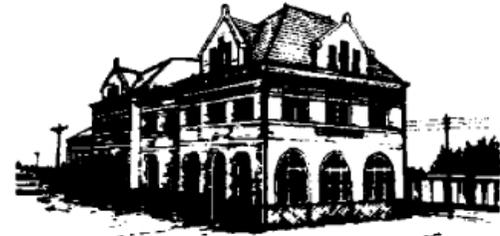


8. Other

9. Adjournment

City of  
**CRESTON, IOWA**

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449  
Phone 641-782-2000 • Fax 641-782-6377



*Creston's Restored Depot and City Hall*

**MAYOR:** Warren Woods  
**COUNCIL:** Larry Wynn, Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terri Koets  
**CITY CLERK:** Lisa Williamson  
**CITY ADMINISTRATOR:** Mike Taylor  
**CITY ATTORNEY:** Skip Kenyon

**Regular Meeting Agenda**  
**City Hall/Restored Depot**  
**Council Chambers**  
**Tuesday, February 1, 2011**  
**6:00 p.m.**  
**Last updated: 01/28/2011 2:00 PM**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
  - a. **Minutes:** January 18, 2011 – Regular Meeting; Correction of November 16, 2010 minutes
  - b. **Claims and Fund Transfers:**
    - i. Total Claims - \$174,066.46
    - ii. Transfers - \$5,659.50
6. **Public Forum –** *The Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
  1. Resolution to reappoint Brian Zachary and Jane Briley to the Historic Preservation Commission
  2. Appointment with Forrest Aldrich of Veenstra & Kimm for the 2011 Northeast Area Sanitary Sewer Rehabilitation (I-Jobs)
  3. Resolution to set date for Bid Letting on February 23, 2011, at 2:00 p.m. and Public Hearing on March 1, 2011, at 6:00 p.m. for the 2011 Northeast Area Sanitary Sewer Rehabilitation (I-Jobs)
  4. Motion to Establish Third and Final Reading of Ordinance 11-129 – An ordinance amending provisions pertaining to parking regulations, Chapter 69.08
  5. Review and approve bids for 1982 Ford F600 Dump Truck w/snow plow
  6. Resolution to approve Blanket Customer System Work Agreement (3 years) with Interstate Power & Light Company

8. Other

9. Adjournment

## REGULAR MEETING OF THE CRESTON CITY COUNCIL JANUARY 18, 2011

The Creston City Council met in regular session at 6:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: White, Winborn, Shelton, Wilson, Wagner and Koets. Wynn was absent.

Wagner moved seconded by Wilson to approve the agenda by deleting resolution to request reimbursement for 407 S. Vine Street from NSP funds. All voted aye. Wynn was absent. Motion declared carried.

Shelton moved seconded by Wilson to approve the consent agenda, which included approval of minutes of January 4, 2011 regular meeting, claims of \$321,649.55 and liquor license renewals to Kum & Go #500 and Hayes Concession Service. All voted aye. Wynn was absent. Motion declared carried.

During Public Forum, Kevin Downey, 411 N. Maple, asked the Council to reconsider his bid for the Airport truck and plow. He feels they should reconsider the bid because he would be keeping the money in the community with repairs, upkeep, etc. If they send it to the scrap yard, it would only be a one-time money maker. He also suggested that maybe the bid process could be done differently in the future, such as have the salvage yards bid first and then open it up for other bids for the same amount or higher. This would eliminate any unnecessary bidding.

Ellen Gerharz, Executive Director of the Creston Chamber of Commerce, passed out the 2011 Iowa Travel Guides to Mayor and Council. She also stated that from last year's advertisement in the Iowa Travel Guide, it brought in almost 900 responses.

A resolution was offered by Wagner seconded by White to appoint Kim Whittington to the Airport Commission with term expiring November 13, 2015 and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Shelton, Wilson, Wagner, Koets and White voted aye. Wynn was absent. Resolution declared passed.

Mayor Woods announced that now is the time for a Public Hearing on the matter of selling City-owned property located at 407 S. Vine Street in conjunction with the Neighborhood Stabilization Program. He asked if anyone wished to speak in favor of selling the property; Melvin Scadden, 411 N. Vine Street, stated he is in favor of the City selling all properties they own. He asked if there was any written correspondence in favor of selling the property; there was none. He asked if anyone wished to speak against selling the property; no one did. He asked if there was any written correspondence against selling the property; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wagner seconded by Winborn to sell City-owned property located at 407 S. Vine Street in conjunction with the Neighborhood Stabilization Program and authorize the Mayor and Clerk to execute the proper documentation. Shelton, Wilson, Wagner, Koets, White and Winborn voted aye. Wynn was absent. Resolution declared passed.

