOTAL TRAINING EXPENSES"

The following is an "estimate only" of expenses which will be incurred by the City of Creston to provide Iowa Law Enforcement Academy Basic Training Certification or ILEA designated training facility to provide certification training.

PAID TIME

Gross Wages	approximately \$10,595.20
MFPRSI Pension	approximately \$2,767.48
Federal Withholding Tax	approximately \$2,648.80
State Withholding Tax	approximately \$839.13
Medicare	approximately \$153.63
Worker's Compensation Insurance	approximately \$331.62
Health Insurance – Single Plus Plan	approximately \$710.57 per month

MILEAGE

From Union County LEC: 150 miles x 14 weeks x \$0.565 per mile = \$1,186.50
Otherwise it depends on arrangement between the city and the employee.

FOOD

14 Weeks = approximately \$1,173.48

CLOTHING

Gym clothes, running shoes and blue utility clothing = approximately \$239.22

AMMUNITION

250 rounds of duty ammunition for qualifications = approximately \$125

TUITION

Approximately \$5,000

BOOKS / MANUALS / DVD

Approximately \$135

TOTAL ESTIMATED TRAINING COSTS

Approximately \$26,670.90 (dependent upon participation/choice in health care plan)

RESOLUTION NO. ?? – 13

RESOLUTION TO SPECIAL ASSESS NUISANCE ABATEMENT CHARGES DUE TO NON-PAYMENT BY PROPERTY OWNERS:

WHEREAS, the Creston City Council was presented with an estimate and a list of mowing nuisance abatements for the Summer of 2012, and;

WHEREAS, the City's Mowing Ordinance is advertised in the local newspaper and posted each season, and;

WHEREAS, if the length of vegetation is 12 inches or taller by the 1st and the 15th of each month, May through October, the City may mow said properties and charge the property owners, and;

WHEREAS, the City Administrator ordered the nuisances abated, and;

WHEREAS, the City Clerk billed the property owners and the City was never paid.

BE AND IT IS HEREBY RESOLVED that the Creston City Council approves that the charges shall be collected in the same manner as general property taxes for the properties legally described as –

405 N Ash – Lots 370-371, Ex. E 60 ft., McDonalds N, Section B; Parcel #24010-400-145-25 \$212.50

BE AND IT IS FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute the proper documentation necessary.

BE AND IT IS FURTHER RESOLVED that any Resolution in conflict herewith is hereby repealed.

BE AND IT IS FURTHER RESOLVED that this Resolution be effective immediately upon its passage and approval by the Creston City Council.

AKIN BUILDING CENTERS

604 Sheldon
Creston, Iowa 50801

(641)-782-3310 Phone
(641)-782-3234 Fax

To: Attn: Mike Taylor **From:** Deanna

Fax: 641-782-6377 **Pages:** 6 with cover sheet

Phone: **Date:** 12/3/12

Re: Bills for Habitat for next City Council Mtg **CC:**

Urgent For Review Please Comment Please Reply Please Recycle

Mike-

Attached is a our final bill for the next city council meeting. My understanding is we still have \$82.59 left to draw from. I have sent copies to Jeremy as well.

Let me know if you have any questions.

Thanks!

Deanna Petersen
Akin Building Center
604 Sheldon Ave
Creston, IA 50801
641-782-3310
641-782-3234

#59.37
final

Engineering Services Agreement



This AGREEMENT made as of the ____ day of _____, 2012, by and between the CITY OF CRESTON, IOWA, hereinafter called the OWNER or SPONSOR, and CLAPSADDLE-GARBER ASSOCIATES, INC., a corporation legally formed under the provisions of Chapter 496A of the 1966 Code of Iowa, hereinafter called the ENGINEER.

WHEREAS, the OWNER intends to rehabilitate the runway lighting at the Creston Municipal Airport in accordance with FAA standards, hereinafter referred to as Lighting Improvements.

WHEREAS, the OWNER anticipates a grant for said improvements from the Federal Aviation Administration, and the OWNER desires the ENGINEER to proceed with the planning and engineering services necessary to accomplish the improvements. The work shall hereinafter be called the PROJECT.

1. THE ENGINEER AGREES TO perform the following engineering services for the Project.

- a. **GENERAL:** The Engineer has reviewed the site of the project and the engineering services involved, and the Engineer shall serve as the Owner's professional representative in the services required for the Project, and shall give consultation and advice to the Owner during the performance of his services.

The Engineer shall secure and maintain such insurance as will protect him from claims under the workmen's compensation acts and from claims for bodily injury, death, or property damage which may arise from the performance of his services under this Agreement. The Engineer hereby agrees to defend and hold the Owner harmless and indemnify Owner from any and all such claims.

The Engineer certifies, by acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. The Engineer further agrees by submitting this proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the Engineer or any lower tier participant is unable to certify to this statement, it shall

attach an explanation to this solicitation/proposal.

- b. BASIC SERVICES: Under the Basic Services, the Engineer shall accomplish those tasks described in Attachment A as:

Task 1.0 Preliminary Design
Task 2.0 Final Design
Task 3.0 Bid Letting
Task 4.0 Distribution of Plans and Specifications

- c. OTHER SERVICES: Under the Other Services, the Engineer shall accomplish those tasks described in Attachment A as:

Task 5.0 DBE Plan and Reports
Task 6.0 Grant Administration
Task 7.0 Contract Administration
Task 8.0 Construction Staking

- d. PROJECT INSPECTION SERVICES: Under Project Inspection Services, the Engineer shall accomplish those tasks described in Attachment A as:

Task 9.0 Construction Observation
Task 10.0 Construction Testing (Not Included)

- e. ADDITIONAL SPECIAL SERVICES: When requested in writing by the Owner, the Engineer shall perform such extraordinary services not normally considered a part of the design or construction phase engineering.

- (1) Revision of Approved Plans: When requested, the Engineer shall revise plans and/or specifications, contract documents, etc. when such changes or revisions are not occasioned by fault of the Engineer and such original documents, plans, specifications, etc. have been prepared in accordance with the Owner's approval, acceptance or instructions.
- (2) Readvertising for Bidders: The service required when the Owner readvertises for construction bidders not occasioned by fault of the Engineer shall be extra services.
- (3) Extra Construction Engineering: Such services occasioned through no fault of the Engineer such as caused by Contractor's default for any reason, damage to the construction caused by an Act of God, and construction supervision over an extended period beyond the completion date shall be considered extra services.

- (4) Inspection After Final Acceptance: Such services requested after the Owner has accepted the Engineer's Statement of Completion shall be considered extra services.
- (5) Special Consultants: The services of other professional fields such as lawyers, accountants, archaeologists, ornithologists, rate experts, and such similar types of professional skills are not normal to providing engineering services and are considered extra services.
- (6) Litigation: Engineering services for court testimony, should the Owner require the Engineer to appear as an expert witness, plus preparation time, are extra services.

f. TIME SCHEDULE FOR EXECUTION OF ENGINEERING SERVICES: The following schedule is anticipated:

Engineering Contract Executed December 15, 2012
 95% Plans and Specifications March 30, 2013
 Open Bids..... May 15, 2013

This schedule is subject to FAA and Owner turnaround time for reviews and responses. The Engineer acknowledges the importance to the Owner of the project schedule and agrees to put forth reasonable efforts in performing the service with due diligence under this Agreement. The Owner understands, however, that the Engineer's performance must be governed by sound professional practices and will be affected by outside influences beyond the Engineer's control.

2. THE OWNER AGREES to provide the Engineer with complete information concerning the requirements of the Project and to perform the following services:

- a. ACCESS TO THE WORK: The Owner shall guarantee access to and make all provisions for the Engineer to enter upon public lands as required for the Engineer to perform such work as surveys and inspections in the development of the Project. The Engineer will contact private property owners for permission of entry to private lands.
- b. CONSIDERATION OF THE ENGINEER'S WORK: The Owner shall give thorough consideration to all reports, sketches, estimates, drawings, specifications, proposals, and other documents presented by the Engineer, and shall inform the Engineer of all decisions within a reasonable time so as not to delay the work of the Engineer.
- c. LEGAL REQUIREMENTS: The Owner shall hold promptly all required special meetings, serve all required public and private notices, receive and act upon all

protests and fulfill all requirements necessary in the development of the Project, and pay all costs incidental thereto.

3. THE OWNER'S PAYMENTS TO THE ENGINEER:

a. GENERAL

- (1) Abandoned or Suspended Work: If any work performed by the Engineer is abandoned or suspended in whole or in part, the Engineer shall be paid for costs incurred prior to receipt of written notice from the Owner of such abandonment or suspension, together with any terminal expenses resulting therefrom, and including a reasonable profit.
- (2) Payments to the Engineer shall be due and payable from monthly statements. Payments not received within thirty (30) days of the invoice date will be subject to an interest charge of eighteen (18%) percent per annum beginning from the date of the invoice.

b. PAYMENTS FOR BASIC SERVICES: The Owner shall pay the Engineer for the basic services described in 1.b., a fixed fee in accordance with the following.

Task 1.0 Preliminary Design.....	\$20,600
Task 2.0 Final Design	\$2,300
Task 3.0 Bid Letting	\$2,700

In addition, the Owner shall reimburse the Engineer for Distribution of Plans and Specifications described in Attachment A as Task 4.0, an amount equal to direct labor, overhead, profit and expenses estimated at \$600 as provided under the laws of the State of Iowa.

c. PAYMENTS FOR OTHER SERVICES: The Owner shall pay the Engineer for other services described in 1.c., a fixed fee in accordance with the following:

Task 5.0 DBE Plan and Reports	\$1,400
Task 6.0 Grant Administration	\$3,900
Task 7.0 Contract Administration.....	\$11,900
Task 8.0 Construction Staking.....	\$1,200

d. PAYMENTS FOR PROJECT INSPECTION SERVICES: The Owner shall pay the Engineer a fee for Construction Observation services described in 1.d. as Task 9.0, an amount equal to direct labor, overhead and expenses plus a fixed payment of \$749, not to exceed a total fee of \$3,750.

Task 10.0 Construction Testing

Not Included

- e. PAYMENTS FOR ADDITIONAL SPECIAL SERVICES: For additional services defined in 1.e., the Owner shall pay the Engineer a negotiated amount based on the scope of additional services, and said payments will be due and payable from monthly billings should they be required for the project.

4. THE OWNER AND ENGINEER FURTHER AGREE to the following conditions:

a. TERMINATION OF CONTRACT:

- (1) The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice, services shall be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
- (2) If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price shall be made, but no amount shall be allowed for anticipated profit or unperformed services.
- (3) If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
- (4) If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price shall be made as provided in paragraph 2 of this clause.
- (5) The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

- b. VETERAN'S PREFERENCE: In the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Veterans of the Vietnam era and disabled veterans as defined in Section 515(c)(1) and (2) of the Airport and Airway Improvement Act of 1982. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

- c. MEDIATION: In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and the Engineer agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

- d. OWNERSHIP OF DOCUMENTS: All documents including plans and specifications prepared by the Engineer pursuant to this Agreement are instruments of service in the Project. They are not intended or represented to be suitable for reuse by the Owner or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by the Engineer for the specific purpose intended will be at the Owner's sole risk and without liability or legal exposure to the Engineer; and the Owner shall indemnify and hold harmless the Engineer from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle the Engineer to further compensation at rates to be agreed upon by the Owner and Engineer.
- e. PROBABLE CONSTRUCTION COST: Statements of probable construction costs prepared by the Engineer represent his best judgment as a design professional familiar with the construction industry. It is recognized, however, that the Engineer has no control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the Engineer does not guarantee that any actual cost will not vary from any statement of probable construction costs prepared by the Engineer.
- f. ACCESS TO RECORDS AND REPORTS: The Engineer shall maintain an acceptable cost accounting system. The Engineer agrees to provide the sponsor, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, paper, and records of the Engineer which are directly pertinent to the specific contract for the purposes of making an audit, examination, excerpts, and transcriptions. The Engineer shall maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all other pending matters are closed. Reproducible copies of the planning and design drawings and specifications will be made available to the Owner by the Engineer as additional special services described in 1.e. when requested by the Owner.
- g. RIGHTS TO INVENTIONS: All rights to inventions and materials generated under this Contract are subject to regulations issued by the FAA and the Owner of the Federal grant under which this contract is executed.
- h. BREACH OF CONTRACT TERMS: Any violation or breach of the terms of this contract on the part of the contractor or subcontractor may result in the suspension or termination of this contract or such other action which may be necessary to enforce the rights of the parties of this Agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available there under shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

i. TRADE RESTRICTION CLAUSE: The Engineer or subcontractor, by submission of an offer and/or execution of a contract certifies that it:

- (1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- (2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list.
- (3) has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Engineer or subcontractor who is unable to certify to the above. If the Engineer knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Owner cancellation of the contract at no cost to the Government.

Further, the Engineer agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The Engineer may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The Engineer shall provide immediate written notice to the Owner if the Engineer learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Engineer agrees to require subcontractor to provide written notice to the Engineer if at any time they learn that their certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Engineer or any subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to

exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

j. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION: The Engineer certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by acceptance of this contract that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this Agreement.

k. LOBBYING AND INFLUENCING FEDERAL EMPLOYEES: No Federal appropriated funds shall be paid, by or on behalf of the contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant and the amendment or modification of any Federal grant.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal grant, the contractor shall complete and submit Standard Form-LLL, "Disclosure of Lobby Activities," in accordance with its instructions.

l. CIVIL RIGHTS ACT OF 1964, TITLE VI—CONTRACTOR CONTRACTUAL REQUIREMENTS: During the performance of this contract, the Engineer agrees as follows:

- (1) Compliance with Regulations: The Engineer shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) Nondiscrimination: The Engineer, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including

procurement of materials and leases of equipment. The Engineer shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

- (3) Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Engineer of the Engineer's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) Information and Reports: The Engineer shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of the Engineer is in the exclusive possession of another who fails or refuses to furnish this information, the Engineer shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) Sanctions for Noncompliance: In the event of the Engineer's non-compliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the Engineer under the contract until the Engineer complies, and/or
 - (b) Cancellation, termination, or suspension of the contract in whole or in part.
- (6) Incorporation of Provisions: The Engineer shall include the provisions of Paragraphs 1 through 5 in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Engineer becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the Engineer may request the United States to enter into such litigation to protect the interests of the United States.

m. AIRPORT AND AIRWAY IMPROVEMENT ACT OF 1982, SECTION 520
GENERAL CIVIL RIGHTS PROVISIONS

The Engineer assures that it will comply with pertinent statutes, Executive orders and such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance. In the case of contractors, this provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

n. DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES:

- (1) Contract Assurance: The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.
- (2) Prompt Payment: The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than ten (10) calendar days from the receipt of each payment the prime contractor receives from the Owner. The prime contractor agrees further to return retainage payments to each subcontractor within ten (10) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Owner. This clause applies to both DBE and non-DBE subcontractors.

o. SECTION 508 OF THE REHABILITATION ACT: All Electronic Information Technology (EIT) procured, developed maintained or used as part of this Contract shall comply with Section 508 standards.

5. SUCCESSORS AND ASSIGNS: This Agreement and all of the covenants hereof shall inure to the benefit of and be binding upon the Owner and the Engineer respectively and his partners, successors, assigns, and legal representatives. Neither the Owner nor the Engineer shall have the right to assign, transfer, or sublet his interest or obligations hereunder without written consent of the other party.

6. ATTACHMENTS: The following attachments are included as part of this Agreement.

- Attachment A—Scope of Engineering Services
- Attachment B—Certification of Engineer
- Attachment C—Labor Estimate

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

OWNER:

City of Creston, Iowa

By: _____

Title: _____

ATTESTED BY:

Title: _____

ENGINEER:

Clapsaddle-Garber Associates, Inc.

By: Will R. Galy

Title: President

ATTESTED BY:

Robert D. Leubing

Title: Treasurer

Attachment A
Scope of Engineering Services
For
Lighting Improvements
Creston Municipal Airport
AIP No. 3-19-0023-010

This project involves replacement of all existing runway and taxiway edge lights with base mounted fixtures and replacement of the related direct buried cable with cable in conduit at the Creston Municipal Airport. It is planned to reconnect and reuse the existing VASI, REIL's and the electrical vault.

BASIC SERVICES

Phase 1.0 - Preliminary Design

- 1.1 Predesign Conference. A predesign conference shall be held involving City of Creston, FAA and Consultant personnel. The purpose of the meeting is to discuss an overview of the project scope and the design approach.
- 1.2 Collect As-Built Data & Draft Background Sheets. Background sheets for the lighting improvements will be developed from existing As-Built drawings for the runway, taxiway and apron areas.
- 1.3 Cover Sheet. The cover sheet shall provide pertinent project information such as project title, general description of the work, project numbers, location map, index to the plan sheets, and designer certification.
- 1.4 Project Layout and Safety Plan Sheet. This sheet will provide a general layout of the project and denote the contractor's access, assembly and storage areas. This sheet will outline general safety requirements of the Contractor and require the Contractor to submit a "Safety Plan Compliance Document." The Contractor shall be solely and exclusively responsible for the safety of the airport users as it relates to construction activities. We will submit the Notice of Proposed Construction or Alteration (Form 7460) for the staging area and access routes.
- 1.5 Project Quantities Sheet. The project quantities sheet will include identification of project bid items, specification references, plan quantities and a location to tabulate final quantities as part of the record drawings. In addition, any special reference notes for the bid items will be included.
- 1.6 Electrical Sheets. The electrical sheets are anticipated to include typical details, fixture and cable location/layout drawings, and wiring diagrams. Electrical engineering services will be provided by Springboard Engineering under a subconsultant agreement.