Mayor Woods announced that now is the time for a Public Hearing on the matter of selling City-owned property located at 602 W. Mills Street. He asked if anyone wished to speak in favor of selling the property; no one did. He asked if there was any written correspondence in favor of selling the property; there was none. He asked if anyone wished to speak against selling the property; no one did. He asked if there was any written correspondence against selling the property; there was none. Mayor Woods then called the Public Hearing to a close.

Mike Taylor, City Administrator, let the Council know the City received an offer of \$500 from Daniel Martwick for the property located at 602 W. Mills Street. His plans are to build a garage on the lot. Offer is pending zoning and a use change from a single-family dwelling to a use as a detached garage, and issuance of a Warranty Deed or other satisfactory transfer deed without liens or past taxes due from the City of Creston.

A resolution was offered by Wagner seconded by Winborn to sell City-owned property located at 602 W. Mills Street to Daniel Martwick for \$500 and authorize the Mayor and Clerk to execute the proper documentation. Wilson, Wagner, Koets, White, Winborn and Shelton voted aye. Wynn was absent. Resolution declared passed.

Wagner moved seconded by Wilson to Establish the Second Reading of Ordinance 11-129 – AN ORDINANCE AMENDING PROVISIONS PERTAINING TO PARKING REGULATIONS, CHAPTER 69.08. Koets, White, Winborn, Shelton, Wilson and Wagner, voted aye. Wynn was absent. Second Reading Established.

A resolution was offered by Winborn seconded by Wagner to approve Payment Estimate #6 of \$38,682.91 to Wicks Construction for work completed on the Cottonwood Street Reconstruction Project and authorize the Mayor and Clerk to execute the proper documentation. Shelton, Wilson, Wagner, Koets, White and Winborn voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Koets to approve a commercial tax abatement request from Quality Glass Co. and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Shelton, Wilson, Wagner and Koets voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wagner seconded by Shelton to sell the two surplus plows as scrap iron and advertise for bids, minimum of \$1,000, for the Airport truck and plow and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Shelton, Wilson and Wagner voted aye. Koets voted nay. Wynn was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to approve Payment Estimate #2 of \$117,351.60 to O'Halloran International for Airport Snow Removal Equipment Project and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, White, Winborn, Shelton and Wilson voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by White seconded by Koets to approve contract with Hydro-Klean for CCTV inspection services of 10,000 ft. for \$8,900.00 as part of the I-Jobs I&I Project and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Shelton, Wilson, Wagner, Koets and White voted aye. Wynn was absent. Resolution declared passed.

Under Other Items, Councilperson Koets asked if the Cedar Street Underpass is open for through traffic, and if not, when it was going to be open for use. People are currently going around the barricades to go through the underpass. At this time, the underpass is not safely passable and people are not supposed to be going through it. Kevin Kruse, Public Works Director, said the BNSF Railroad evaluated the problems last week and will not be able to repair it until the springtime. Police Chief Ver Meer stated the DOT, as well as the Creston City Police, will begin issuing citations to those caught using the underpass.

Wilson moved seconded by Wagner to adjourn the meeting. All voted aye. Wynn was absent. Motion declared carried. Council adjourned at 6:27 P.M.

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Mayor

Attest:

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City Clerk

REGULAR MEETING OF THE CRESTON CITY COUNCIL NOVEMBER 16, 2010

The Creston City Council met in regular session at 6:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: White, Winborn, Shelton, Wilson, Wagner and Koets. Wynn was absent.

Wilson moved seconded by Winborn to approve the agenda. All voted aye. Wynn was absent. Motion declared carried.

Wilson moved seconded by Shelton to approve the consent agenda, which included approval of minutes of November 2, 2010 regular meeting, correction of July 6, 2010 minutes, claims of \$524,384.42, transfers of \$338,199.00, beer/wine permit refund to Oak's Brew Garden. All voted aye. Wynn was absent. Motion declared carried.

During Public Forum, Ellen Gerharz, Executive Director of the Creston Chamber of Commerce, announced that the new map brochures are now in. Also, on behalf of the Chamber, she thanked Mayor Woods, Mike Taylor, City Council Members, Kevin Kruse and Jeremy Rounds – who discovered MetroPlains, for having the fortitude to push ahead on the Iowana Hotel building project, as today is a landmark day since the building is now property of MetroPlains.