- 1.7 Project Manual. We will prepare a project manual to include Contract Documents (notice of hearing and letting, contractor's proposal, form of contract, bid bond, performance, payment and maintenance bond, insurance requirements, wage and labor requirements, and equal employment opportunity requirements), General Conditions of the Contract, Special Conditions of the Contract, and applicable Advisory Circulars. Detailed Specifications will be based on FAA AC 150/5370-10F along with related changes, Central Region modifications and any necessary Modification of Standards.
- 1.8 Progress Meetings. Occasional meetings will be held with the Owner or the Owner's representatives to obtain input and to coordinate the design process and decisions.
- 1.9 Preliminary Design Report. Not included.
- 1.10 Quality Control Review. We will provide an internal quality control review of the plans and specifications and prepare a quality control review letter as required by FAA.

Phase 2.0 - Final Design

- 2.1 Plans and Project Manual Revisions. This task will involve addressing comments from FAA, City of Creston and CGA internal plan review and incorporate appropriate changes into the final plans and project manual.
- 2.2 Meetings. We will attend a meeting with the City of Creston City Staff for the purpose of communicating design concepts and soliciting input on the final design.

Phase 3.0 - Bid Letting

- 3.1 Advertising and Public Notice. We will assist the City of Creston in publication of appropriate legal notices, providing notice to various plan room clearing houses and directly notifying contractors of the proposed construction work. In addition, we will answer contractors' questions and issue any addenda required during the bidding period.
- 3.2 Bid Opening and Award. We will assist the City of Creston in securing and opening of bid proposals. We will provide a tabulation and analysis of bids, and coordinate with and secure FAA Airports Division concurrence in award. After receiving the concurrence we will assist the City of Creston in preparing signatory copies of the construction contract.

Task 4.0 – Distribution of Plans and Specifications

- 4.1 Distribution of Plans and Specifications. We will print and distribute paper copies of the project's contract documents to prospective bidders, subcontractor suppliers and contractor plan room services as provided for under the laws of the State of Iowa.

OTHER SERVICES

Phase 5.0 – DBE Plan and Reports

- 5.1 Disadvantaged Business Enterprise (DBE) Plan. A 3-year DBE Plan has been previously prepared separate from this scope of services. The work herein will include establishing a goal for DBE participation in this project.
- 5.2 DBE Monitoring and Reporting. The following activities will be provided to monitor and report on DBE participation in the project:
 - 5.2.1 Evaluate documentation to be submitted by the low bidder indicating DBE participation or good faith effort. Request FAA Civil rights Office concurrence in the contact award.
 - 5.2.2 Prepare and submit Uniform Report of DBE Awards or Commitments and Payments using DBE Office Online Reporting System (DOORS).

Phase 6.0 – Grant Administration

- 6.1 Grant Application. After the bid letting, we will prepare the grant application, including updated summary of project costs, and coordinate City's execution and submittals to the FAA.
- 6.2 Grant Reimbursement. We will keep track of all project costs and prepare for the Owner's execution and submittal to FAA monthly grant reimbursement requests using the on-line DELPHI invoicing system. In addition, we will prepare SF271 and SF425 on an annual basis and upon project completion.
- 6.3 Liaison With FAA. We will provide communication and correspondence with the FAA for the purpose of administration of the grant agreement including preparation of grant assurances for the sponsors execution and submittal to FAA. We will provide consultation and advice to the Owner during the progress of the project.
- 6.4 Quarterly Performance Report. Project progress will be monitored and reported using the FAA Quarterly Performance Report forms.
- 6.5 Sponsor Certifications. We will prepare and coordinate the Owner's required certifications for the project. This shall include Selection of Consultants, Equipment/Construction Contracts, Construction Project Final Acceptance, Project Plans and Specifications, Drug-Free Workplace, DOT Title VI Assurances, and Certificate of Title. For the Certificate of Title it is planned to utilize, the existing Exhibit A Property Map and Attorney's Title Opinion.
- 6.6 Project Closeout. This task shall consist of preparation, assembly and submission of FAA required grant closeout documentation. Final close-out documents shall be provided to the FAA within 90 days of the final acceptance date (per FAA

ACE AIP Sponsor Guide No 1610 - Development Project Closeout) and prior to the consultants final pay request.

Phase 7.0 - Contract Administration

- 7.1 Preconstruction Conference. We will prepare an agenda, organize and attend a meeting with the Contractor, Subcontractors, Subconsultants, Airport Authorities, Owner and the FAA to establish construction schedules, coordinate subcontractors, and establish communications for the project during construction. After the meeting we will prepare and distribute minutes of the conference.
- 7.2 Construction Observation Program. Not included.
- 7.3 Payroll Transcripts. Weekly payroll transcripts will be collected from all prime and subcontractors. The transcripts will be compared to the current Department of Labor Wage Decision.
- 7.4 Submittal Reviews and Coordination. The Contractor will be required to submit various submittals and approval data for the project. The submittals will be checked for compliance with the plans and specifications.
- 7.5 Construction Progress Payments. Monthly payments will be made by the Owner to the prime contractor for the construction work. Tabulations of the construction quantities satisfactorily completed and their related cost will be prepared and a recommendation for payment in accordance with the construction contract will be made.
- 7.6 Visits to the Site. A Professional Engineer will make occasional visits to the construction site to check the general quality and quantity of the Contractor's work. Based on information obtained during such visits, determine in general if such work is proceeding in accordance with the Contract and keep the City of Creston and the FAA informed of the progress.
- 7.7 Engineering Administration. This task involves coordination, supervision, communications, and scheduling of the engineering staff as required for this project. In addition, the Project Manager will provide engineering decisions and provide communications with the Owner and the Contractor required for administration and implementation of the project.
- 7.8 Change Orders. We will prepare change orders for changes necessary in the construction for submission to the Owner and the Contractor for approval. This process shall include itemization and documentation of cost adjustments, and requesting FAA concurrence and participation in the change.
- 7.9 Engineer's Statement of Completion. When the Contractor claims final completion of the construction, a Professional Engineer shall make an inspection of the work and prepare a list of items of work or construction not acceptable or

uncompleted for the Contractor to complete or repair. A Professional Engineer will prepare a Statement of Completion stating that the construction work has been substantially completed in accordance with the terms of the contract and will list the final construction quantities and costs.

- 7.10 Record Drawings. We will prepare from records, reports, field plans, etc., a final copy of record plans to show changes in the work authorized and known during the construction process.

Phase 8.0 - Construction Staking

- 8.1 Construction Staking. We will mark fixture locations in the field one time for the Contractor.

PROJECT INSPECTION SERVICES

Phase 9.0 - Construction Observation

- 9.1 Resident Observation. A resident construction observer will be provided during certain construction activities. Duties and responsibilities of the observer will include checking compliance of the construction with the plans and specifications, record and document the contractor's activities, prepare related reports, and serve as the Project Engineer's liaison with the contractor. Labor costs are based on 60 hours of construction observation.

Phase 10.0 - Construction Testing Not included.

Attachment B
Lighting Improvements
Creston Municipal Airport
AIP No. 3-19-0023-010

Certification of Engineer

I hereby certify that I am the President and a duly authorized representative of the firm of CLAPSADDLE-GARBER ASSOCIATES, INC., whose address is 16 East Main Street, P.O. Box 754, Marshalltown, Iowa 50158, and that neither I nor the above firm I hereby represent has:

- (a) employed or retained for a commission, percentage, brokerage, contingent fee, or other considerations, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this contract.
- (b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the service of any firm or person in connection with carrying out the contract, or
- (c) paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any);

I acknowledge that this certificate is to furnish to the Federal Aviation Administration of the United States Department of Transportation, in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and federal laws, both criminal and civil.

Date

Signature

Attachment C

Labor Estimate
Lighting Improvements
Creston Municipal Airport
AIP 3-19-0023-10

Phase	LABOR HOURS										Salary Cost	Over-head	Direct Exp.	Fixed Permit	Out-Side Services	FEE	
	Proj Man	P.E. 1	LSI 3	Tech 10	Tech 7	Assoc 3											
BASIC SERVICES																	
1.0 Preliminary Design																	
1.1 Pre-design Conference	4											399.04	0.00	94.66			\$725.70
1.2 Collect As-Built Data & Draft Background She	4			8							770.56	40.00	182.78				\$1,441.34
1.3 Cover Sheet				2							92.88	10.00	22.03				\$178.91
1.4 Project Layout & Safety Plan Sheet	4	12									574.00	0.00	234.19				\$1,795.47
1.5 Project Quantities Sheet				8							228.00	0.00	93.02				\$713.18
1.6 Electrical Sheets											0.00	0.00	0.00		11,996.00		\$11,996.00
1.7 Project Manual	8									4	528.00	908.16	0.00	215.42			\$1,651.58
1.8 Progress Meetings	8										464.00	798.08	299.70	189.31			\$1,751.09
1.9 Preliminary Design Report (Not Included)											0.00	0.00	0.00	0.00			\$0.00
1.10 Quality Control Review	2										116.00	199.52	0.00	47.33			\$362.85
PHASE TOTAL	30	20	0	10	0	4					2,644.00	4,547.68	349.70	1,078.75	11,996.00		\$20,616.13
2.0 Final Design																	
2.1 Plan & Project Manual Revisions	4										232.00	399.04	0.00	94.66			\$725.70
2.2 Meetings	8										464.00	798.08	149.85	189.31			\$1,601.24
PHASE TOTAL	12	0	0	0	0	0					696.00	1,197.12	149.85	283.97	0.00		\$2,326.94
3.0 Bid Letting																	
3.1 Advertisement & Public Notice	4										328.00	564.16	0.00	133.82			\$1,025.98
3.2 Bid Opening and Award	8										464.00	798.08	299.70	189.31			\$1,751.09
PHASE TOTAL	12	0	0	0	0	6					792.00	1,362.24	299.70	323.14	0.00		\$2,777.08
4.0 Distribution of Plans & Specifications																	
4.1 Distribution of Plans and Specifications											128.00	220.16	200.00	52.22			\$600.38
PHASE TOTAL	0	0	0	0	0	8					128.00	220.16	200.00	52.22	0.00		\$600.38

Attachment C

Labor Estimate
Lighting Improvements
Creston Municipal Airport
AIP 3-19-0023-10

Phase	LABOR HOURS							Salary Cost	Over-head	Direct Exp.	Fixed P'tment	Out-Side Services	FEE
	Proj Man	P.E. 1	LSI 3	Tech 10	Tech 7	Assoc 3							
OTHER SERVICES													
5.0 DBE Plan and Reports													
5.1 DBE Plan	2	4					230.00	395.60	0.00	93.84		\$719.44	
5.2 DBE Monitoring and Reporting	2	4					230.00	395.60	0.00	93.84		\$719.44	
PHASE TOTAL	4	8	0	0	0	0	460.00	791.20	0.00	187.68	0.00	\$1,438.88	
6.0 Grant Administration													
6.1 Grant Application	4					1	248.00	426.56	0.00	101.18		\$775.74	
6.2 Grant Reimbursements						2	32.00	55.04	0.00	13.06		\$100.10	
6.3 Liaison With FAA	4					2	264.00	454.08	0.00	107.71		\$825.79	
6.4 Quarterly Performance Reports	2					2	148.00	254.56	0.00	60.38		\$462.94	
6.5 Sponsor Certifications	4					1	248.00	426.56	0.00	101.18		\$775.74	
6.6 Project Closeout	2	6				2	319.00	548.68	0.00	130.15		\$997.83	
PHASE TOTAL	16	6	0	0	0	10	1,259.00	2,165.48	0.00	513.67	0.00	\$3,938.15	
7.0 Contract Administration													
7.1 Preconstruction Conference	6						348.00	598.56	149.85	141.98		\$1,238.39	
7.2 Construction Observation Program (Not Included)							0.00	0.00	0.00	0.00		\$0.00	
7.3 Payroll Transcripts						4	64.00	110.08	0.00	26.11		\$200.19	
7.4 Submittal Reviews and Coordination	2						116.00	199.52	0.00	47.33		\$362.85	
7.5 Construction Progress Payments	2					2	148.00	254.56	0.00	60.38		\$462.94	
7.6 Visits to the Site	6					4	348.00	598.56	299.70	141.98		\$1,388.24	
7.7 Engineering Administration	6					4	412.00	708.64	0.00	168.10	5,804.00	\$7,092.74	
7.8 Change Orders							0.00	0.00	0.00	0.00		\$0.00	
7.9 Engineer's Statement of Completion	4					2	264.00	454.08	149.85	107.71		\$975.64	
7.10 Record Drawings						4	80.00	137.60	0.00	32.64		\$250.24	
PHASE TOTAL	26	0	0	0	4	12	1,780.00	3,061.60	599.40	726.24	5,804.00	\$11,971.24	
8.0 Construction Staking													
8.1 Construction Staking			12				291.60	501.55	350.00	118.97		\$1,262.12	
PHASE TOTAL	0	0	12	0	0	0	291.60	501.55	350.00	118.97	0.00	\$1,262.12	

Attachment C

Labor Estimate
Lighting Improvements
Creston Municipal Airport
AIP 3-19-0023-10

Phase	LABOR HOURS							Salary Cost	Over-head	Direct Exp.	Fixed Payment	Out-Side Services	FEE
	Proj Man	P.E. 1	LSI 3	Tech 10	Tech 7	Assoc 3							
PROJECT INSPECTION SERVICES													
9.0 Construction Observation							60	960.00	1,651.20	749.25	391.68		\$3,752.13
9.1 Resident Observation	0	0	0	0	0	0	60	960.00	1,651.20	749.25	391.68	0.00	\$3,752.13
PHASE TOTAL													
10.0 Construction Testing (Not Included)													
PROJECT TOTALS	100	34	12	10	4	100	9,010.60	15,498.23	2,697.90	3,676.32	17,800.00		\$48,683.06

Direct Expenses:

Personal Vehicle Mileage: \$0.555 per Mile
Survey Vehicle Mileage: \$1.00 per Mile
Round Trip ~ 270 miles

Survey Equipment: \$10 per hour
CAD computer Time: \$5 per hour
Outside Services: Springboard Engineering - Electrical Engineering

Note: The Total Fee calculated in this spreadsheet has been rounded in the Engineering Services Agreement. The rounded fee shall prevail.

**FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP)
PRE-APPLICATION FFY 2014
CHECKLIST**

Please attach the following documents with your application:

- Sponsor Identification Sheet for the Airport
- CIP Data Sheet (one for **each** project listed in the first 3 years of the CIP) and detailed cost estimate for each data sheet.
- 5-year Capital Improvement Program (CIP)
- Long Range Needs Assessment
- Verification of an updated ALP (when applying for new construction of buildings or airfield expansion) – Approval of the ALP Update is in process and currently pending.
- Verification of completed environmental processing in accordance with NEPA.
- Verification of completed land acquisition or signed purchase agreement.
- Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- If requesting Federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 & 5 of the Airport Winter Safety and Operations, Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment, AC 150/5220-20 showing the minimum equipment needed, along with the ACIP Data Sheet. Include a copy of a completed FAA Snow Plow Design Spreadsheet.
- If requesting Federal assistance for general aviation apron expansion, include a copy of a completed GA Apron Design spreadsheet.
- If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
 - 1) a statement that airside development needs are met or include a financial plan to fund airside needs over the next 3 years;
 - 2) a statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach), and;
 - 3) justification for the project.
- CCR Registration is up-to-date.

Please mail with support documents identified in checklist to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, IA 50010

Attn.: Program Manager
E-mail: kay.thede@dot.iowa.gov
FAX: 515-233-7983
515-239-1048



**FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP)
PRE-APPLICATION FFY 2014
AIRPORT SPONSOR IDENTIFICATION**

Airport Name: Creston Municipal Airport

Airport Sponsor Name: City of Creston, Iowa

Contact Person: Mike Taylor Title: City Administrator

Complete Mailing Address: P.O. Box 449; 116 W Adams

Creston IA 50801 Daytime Phone: (641) 782-2000
City State ZIP Code

E-mail Address: mike@crestoniowa.org FAX Number: (641) 782-6377

U.S. Congressional District Number: Three (3)

Tax Identification Number: 42-6004446

Dun and Bradstreet Number (DUNS): 013537022

CCR Registration Number: N.A.

Please mail with support documents identified in checklist to:

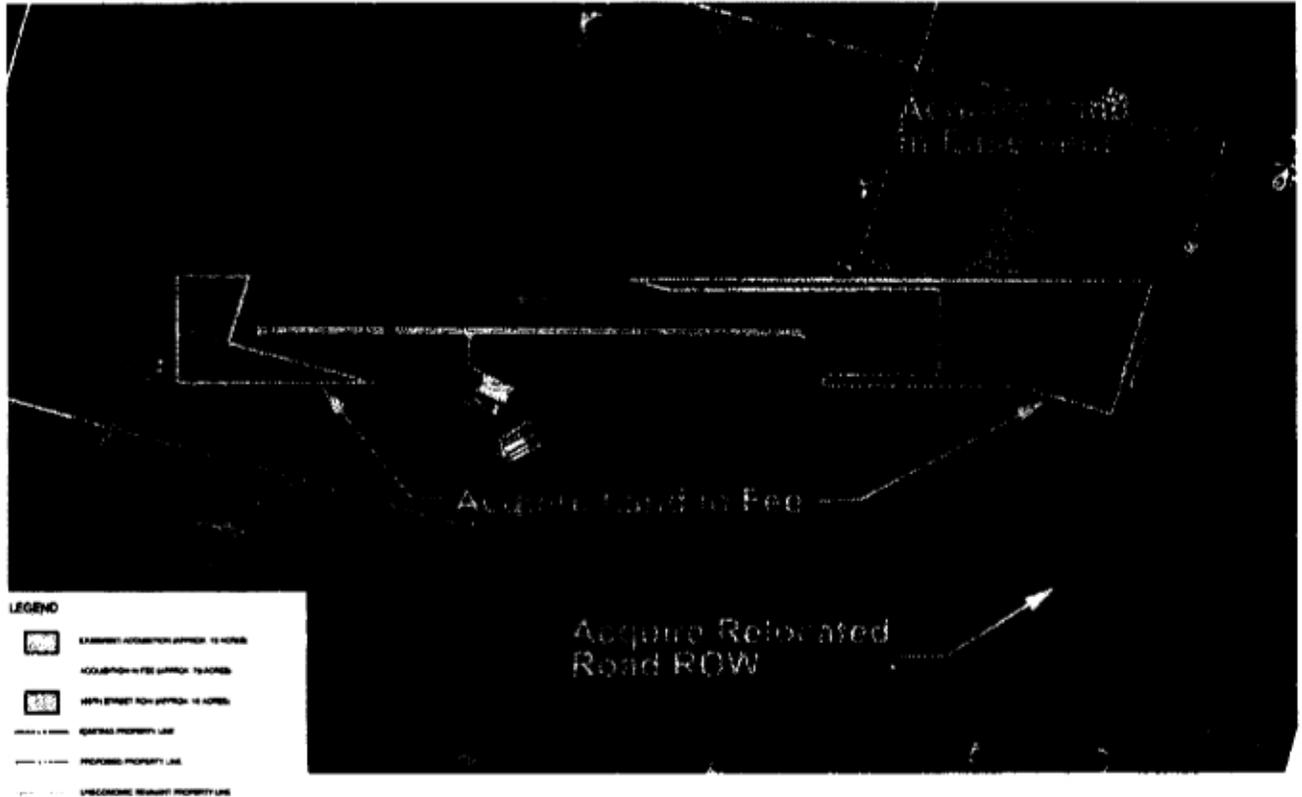
Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, IA 50010