Mayor Woods announced that now is the time for a Public Hearing on the matter of selling City-owned property located at 801 West Jefferson Street to Habitat for Humanity for \$1 (one dollar) as part of the Neighborhood Stabilization Program. He asked if anyone wished to speak in favor of the sale; no one did. He asked if there was any written correspondence in favor of the sale; there was none. He asked if anyone wished to speak against the sale; no one did. He asked if there was any written correspondence against the sale; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wagner seconded by Wilson to sell City-owned property located at 801 West Jefferson Street to Habitat for Humanity for \$1.00 (one dollar) as part of the Neighborhood Stabilization Program and authorize the Mayor and Clerk to execute the proper documentation. Koets, White, Winborn, Shelton, Wilson and Wagner voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to set a Public Hearing on Tuesday, December 7, 2010 at 6 p.m. to sell City-owned property located at 505 North Elm Street as part of the Neighborhood Stabilization Program and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Shelton, Wilson, Wagner and Koets voted aye. Wynn was absent. Resolution declared passed.

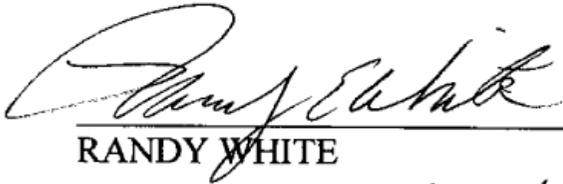
A resolution was offered by Wilson seconded by Wagner to review and accept bid of \$2,500.00 received from Lois Monday for City-owned property located at 605 W. Adams Street and authorize the Mayor and Clerk to execute the proper documentation. Koets, White, Winborn, Shelton, Wilson and Wagner voted aye. Wynn was absent. Resolution declared passed.