Attn.: Program Manager
E-mail: kay.thede@dot.iowa.gov
FAX: 515-233-7983
515-239-1048

CIP DATA SHEET

AIRPORT	Creston Municipal Airport	LOCID	CSQ	LOCAL PRIORITY	1
PROJECT DESCRIPTION	Land Acquisition	Identify FFY that you desire to construct (FFY: Oct 1-Sept 30)			FY2014

SKETCH:



JUSTIFICATION:

Acquire land as shown on Airport Layout Plan. This is the first step in implementing a multi-phased development to bring the runway into compliance with current standards and alleviate obstruction issues.

COST ESTIMATE: (Attach detailed cost estimate)

Federal(90%) \$1,017,000 State \$0 Local (10%) \$113,000 Total \$1,130,000

SPONSOR'S VERIFICATION:

For each and every project as applicable

	Date	(see instruction sheet or point mouse over each date box for more information)
Pending		- Date of approved ALP with project shown
FY2014		- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
NA		- Date of land acquisition or signed purchase agreement
NA		- Date of pavement maintenance program
NA		- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
NA		- Apron sizing worksheet (for apron projects)
NA		- Revenue producing facilities (for fuel farms, hangers, etc.)
NA		- Date statement submitted for completed airside development
NA		- Date statement submitted for runway approaches are clear of obstructions

FAA USE ONLY
FAA Verification Checklist

SPONSOR'S SIGNATURE: _____ DATE: _____

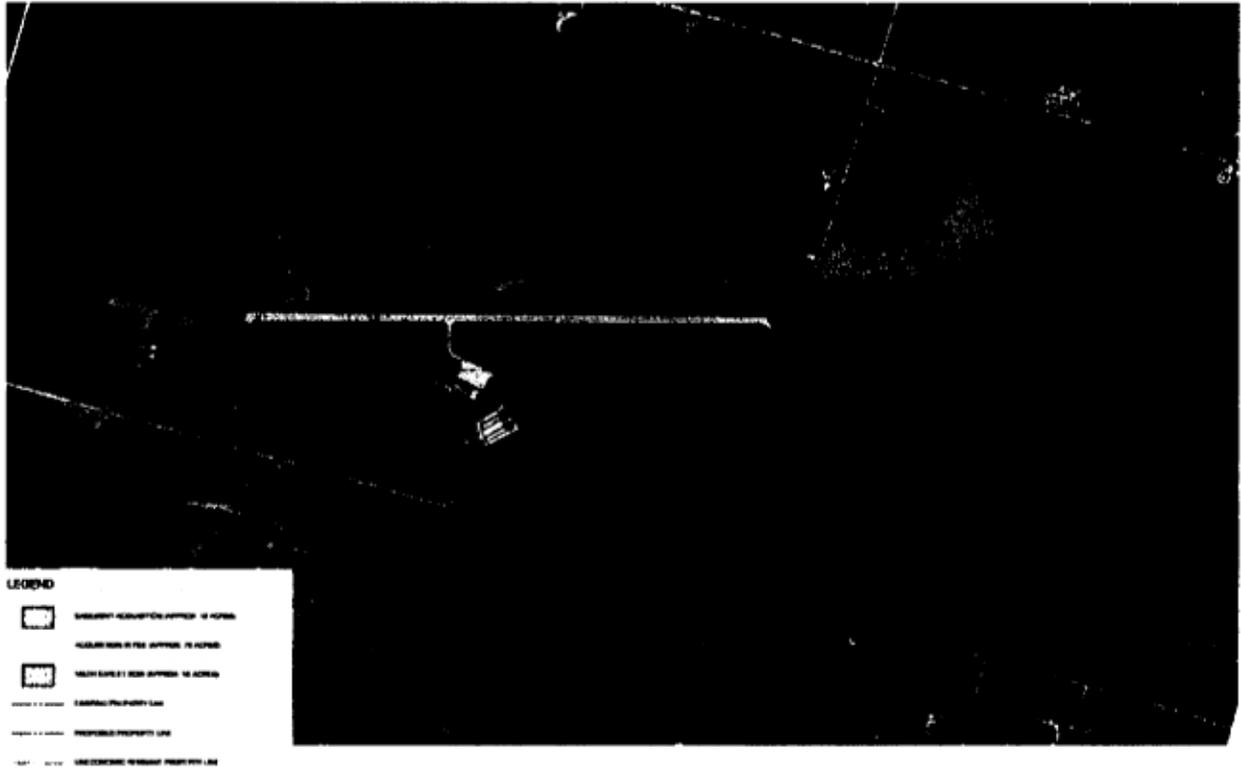
PRINTED NAME: Warren Woods TITLE: Mayor

PHONE NUMBER: (641) 782-2000

CIP DATA SHEET

AIRPORT	Creston Municipal Airport	LOCID	CSQ	LOCAL PRIORITY	1
PROJECT DESCRIPTION	Grading & Drainage Design and AGIS Survey for Runway 16/34			Identify FFY that you desire to construct (FFY Oct. 1-Sept. 30)	FY2015

SKETCH:



JUSTIFICATION:

This project shall provide for the design of the extension of runway 16/34 to the northwest along with providing an AGIS survey required for the relocation of the runway ends. The design will provide for an ultimate 5,000' x 75' runway and include relocation of the threshold to runway end 34 to alleviate obstruction issues.

COST ESTIMATE: (Attach detailed cost estimate)

Federal(90%)	\$180,000	State	\$0	Local (10%)	\$20,000	Total	\$200,000
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SPONSOR'S VERIFICATION:

For each and every project as applicable

	Date	(see instruction sheet or point mouse over each date box for more information)
Pending	FY2014	- Date of approved ALP with project shown - Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
NA		- Date of land acquisition or signed purchase agreement
NA		- Date of pavement maintenance program
NA		- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
NA		- Apron sizing worksheet (for apron projects)
NA		- Revenue producing facilities (for fuel farms, hangers, etc.)
NA		- Date statement submitted for completed airside development
NA		- Date statement submitted for runway approaches are clear of obstructions

FAA USE ONLY
FAA Verification (initial/date)

SPONSOR'S SIGNATURE: _____ DATE: _____

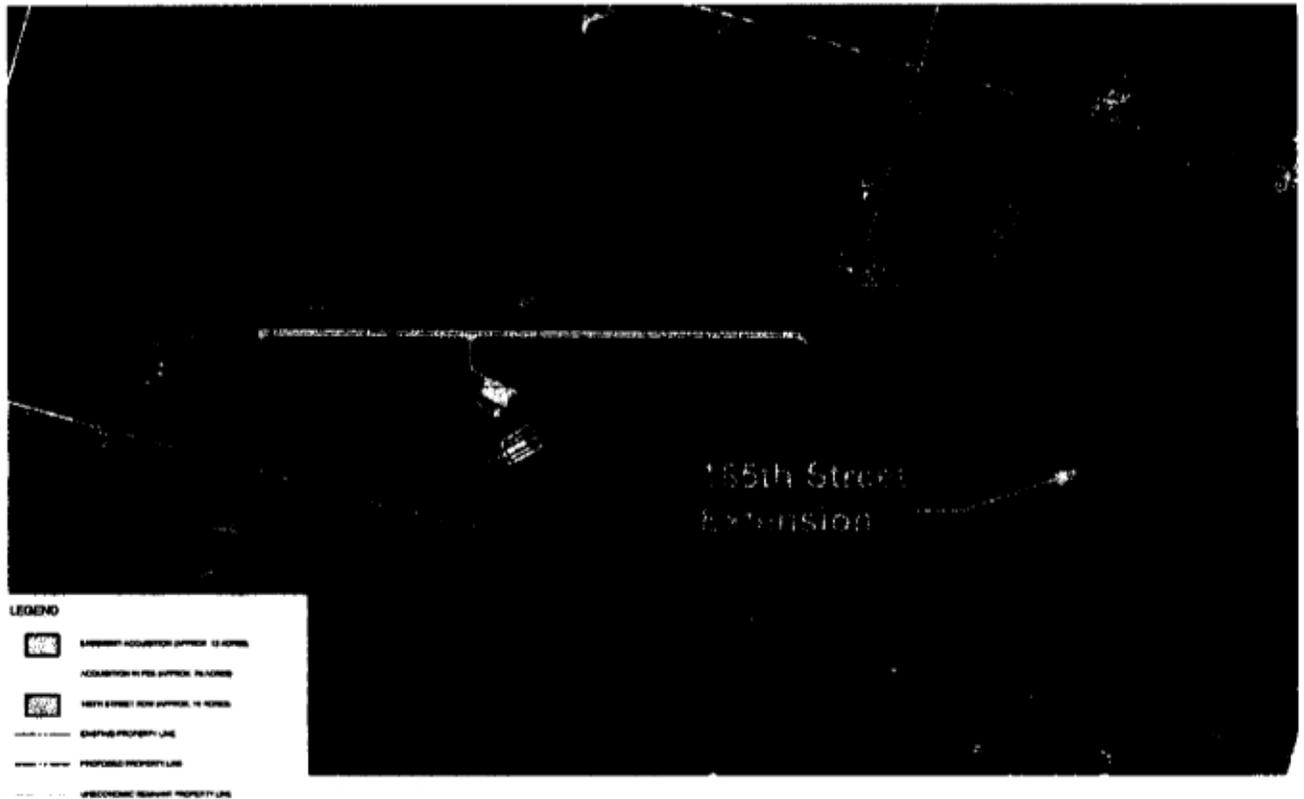
PRINTED NAME: Warren Woods TITLE: Mayor

PHONE NUMBER: (641) 782-2000

CIP DATA SHEET

AIRPORT	Creston Municipal Airport	LOCID	CSQ	LOCAL PRIORITY	1
PROJECT DESCRIPTION	185 th Street Extension	Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)			FY2015

SKETCH:



JUSTIFICATION:

This project shall provide extension of 185th Street as shown. The new 185th Street is necessary so that the existing road around runway end 16 can be closed for the extension.

COST ESTIMATE: (Attach detailed cost estimate)

Federal(90%)	\$765,000	State	\$0	Local (10%)	\$85,000	Total	\$850,000
--------------	-----------	-------	-----	-------------	----------	--------------	------------------

SPONSOR'S VERIFICATION:

For each and every project as applicable

Date (see instruction sheet or point mouse over each date box for more information)

- | | |
|----------------|---|
| Pending | - Date of approved ALP with project shown |
| FY2014 | - Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E |
| NA | - Date of land acquisition or signed purchase agreement |
| NA | - Date of pavement maintenance program |
| NA | - Snow removal equipment inventory & sizing worksheet (for SRE acquisition) |
| NA | - Apron sizing worksheet (for apron projects) |
| NA | - Revenue producing facilities (for fuel farms, hangers, etc.) |
| NA | - Date statement submitted for completed airside development |
| NA | - Date statement submitted for runway approaches are clear of obstructions |

FAA USE ONLY

FAA Worksheet: 1015-2014

SPONSOR'S SIGNATURE: _____ DATE: _____

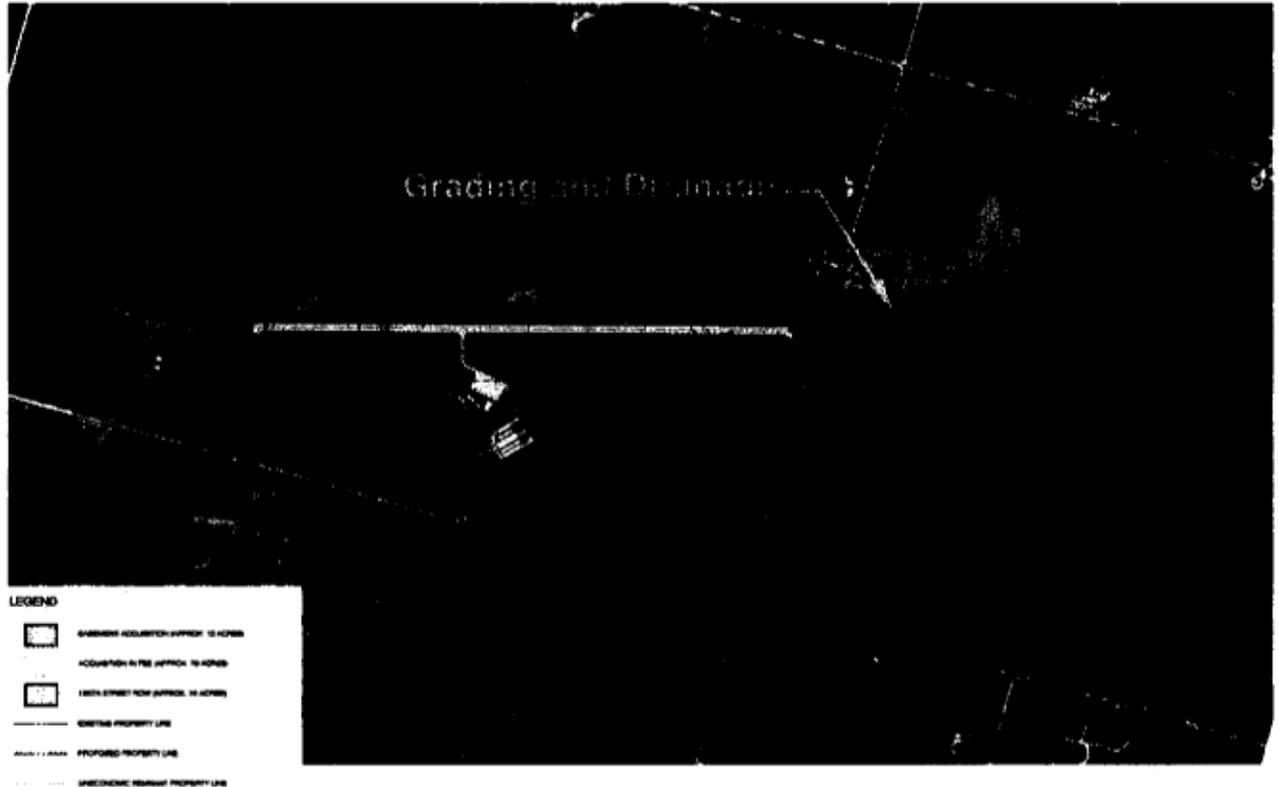
PRINTED NAME: Warren Woods TITLE: Mayor

PHONE NUMBER: (641) 782-2000

CIP DATA SHEET

AIRPORT	Creston Municipal Airport	LOCID	CSQ	LOCAL PRIORITY	1
PROJECT DESCRIPTION	Grading and Drainage Construction - Runway 16/34	Identify FFY that you desire to construct (FFY: Oct 1-Sept 30)			FY2015

SKETCH:



JUSTIFICATION:

This project shall provide for the grading and drainage construction of an extension to runway end 34. The grading will provide for the safety area necessary for the ultimate 5,000' x 75' runway.

COST ESTIMATE: (Attach detailed cost estimate)

Federal(90%) \$1,260,000 State \$0 Local (10%) \$140,000 Total \$1,400,000

SPONSOR'S VERIFICATION:	Date (see instruction sheet or point mouse over each date box for more information)																		
For each and every project as applicable	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">Pending</td> <td>- Date of approved ALP with project shown</td> </tr> <tr> <td style="text-align: center;">FY2014</td> <td>- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E</td> </tr> <tr> <td style="text-align: center;">NA</td> <td>- Date of land acquisition or signed purchase agreement</td> </tr> <tr> <td style="text-align: center;">NA</td> <td>- Date of pavement maintenance program</td> </tr> <tr> <td style="text-align: center;">NA</td> <td>- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)</td> </tr> <tr> <td style="text-align: center;">NA</td> <td>- Apron sizing worksheet (for apron projects)</td> </tr> <tr> <td style="text-align: center;">NA</td> <td>- Revenue producing facilities (for fuel farms, hangers, etc.)</td> </tr> <tr> <td style="text-align: center;">NA</td> <td>- Date statement submitted for completed airside development</td> </tr> <tr> <td style="text-align: center;">NA</td> <td>- Date statement submitted for runway approaches are clear of obstructions</td> </tr> </table>	Pending	- Date of approved ALP with project shown	FY2014	- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E	NA	- Date of land acquisition or signed purchase agreement	NA	- Date of pavement maintenance program	NA	- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)	NA	- Apron sizing worksheet (for apron projects)	NA	- Revenue producing facilities (for fuel farms, hangers, etc.)	NA	- Date statement submitted for completed airside development	NA	- Date statement submitted for runway approaches are clear of obstructions
Pending	- Date of approved ALP with project shown																		
FY2014	- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E																		
NA	- Date of land acquisition or signed purchase agreement																		
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NA	- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)																		
NA	- Apron sizing worksheet (for apron projects)																		
NA	- Revenue producing facilities (for fuel farms, hangers, etc.)																		
NA	- Date statement submitted for completed airside development																		
NA	- Date statement submitted for runway approaches are clear of obstructions																		
FAA USE ONLY																			
FAA Verification (initial date)																			

SPONSOR'S SIGNATURE: _____ DATE: _____

PRINTED NAME: Warren Woods TITLE: Mayor

PHONE NUMBER: (641) 782-2000



**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM
(CIP)**

Airport Name: Creston Municipal Airport

Telephone: (641) 752-6701

Prepared By: Clapsaddle-Garber Associates, Inc.