THE UNDERSIGNED COUNCIL MEMBERS HAVE CHECKED THE CLAIMS AS PRESENTED FOR THE MEETING OF NOVEMBER 16, 2010

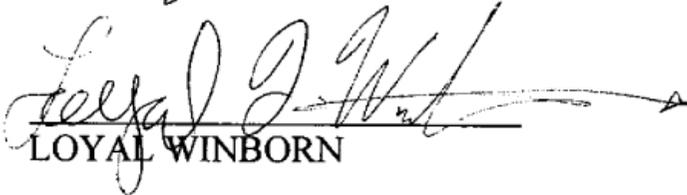
\_\_\_\_\_  
LARRY WYNN



\_\_\_\_\_  
TERRI KOETS



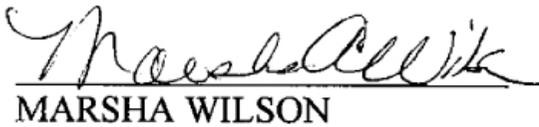
\_\_\_\_\_  
RANDY WHITE



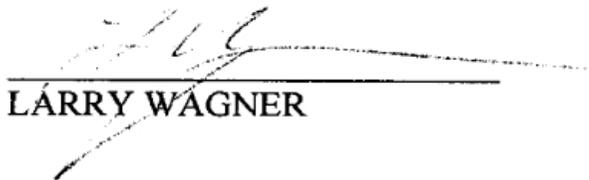
\_\_\_\_\_  
LOYAL WINBORN



\_\_\_\_\_  
BETTY SHELTON



\_\_\_\_\_  
MARSHA WILSON



\_\_\_\_\_  
LARRY WAGNER

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AMERICAN ADMINIS-CLAIMS	GRP 93001 PREMIUM-FEB'11	2,421.80
			TOTAL:	2,421.80
FIRE PROTECTION	GENERAL FUND	CARPENTER UNIFORM CO &	CLASS A PANTS FOR MERRIT	88.19
			DUTY BOOTS	113.99
		INTERNATIONAL ASSOCIATION OF CHIEFS OF	FY'11-'12 MEMBERSHIP DUES	120.00
		OMB GUNS	40 S&W AMMUNITION	112.99
		RADAR ROAD TEC	YEARLY RADAR CERTIFICATIO	210.00
		SIMMONS GUN SPECIALTIES INC	PRACTICE & DUTY AMMO	1,791.20
		WAL-MART COMMUNITY	SD CARD FOR CAMERA	9.88
			PORTABLE FLASH DRIVES	29.76
			TOTAL:	2,476.01
FIRE PROTECTION	GENERAL FUND	DANKO EMERGENCY EQUIPMENT	ELECTRIC PPV EXHAUST FAN	2,265.78
		ED M FELD EQUIP CO INC	3-5" GAUGES;1-2 1/2" GAUG	332.00
		MCI MEGA PREFERRED	LONG DISTANCE	2.81
		PETTY CASH - FIRE	#1536-SUPER GLUE	1.36
			#1537-GROUND LIGHT	9.26
			#1538-POSTAGE	8.80
			#1539-SALVAGE TARP	5.86
			#1540-SMALL ENGINE FUEL	8.14
		WAL-MART COMMUNITY	X-MAS LIGHTS FOR L-1	94.81
			TOTAL:	2,728.82
BUILDING & HSNG SAFETY	GENERAL FUND	ZEE MEDICAL INC	DECONGESTANT	19.90
			TOTAL:	19.90
WASTE CONTROL	GENERAL FUND	WAL-MART COMMUNITY	TRASH BAGS-NOZZLES FOR	15.95
			CAT LITTER	5.94
			TOTAL:	21.89
AIRPORT	GENERAL FUND	SIRWA	WATER	31.50
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17
			TOTAL:	1,385.67
LIBRARY SERVICES	GENERAL FUND	DEMCO	COVERS	159.09
			TAPE-COVERS-BOOK POCKET	420.66
		EBSCO SUBSCRIPTION	PERIODICAL RENEWALS	1,313.21
		GALE CENGAGE LEARNING	BOOKS	172.75
			BOOKS	95.23
			BOOKS	98.23
		INGRAM	BOOKS	78.34
			BOOKS	60.89
			BOOKS	60.31
		MCI MEGA PREFERRED	LONG DISTANCE	10.77
		MICROMARKETING LLC	BOOKS ON CD	94.94
			BOOKS ON CD	38.99
		KONE INC (MOLINE)	ELEVATOR MAINT-LIBRARY	185.19
		OFFICE DEPOT	INK	104.97
			TOTAL:	2,893.57
PARKS	GENERAL FUND	AKIN BUILDING CENTER	BOARDS-PAINT-SPRAY PAINT	234.08
		CRESTON CITY WATER WORKS	WATER-HIST COMPLEX	7.12
		FARM & HOME SUPPLY INC	SCREWS, BOLTS, NUTS	28.37
		ALLIANT ENERGY-INT PWR&LGHT	MCKINLEY PARK VFW/FLAGS	166.56
		NAPA	BATTERY-SOLENOID	80.39