Date Approved: _____

Date Prepared: October, 2012

Project Description	Funding Source	FY					FY 2018
		2014	2015	2016	2017	2018	
Apron and Taxiway Pavement Rehabilitation (State Funded Project)	Federal	\$	\$	\$	\$	\$	\$
	State	\$ 76,500	\$	\$	\$	\$	\$
	Local	\$ 13,500	\$	\$	\$	\$	\$
	Total	\$ 90,000	\$	\$	\$	\$	\$
Land Acquisition - Runway 16/34	Federal	\$ 1,017,000	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$	\$
	Local	\$ 113,000	\$	\$	\$	\$	\$
	Total	\$ 1,130,000	\$	\$	\$	\$	\$
Grading & Drainage Design and AGIS Survey - Runway 16/34	Federal	\$	\$ 180,000	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$	\$
	Local	\$	\$ 20,000	\$	\$	\$	\$
	Total	\$	\$ 200,000	\$	\$	\$	\$
185th Street Extension	Federal	\$	\$	\$ 765,000	\$	\$	\$
	State	\$	\$	\$	\$	\$	\$
	Local	\$	\$	\$ 85,000	\$	\$	\$
	Total	\$	\$	\$ 850,000	\$	\$	\$
Grading and Drainage Construction - Runway 16/34	Federal	\$	\$	\$ 1,260,000	\$	\$	\$
	State	\$	\$	\$	\$	\$	\$
	Local	\$	\$	\$ 140,000	\$	\$	\$
	Total	\$	\$	\$ 1,400,000	\$	\$	\$
Paving and Lighting - Runway 16/34	Federal	\$	\$	\$	\$ 3,060,000	\$	\$
	State	\$	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$ 340,000	\$	\$
	Total	\$	\$	\$	\$ 3,400,000	\$	\$



AIRPORT LONG RANGE NEEDS ASSESSMENT

FFY 2019 – FFY 2023

Airport Name: Creston Municipal

Description of Project (Include estimated fiscal year)	Funding Source	Total Estimated Cost
	Federal: State: Local: Total:	\$ \$ \$ \$

OPINION OF PROBABLE COSTS
PROPOSED CAPITAL IMPROVEMENTS
CRESTON MUNICIPAL AIRPORT

Five-Year Capital Improvement Program
--

Apron and Taxiway Pavement Rehabilitation

State FY14 - State Fiscal Year Starting July 1, 2013

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Mobilization	1	LS	\$10,000.00	\$10,000.00
2.	Joint Sealing	15,000	LF	\$3.00	\$45,000.00
3.	Patching	1	LS	\$5,000.00	\$5,000.00
4.	Miscellaneous Construction		15%		\$9,000.00
5.	Legal, Administration and Engineering		25%		\$21,000.00
Total - Apron and Taxiway Pavement Rehabilitation					\$90,000.00

Land Acquisition

FFY14 - Federal Fiscal Year Starting October 1, 2013

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Property Acquisition for Runway Extension:				
	a. Polonyi Trust - Fee	6	AC	\$10,000.00	\$60,000.00
	b. Daniel Martin - Fee	50	AC	\$10,000.00	\$500,000.00
	c. Lawrence Martin - Fee	5	AC	\$10,000.00	\$50,000.00
	d. Gates - Fee	6	AC	\$10,000.00	\$60,000.00
	e. Tallman - Fee	12	AC	\$10,000.00	\$120,000.00
	d. Center Milk Products - Easement	13	AC	\$2,000.00	\$26,000.00
2.	Property Acquisition for 185th Street Extension:				
	a. Center Milk Products	5	AC	\$10,000.00	\$50,000.00
	b. Daniel Martin	2.5	AC	\$10,000.00	\$25,000.00
	c. Polonyi Trust	2.5	AC	\$10,000.00	\$25,000.00
3.	Surveying and Descriptions	1	LS	\$15,000.00	\$15,000.00
4.	Appraisals and Review Appraisals	1	LS	\$15,000.00	\$15,000.00
5.	Negotiations & Closings	1	LS	\$15,000.00	\$15,000.00

6. Legal and Abstracting	1	LS	\$15,000.00	\$15,000.00
7. Miscellaneous		20%		\$194,000.00
TOTAL LAND ACQUISITION				\$1,130,000.00

Grading & Drainage Design and AGIS Survey
 FFY15 - Federal Fiscal Year Starting October 1, 2014

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Grading & Drainage Design	1	LS	\$100,000.00	\$100,000.00
2.	AGIS Survey	1	LS	\$100,000.00	\$100,000.00
Total - Grading & Drainage Design and AGIS Survey					\$200,000.00

185th Street Extension
 FFY16 - Federal Fiscal Year Starting October 1, 2015
 (Preliminary estimate provided by Union County Engineer)

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Clearing and Grubbing	9.6	AC	\$500.00	\$4,800.00
2.	Excavation, class 10, Rdwy & Brw	41,700	CY	\$4.00	\$166,800.00
3.	Granular Surfacing, Cl. D. Cr. St.	1,600	TN	\$16.00	\$25,600.00
4.	Culv., CMP Rdwy Pipe, 30 In. Dia.	48	LF	\$50.00	\$2,400.00
5.	Culv., CMP Rdwy Pipe, 48 In. Dia.	76	LF	\$75.00	\$5,700.00
6.	Culv., CMP Rdwy Pipe, 54 In. Dia.	60	LF	\$80.00	\$4,800.00
7.	Culv., CMP Rdwy Pipe, 24 In. Dia.	240	LF	\$28.00	\$6,720.00
8.	Seeding and Fertilizing (Rural)	3	AC	\$650.00	\$1,950.00
9.	Mobilization	1	LS	\$50,000.00	\$50,000.00
10.	Field Fence	10,400	LF	\$4.00	\$41,600.00
11.	Gate, Field Fence, 16 ft.	8	EA	\$300.00	\$2,400.00
12.	Bridge, 129'x24' CCS	1	LS	\$300,000.00	\$300,000.00

Construction = \$612,770.00
 Miscellaneous @ 15% = \$91,915.50
 Legal, Administration and Engineering @ 20% = \$145,314.50

TOTAL 185th STREET EXTENSION **\$850,000.00**

Grading and Drainage Construction - Runway 16/34 Expansion
 FFY16 - Federal Fiscal Year Starting October 1, 2015

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Fencing:				
a.	Fence Removal	12,000	LF	\$2.50	\$30,000.00
b.	Fence Construction	13,000	LF	\$5.00	\$65,000.00
c.	Gates	2	EA	\$750.00	\$1,500.00
2.	Farm Pond Mitigation	1	EA	\$50,000.00	\$50,000.00
3.	Excavation and Grading	190,000	CY	\$4.00	\$760,000.00
4.	Storm Water Detention	1	LS	\$50,000.00	\$50,000.00
5.	Seeding, Fertilizing and Mulching	25	AC	\$2,500.00	\$62,500.00
6.	Surface Drainage:				
a.	Install New Cross Culvert	500	LF	\$50.00	\$25,000.00
b.	Pipe Aprons	4	EA	\$750.00	\$3,000.00
7.	Miscellaneous Construction	1	LS	\$10,000.00	\$10,000.00
8.	Miscellaneous Construction		15%		\$158,550.00
9.	Engineering, Legal and Administration		15%		\$184,450.00
TOTAL GRADING AND DRAINAGE					\$1,400,000.00

Paving and Lighting - Runway 16/34 Expansion
 FFY16 - Federal Fiscal Year Starting October 1, 2015