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	516.52
'ATION	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	600 MCKINLEY PARK SEC LIGH	12.14
			TOTAL:	12.14
CEMETERY	GENERAL FUND	MCI MEGA PREFERRED	LONG DISTANCE	1.86
		SIRWA	WATER	31.50
		WASKE, BOB	RPRS ON JD 955 & SNWBLOWER	194.00
			TOTAL:	227.36
SWIMMING POOL	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-POOL	7.12
			TOTAL:	7.12
FINANCIAL ADMINISTRATN	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-407 S VINE	7.12
		CRYSTALTECH	3 MONTH SVC CITY WEBSITE	50.85
		ALLIANT ENERGY-INT PWR&LGHT	NSP-407 S VINE	115.90
			NSP-505 N ELM ST	190.75
		M&M SALES CO	COPIER READINGS	40.32
		MCI MEGA PREFERRED	LONG DISTANCE-CITY HALL	30.16
			LONG DISTANCE-FAXES	1.62
		OFFICE DEPOT	PAPER-STAMP-TONER	431.55
		UNION CO TREASURER	TAXES @ 602 W MILLS	49.00
			TOTAL:	917.27
LEGAL SERVICES	GENERAL FUND	KENYON & NIELSEN PC-ATTYS AT LAW	PROF SVCS-JAN'11	2,170.00
			TOTAL:	2,170.00
C HALL	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-CITY HALL	23.37
		FARM & HOME SUPPLY INC	DRAIN CLEANER/AIR FRESH	28.96
			50 LB BROADCAST SPREADER	31.95
			TOTAL:	84.28
INSURANCE (GENERAL)	GENERAL FUND	CRESTON CITY WATER WORKS	SAFETY GRP DIVIDEND REFUND	6,257.70
			TOTAL:	6,257.70
NON-DEPARTMENTAL	ROAD USE TAX	AMERICAN ADMINIS-CLAIMS	GRP 93001 PREMIUM-FEB'11	858.20
			TOTAL:	858.20
ROAD MAINTENANCE	ROAD USE TAX	ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	31.65
		ASPEN EQUIPMENT CO	TIE ROD END-STUMP GRINDER	36.14
		CRESTON AUTO PARTS INC	WIPER BLADES-BULBS-FLUID	150.77
			SEAL BEAM-SOCKET-OIL	32.03
			2-SETS WIPER BLADES	44.20
		CRESTON CITY WATER WORKS	WATER-SHOP	7.12
			WATER-BARN	13.21
		F&M BODY SHOP INC	TOWING TO DES MOINES	290.00
		MCI MEGA PREFERRED	LONG DISTANCE	5.23
		NAPA	3-OIL FITLERS	123.25
			HOSES-BATTERY-WD 40	93.22
		O'HALLORAN INTERNATIONAL INC	RPR TRANSFER PUMP-'48'	1,746.09
			RPR ON FUEL SYSTEM	342.00
			RPR ON FUEL SYSTEM	357.88
		TRUE VALUE HARDWARE & RENTAL	2-SPRAY NOZZLE	16.98
			TOTAL:	3,291.77
SNOW AND ICE CONTROL	ROAD USE TAX	BARCO MUNICIPAL PRODUCTS INC	100 FT TWIST LINK CHAIN	395.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		INDEPENDENT SALT COMPANY	26.075 TON ROAD SALT	1,618.74
		WINTER EQUIPMENT CO INC	6-CURB GUARDS	330.75
			TOTAL:	2,344.81
ADMIN-STREETS(ENGINR)	ROAD USE TAX	ZEE MEDICAL INC	EXTRA STRENGTH	13.99
		OFFICE DEPOT	SCOTCH TAPE	6.78
			INK REFILL	9.68
			CORRECTION PEN	4.12
			TOTAL:	34.57
SELF FUNDING INSURANCE PAYROLL TAX BENEFIT		AMERICAN ADMINIS-CLAIMS	GRP 93001 PREMIUM-FEB'11	16,089.68
		OFFICE DEPOT	STORAGE BOXES	13.98
			TOTAL:	16,103.66
MC KINLEY PARK RENOVAT RESTRICTED GIFTS-M		SIGNS BY CAC	BANNERS FOR CONCERT	105.00
		SNYDER & ASSOCIATES, INC.	MCKINLEY LAKE WATER IMPR.	2,944.50
			TOTAL:	3,049.50
LIBRARY(RESTRICTED GIF RESTRICTED GIFTS-L		INGRAM	BOOKS	15.50
			BOOKS	244.89
			BOOKS	29.99
		PROFESSIONAL COMPUTER SOLUTIONS	COMPUTER WORK	200.00
			TOTAL:	490.38
NON-DEPARTMENTAL	SEWER OPERATING FU	AMERICAN ADMINIS-CLAIMS	GRP 93001 PREMIUM-FEB'11	360.00
			TOTAL:	360.00
ARY SEWER/WASTWTR SEWER OPERATING FU		AKIN BUILDING CENTER	INSULATION-HINGES-SHINGLE	228.94
		CRESTON CITY WATER WORKS	WATER-WWTP	277.00
		HACH COMPANY	CALIBRATE PHOTOMETER	380.19
			CHEMICALS	301.19
		HSBC BUSINESS SOLUTIONS	HEATER	41.97
			2-HOSE REELS	260.65
		ECHO GROUP INC	2-OUTLETS-HEAT SHRNK TUBE	48.65
		HYDRO-KLEAN	LATERAL LAUNCH INSPECT	43,000.00
		IOWA DEPT OF NATURAL RESOURCES	LAB CERTIFICATION	400.00
		IOWA RURAL WATER ASSOC	1-GAL LIQUID SMOKE	27.50
		IOWA TOOL & MANUFACTURING INC	SHAFT REPAIR-SNOWBLOWER	90.00
		JETCO INC	8 CHANNEL ALARM DIALER	758.00
		MCI MEGA PREFERRED	LONG DISTANCE	9.44
		NAPA	3-CAB FRESH	42.57
			HOSE RPR-LIGHT BULBS	14.75
		OFFICE DEPOT	HP 29 BLACK/HP 49 COLOR	28.53
		OFFICE MACHINES	PRINTER CARTRIDGE	78.99
			HP 20 BLACK INK CARTRIDGE	35.99
		PETTY CASH - SANITATION	#497305-SUPPLIES	35.83
			#497306-ENVELOPES	6.44
			#497307-POSTAGE	8.24
			#497308-WASHER	1.24
		SERVICE TECHS INC	BEARINGS & SEALS	240.29
		UPS	POSTAGE	26.69
			POSTAGE	19.49
			TOTAL:	46,362.58
ANIMAL CONTROL	ANIMAL SHELTER *AG	CRESTON VET CLINIC PC	EXAMINE, TREAT, NEUTER	147.43
			VACCINATE 3 POUND KITTENS	35.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SPAY ADOPTED CAT-FLOYD	74.76
			NEUTER CAT-LINDA SMITH	22.84
		SOUTHERN HILLS VET SVC INC	SPAY CAT-VICKI HARTMAN	50.00
			TOTAL:	330.98

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===== FUND TOTALS =====
001 GENERAL FUND                22,140.05
110 ROAD USE TAX                 6,529.35
112 PAYROLL TAX BENEFIT         16,103.66
166 RESTRICTED GIFTS-MCKNLY P   3,049.50
167 RESTRICTED GIFTS-LIBRARY    490.38
610 SEWER OPERATING FUND       46,722.58
953 ANIMAL SHELTER *AGENCY FU   330.98
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GRAND TOTAL:                    95,366.50
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CITY OF CRESTON  
MANUAL CHECKS/DEBITS - PERIOD ENDING 02/01/11

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	13,635.73
IOWA DEPT OF REVENUE	STATE TAX	6,313.00
IPERS	PENSION	10,214.78
TOTAL ADMINISTRATIVE SVC	FLEX	810.29
COLLECTION SERVICES		216.46
NO DEPT ENTERED	<b>TOTAL</b>	<b>\$31,190.26</b>
RESTRICTED GIFT MCK. PARK		
MARK HUFF	BOWLING EXP	1,200.00
RESTRICTED GIFT MCK. PARK	<b>TOTAL</b>	<b>\$ 1,200.00</b>
FINANCIAL ADMINISTRATION		
UNION CO RECORDER	RECORDING FEES	126.00
FINANCIAL ADMINISTRATION	<b>TOTAL</b>	<b>\$ 126.00</b>
SELF FUNDING INSURANCE		
AMERICAN ADMINIS - CLAIMS (2)	INV CHECK RUN	46,183.70
SELF FUNDING INSURANCE	<b>TOTAL</b>	<b>\$46,183.70</b>
	<b>GRAND TOTALS</b>	<b>\$78,699.96</b>

**FUND TRANSFERS FOR PERIOD ENDING:**

\_\_\_\_\_  
POSTING DATE

*THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:*

AMOUNT	FROM	TO	-G/L ACCT-	DR	CR
\$ 5,659.50	121 LOST-PROP TAX RELEIF	001 GENERAL FUND	121 6910	5,659.50	
			121 1110		5,659.50
	FOR: 10-CRYSTAL LIGHTING 150W		001 1110	5,659.50	
	VENDOR: BUDGET LIGHTING		001 4830		5,659.50
<b>\$ 5,659.50</b>	<b>TOTAL - TRANSFERS</b>		<b>HASH TOTALS: \$ 11,319.00 \$ 11,319.00</b>		

## Lisa Williamson

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**From:** Mike Taylor  
**Sent:** Friday, January 28, 2011 2:10 PM  
**To:** Lisa Williamson  
**Subject:** FW: 2011 NE Sewer Rehab Map

**Attachments:** 2011 NE Sewer Rehab Map.pdf



2011 NE Sewer  
Rehab Map.pdf (3...

-----Original Message-----

**From:** Forrest Aldrich [mailto:faldrich@v-k.net]  
**Sent:** Friday, January 28, 2011 1:18 PM  
**To:** Mike Taylor; Kevin Kruse; Jim Bristow  
**Subject:** 2011 NE Sewer Rehab Map

Attached is a map of the proposed sewers to be rehabilitated. Existing sanitary sewers and manholes are in red. Existing storm sewers are in green. Sanitary sewers to be lined and manholes to be repaired are shown in yellow. Residences where the sanitary sewer service is to be lined, from the main to the property line, are shown in pink. New sump pump drain lines to be installed along the edge of the street are shown in orange.

Please review and let me know of any changes that you might like to see. This can go in the council packets and will be was is presented to the Council Tuesday evening.

--  
Forrest Aldrich, P.E.  
Veenstra and Kimm, Inc.  
3000 Westown Parkway  
West Des Moines, IA 50266  
ph. 515-225-8000  
www.v-k.net

NOTICE OF HEARING AND LETTING

NOTICE OF PUBLIC HEARING ON PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF THE NORTHEAST AREA SANITARY SEWER REHABILITATION FOR THE CITY OF CRESTON, IOWA, AND THE TAKING OF BIDS THEREFOR

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Sealed proposals will be received by the City Clerk of the City of Creston, Iowa, in the Council Chambers at the City Hall, 116 West Adams, Creston, Iowa until 2:00 P.M. on the 23<sup>rd</sup> day of February, 2011, for the construction of Northeast Area Sanitary Sewer Rehabilitation, as described in the plans and specifications therefor, now on file in the office of the City Clerk. Proposals will be opened and the amount of the bids announced in said Council Chambers at the time and date specified above.

At 6:00 P.M. on the 1<sup>st</sup> day of March, 2011, the City Council of said City will, in said Council Chambers, hold a hearing and said Council proposes to adopt plans, specifications, form of contract and estimate of cost and, at the time, date and place specified above, or at such time, date and place as then may be fixed, to act upon proposals and enter into a contract for the construction of said improvements.

At said hearing, the City Council will consider the proposed plans and specifications and proposed form of contract for the project, the same now being on file in the office of the City Administrator, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any objections to said plans, specifications, estimate of cost and form of contract made by any interested party.