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Pavement Removal:				
a.	Pavement Removal and Disposal	16,000	SY	\$3.00	\$48,000.00
b.	Grading/Backfill	12,000	CY	\$6.00	\$72,000.00
2.	Runway Rehabilitation (3,800' x 75'):				
a.	Pavement Milling	28,000	SY	\$1.25	\$35,000.00
b.	Crack Filling	1	LS	\$40,000.00	\$40,000.00
c.	Patching	800	SY	\$75.00	\$60,000.00
d.	HMA Surfacing	8,000	TN	\$120.00	\$960,000.00
3.	Runway 16 Extension w/ Turnaround (1,200' x 75'):				
a.	Subgrade Preparation	13,000	SY	\$1.50	\$19,500.00
b.	P-154 Subbase (8")	5,500	TN	\$15.00	\$82,500.00

c. P-401 Surface (6")	4,000	TN	\$120.00	\$480,000.00
4. Adjust Existing End Runway 16				
a. Subgrade Preparation	5,300	SY	\$1.50	\$7,950.00
b. P-154 Subbase (8")	2,300	TN	\$15.00	\$34,500.00
c. P-401 Surface (6")	1,700	TN	\$120.00	\$204,000.00
6. Runway 34 Holding Apron				
a. Subgrade Preparation	2,200	SY	\$1.50	\$3,300.00
b. P-154 Subbase (8")	950	TN	\$15.00	\$14,250.00
c. P-401 Surface (6")	650	TN	\$120.00	\$78,000.00
7. Subsurface Drainage:				
a. Longitudinal Subdrain	13,500	LF	\$15.00	\$202,500.00
b. Subdrain Outlet	12	EA	\$750.00	\$9,000.00
8. Pavement Marking	40,000	SF	\$0.75	\$30,000.00
9. Medium intensity Runway Lighting System:				
a. Extend Edge Lights	1	LS	\$40,000.00	\$40,000.00
b. PAPI	1	LS	\$40,000.00	\$40,000.00
c. REIL's	1	LS	\$40,000.00	\$40,000.00
b. Electrical Vault	1	LS	\$75,000.00	\$75,000.00
10. Miscellaneous Construction		10%		\$257,550.00
11. Engineering, Legal and Administration		20%		\$566,950.00
TOTAL PAVING AND LIGHTING				\$3,400,000.00

10 Stall T-Hangar and Taxiway

FFY17 - Federal Fiscal Year Starting October 1, 2016

Item No.	Description	Quantity	Units	Unit Cost	Total Cost
1.	Excavation and Grading:	2,000	C.Y.	\$6.00	\$12,000.00
2.	4" Granular Base	420	Ton	\$18.00	\$7,560.00
3.	5" P.C.C. Paving	2,000	S.Y.	\$35.00	\$70,000.00
4.	Nested T-Hangar	10	Stalls	\$40,000.00	\$400,000.00
5.	Seeding and Fertilizing	1	Acre	\$2,500.00	\$2,500.00
6.	Miscellaneous Construction		L.S.		\$73,434.00
7.	Engineering, Legal and Administration		L.S.		\$84,506.00
	Total - 6 Stall T-Hangar and Taxiway				\$650,000.00

Engineer's Statement of Completion

Project: Entrance Road Improvements
Creston Municipal Airport
Creston, Iowa 50801

Contractor: Feldhacker Contracting, LLC
1593 Marinatha Lane
Creston, Iowa 50801

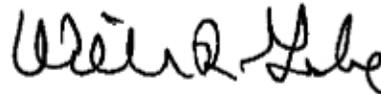
TO: City of Creston, Iowa

I hereby state that the construction of the Entrance Road Improvements Project at the Creston Municipal Airport by a Contract dated July 6, 2012, has been substantially completed in general compliance with the terms, conditions, and stipulations of said Contract. The work was substantially completed by the specified completion date for the project.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is Four Hundred Twenty Six Thousand Six Hundred Eighty Seven and 21/100 dollars (\$426,687.21). The derivation of this total amount is tabulated on the attached sheets.

Ninety-five percent (95%) of the total amount due the Contractor should be paid within thirty (30) days after the acceptance of the construction by resolution of the Council. The remaining five percent (5%) shall then be paid thirty (30) days after the acceptance of the construction by resolution of the Council. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the Council.

CLAPSADDLE-GARBER ASSOCIATES, INC.



William R. Grabe, P.E.
Iowa License No. 9221

Date: December 14, 2012

Accepted by: _____
Resolution: _____ Date: _____

Distribution: Engineer
Contractor
FAA
Bonding Co.
City

Signed: _____

Attest: _____

CONSTRUCTION PROGRESS REPORT

Project Description: Entrance Road Improvements

Date of Contract: 7/6/2012
Completion Date: 50 Working Days

Estimate No: Three (3) - Final

Contractor: Feldhacker Contracting

Owner: City of Creston
116 West Adams Street
Creston, Iowa 50801

Base Contract Price	\$437,258.00	Materials on Hand (See Attached Tab)	\$0.00
Work Order No. 1	\$0.00	Construction Completed (See Attached Tab)	\$426,687.21
Work Order No.		Total Amount Earned	\$426,687.21
Work Order No.		Less 5% Retainage	\$0.00
Work Order No.		Less Previous Payment	\$369,980.70
TOTAL CONTRACT PRICE	\$437,258.00	AMOUNT DUE THIS ESTIMATE	\$56,706.51

Requested For Contractor By _____

Title _____

Date _____

Recommended By Engineer 

William R. Grabe, P.E.

Title _____ Project Engineer

Date 12-14-2012

Approved For Owner By _____

Title _____

Date _____

TABULATION OF CONSTRUCTION QUANTITIES

PROJECT: Entrance Road Improvements
 PROJECT NUMBER: 4379.06
 ESTIMATE NO.: Three (3) - Final

FOR THE PERIOD
 FROM: 10/27/2012
 TO: 11/23/2012

Item No.	Item Description	Contract Quantity and Units	Unit Price	Total To Date		Previous Period		Completed This Period	
				Quantity	Cost	Quantity	Cost	Quantity	Cost
1	Traffic Control and Mobilization	1 LS	\$23,430.00	1	\$23,430.00	1	\$23,430.00	0	\$0.00
2	12" RCP	40 LF	\$60.65	40	\$2,426.00	40	\$2,426.00	0	\$0.00
3	12" RCP Apron	2 EA	\$1,645.00	2	\$3,290.00	2	\$3,290.00	0	\$0.00
4	18" RCP	130 LF	\$60.00	126	\$7,560.00	126	\$7,560.00	0	\$0.00
5	18" RCP Apron	5 EA	\$1,765.00	5	\$8,825.00	5	\$8,825.00	0	\$0.00
6	SW-512	1 EA	\$1,850.00	1	\$1,850.00	1	\$1,850.00	0	\$0.00
7	Sealcoat/Rock Surfacing Removal	4,700 SY	\$4.00	4,493.90	\$17,975.60	4,493.90	\$17,975.60	0	\$0.00
8	Culvert Removal < 24"	144 LF	\$15.00	163.5	\$2,452.50	163.5	\$2,452.50	0	\$0.00
9	Culvert Removal > 24"	52 LF	\$20.00	51.3	\$1,026.00	51.3	\$1,026.00	0	\$0.00
10	Removal/Backfill Septic Tank	1 LS	\$2,000.00	1	\$2,000.00	1	\$2,000.00	0	\$0.00
11	Unclassified Excavation	1,220 CY	\$7.00	1540	\$10,780.00	1,220	\$8,540.00	320	\$2,240.00
12	12" Subgrade Preparation	4,400 SY	\$4.00	4,134.64	\$16,538.56	4,134.64	\$16,538.56	0	\$0.00
13	4" Aggregate Subbase	4,400 SY	\$4.60	4,134.64	\$19,019.34	4,134.64	\$19,019.34	0	\$0.00
14	Silt Fence	1,200 LF	\$3.00	1166	\$3,498.00	1,166	\$3,498.00	0	\$0.00
15	Silt Fence Cleanup	1,200 LF	\$1.50	701	\$1,051.50	701	\$1,051.50	0	\$0.00
16	7" PCC Paving	3,900 SY	\$54.90	3,847.14	\$211,207.99	3,847.14	\$186,839.14	0	\$24,368.85
17	4" PCC Sidewalk	70 SY	\$50.00	66.60	\$3,330.00	67	\$3,350.00	0	\$0.00
18	Stoop Removal and Replacement	1 LS	\$2,500.00	1	\$2,500.00	1	\$2,500.00	0	\$0.00
19	** Deleted **								
20	** Deleted **								
21	Rip Rap	1 LS	\$3,550.00	1	\$3,550.00	1	\$3,550.00	0	\$0.00
22	Provide and Install Septic System-Complete	1 LS	\$8,080.00	1	\$8,080.00	1	\$8,080.00	0	\$0.00
23	4" PVC Sewer Service	240 LF	\$28.30	236	\$6,679.80	236	\$6,679.80	0	\$0.00
24	Pavement Markings	1 LS	\$1,000.00	1	\$1,000.00	1	\$1,000.00	0	\$0.00
25	Handicapped Sign	1 LS	\$500.00	1	\$500.00	0	\$0.00	1	\$500.00
26	Seeding, Fertilizing and Mulching	1 LS	\$10,125.00	1	\$10,125.00	0	\$0.00	1	\$10,125.00
A1	12" Subgrade Preparation	1,100 SY	\$4.00	963.34	\$3,853.36	963.34	\$3,853.36	0	\$0.00
A2	4" Subbase	1,100 SY	\$4.00	963.34	\$3,853.36	963.34	\$3,853.36	0	\$0.00
A3	7" PCC	1,000 SY	\$54.90	915.96	\$50,286.20	915.96	\$50,286.20	0	\$0.00
1 Includes 35% pay reduction for Lot 4 pending final test results 2 Includes 100% pay for Lot 1 thru Lot 4									
		Contract Amount		Total Earned to Date		Previously Earned		Completed This Period	
		\$437,258.00		\$426,687.21		\$389,453.37		\$37,233.85	
CGA Consultants Marshalltown, IA 50158									
TOTALS									