The work to be done is as follows:

## Northeast Area Sanitary Sewer Rehabilitation

Construct Northeast Area Sanitary Sewer Rehabilitation including all labor, materials and equipment necessary for approximately 10,538 linear feet of 8-inch to 10-inch diameter cured in place pipe lined sanitary sewer, 38 lined sanitary sewer services, 2,740 linear feet of 8-inch sump lines, lined manholes and miscellaneous associated work, including cleanup.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of Creston, Iowa, and by this reference made a part hereof as though fully set out and incorporated herein.

All proposals in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for receiving bids. All proposals shall be made on official bidding blanks furnished by the City, and any alterations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied in a sealed envelope by either (1) a certified or cashier's check drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of five percent (5%) of the bid.

The bid security should be made payable to THE CITY OF CRESTON, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as

Notice of Hearing and Letting

liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form bound in the specifications.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa Statutes. The Iowa Reciprocal Act (SF 2160) applies to the contract with respect to bidders who are not Iowa residents.

The Council reserves the right to reject any or all bids and to waive informalities or technicalities in any bid which it deems to be in the best interest of the City.

The Council reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the date of hearing and letting.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of two (2) years after its completion and acceptance by the City Council.

Work on the project shall commence within ten (10) days of written Notice to Proceed and shall be completed by September 30, 2011.

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Payment to the Contractor for said construction will be made in cash derived from the proceeds of the issuance and sale of such bonds and/or from such cash funds of the City as may be legally used for said purposes. Any combination of the above methods of payment may be used at the discretion of the City Council.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project or delivered to the site during the preceding calendar month. Estimates will be prepared on the last day of each month by the Contractor, subject to the approval of the Engineer, who will certify to the City for payment each approved estimate on or before the tenth (10th) day of the following month. Such monthly payments shall in no way be construed as an act of acceptance for an part of the work partially or totally completed. Upon completion of the work and its acceptance by the City Council, the Contractor will be paid an amount which, together with previous payments, will equal ninety-five percent (95%) of the contract price of the contract. Final payment of the remaining amount due will be made not less than thirty-one (31) days after completion and acceptance by resolution of the City Council of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. No such partial or final payments will be due until the Contractor has certified to the City that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

A sales tax exemption certificate will be available for all materials purchased for incorporation in the project.

Liquidated damages in the amount of Two Hundred Dollars (\$200.00) per calendar day will be assessed for each day the work shall remain uncompleted after the contract period with due allowance for extensions of the contract

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period due to conditions beyond the control of the Contractor.

Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies may be obtained from Veenstra & Kimm, Inc., 3000 Westown Parkway, West Des Moines, Iowa 50266.

This notice is given by order of the Council of the City of Creston, Iowa.

CITY OF CRESTON, IOWA

Warren Woods, Mayor

ATTEST:

Lisa Williamson, City Clerk

Monday, January 24, 2011

City of Creston  
116 West Adams  
Creston, IA 50801

RE: CSW Blanket Contract Transmittal

Dear Mike Taylor:

Over the past several months, our company has been extensively involved in refining our focus on core utility services. This effort is part of our continued effort to provide safe and reliable energy service to our customers at a competitive cost, while preparing to meet future legislative and regulatory requirements.

We are transitioning our focus away from the non-traditional business products provided in the past to our company's core business operations. As a result, our company will no longer bid or actively pursue new customer-owned high-voltage system work.

We will continue to direct our customers to other potential vendors who focus on this type of work as their core business. However, if customers request that our company provide these services in the future, we will complete the work as resources permit. Costs will include labor, materials and a designated profit margin.

We recognize that our crews are often best positioned to restore service to your facility when there is a customer-owned high voltage system issue. Our crews will continue to remain available to provide this type of emergency service.

As a regulated utility, our company has well-defined responsibilities and protections when working on our utility infrastructure. In order to clearly define these same provisions when completing work on customer-owned systems, our company will require a signed contract to perform the work prior to commencing any emergency or planned work.

Our company also has two contract options available for our customers.

**Option 1**

Per incident contract - covers any work on a customers system to restore electric or gas service within 24 hours or to do planned work with a total cost less than \$25,000.

**Option 2**

Blanket agreement - covers the same type of work included in the per incident contract over a specified period of time (generally annually, but may be signed for up to 3 years)

The second option may be preferable as it provides time for customers to review the document outside an emergency situation; ensure it is signed by an authorized representative and eliminates the need to sign multiple contracts.

While our focus is narrowing to our core utility business, our priority to provide you with safe and reliable energy service at all times remains unchanged.

We look forward to working with you to implement these agreements. If you have any questions relating to the agreement, please contact David Vollmar at 641-485-3771.

Sincerely,



Susan Koch  
Manager, Account Management



**IPL CUSTOMER SYSTEM WORK AGREEMENT (BLANKET)**

Company will restore service promptly following an outage; however, Customer acknowledges that it has been informed by IPL that Customer will receive no preferential treatment or response by IPL in the event of a general or utility emergency.

Subject to the limitations set forth below, Customer agrees to defend, indemnify and save harmless IPL from and against claims and demands, for loss or damage to property or injury to or death (including claims of third parties) except for such loss or damage, injury or death resulting from the sole negligence of IPL.

Customer shall ensure the safety of IPL employees and contractors while they are on the Customer's premises, including, but not limited to, providing adequate warning as to any dangers (including latent dangers) on the site, maintaining adequate lighting on the premises, and providing IPL and its contractors with a safe place to work (free from debris).

In addition, Customer agrees that, in the event of an emergency, IPL shall have the right to control Customer's gas, including the right to curtail or shut off the supply of gas to any or all of Customer's gas system. Emergency as used in the preceding sentence means that immediate action is required to protect human life, IPL property, Customer property or the property of others.

**IPL SHALL NOT IN ANY EVENT OR UNDER ANY CIRCUMSTANCE WHETHER IN CONTRACT, IN TORT (INCLUDING NEGLIGENCE) OR UNDER ANY OTHER LEGAL THEORY, BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR REVENUE, LOSS OF USE OF PLANT SYSTEMS, COST OF CAPITAL OR CLAIMS BY THE CUSTOMER FOR DAMAGES OF ITS CUSTOMERS.**

**THE REMEDIES OF CUSTOMER SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE, AND THE SUM TOTAL LIABILITY OF IPL TO CUSTOMER WITH RESPECT TO THE SERVICES OR ANYTHING DONE IN CONNECTION THEREWITH, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), UNDER ANY WARRANTY THEORY OR OTHERWISE, SHALL NOT EXCEED THE AMOUNT BILLED FOR SUCH SERVICES.**

**CUSTOMER AGREES TO INDEMNIFY AND HOLD IPL HARMLESS FROM ANY CLAIMS, LAWSUITS, ACTIONS, LOSSES OR LIABILITY ARISING FROM OR IN CONNECTION WITH ANY CUSTOMER FURNISHED INFORMATION WHICH IS DEFECTIVE, ERRONEOUS OR UNSUITABLE FOR THE PURPOSE INTENDED.**

The undersigned hereby acknowledges that it has general liability insurance in place sufficient to cover its obligations hereunder.

Authorized Signature of Customer: \_\_\_\_\_ Date: **02/01/11**

Name: **WARREN WOODS** Title: **MAYOR**

Note:

Internal IPL policies prohibit the performance of this type of work without a contract signed by the customer.

PARK AND RECREATON BOARD  
Meeting Minutes  
Tuesday - January 18, 2011

The Park and Recreation Board met in regular session.

Attending were:

John Kawa	Jamie Beggs
Mark Huff	Terri Koets
Jane Brown	Gary Borcharding

The Board approved the minutes of the January 4 , 2011 meeting.

Motion --- Kawa

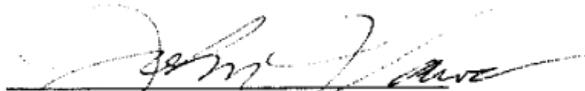
Second --- Borcharding

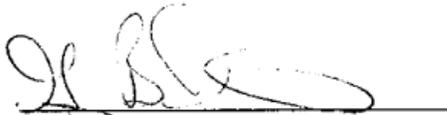
All voted Aye. Motion carried.

Board discussed the Bowling Tournament.

The next meeting is scheduled for Tuesday, January 25, 2011 at 5:30 pm in the Mealsite at the Restored Depot.

The meeting adjourned at 6:15 pm.

  
\_\_\_\_\_  
John Kawa, Chairman

  
\_\_\_\_\_  
Jane Brown, Secretary

PARK AND RECREATON BOARD  
Meeting Minutes  
Tuesday – January 4, 2011

The Park and Recreation Board met in regular session.

Attending were:

John Kawa	Jamie Beggs
Mark Huff	Terri Koets
Jane Brown	Karl Knock

The Board approved the minutes of the December 21, 2010 meeting.

Motion --- Kawa

Second --- Brown

All voted Aye. Motion carried.

The Board approved the payment of \$826.00 to Snyder & Associates from the McKinley Park Restricted Gift Fund.

Motion --- Kawa

Second --- Brown

All voted Aye. Motion carried.

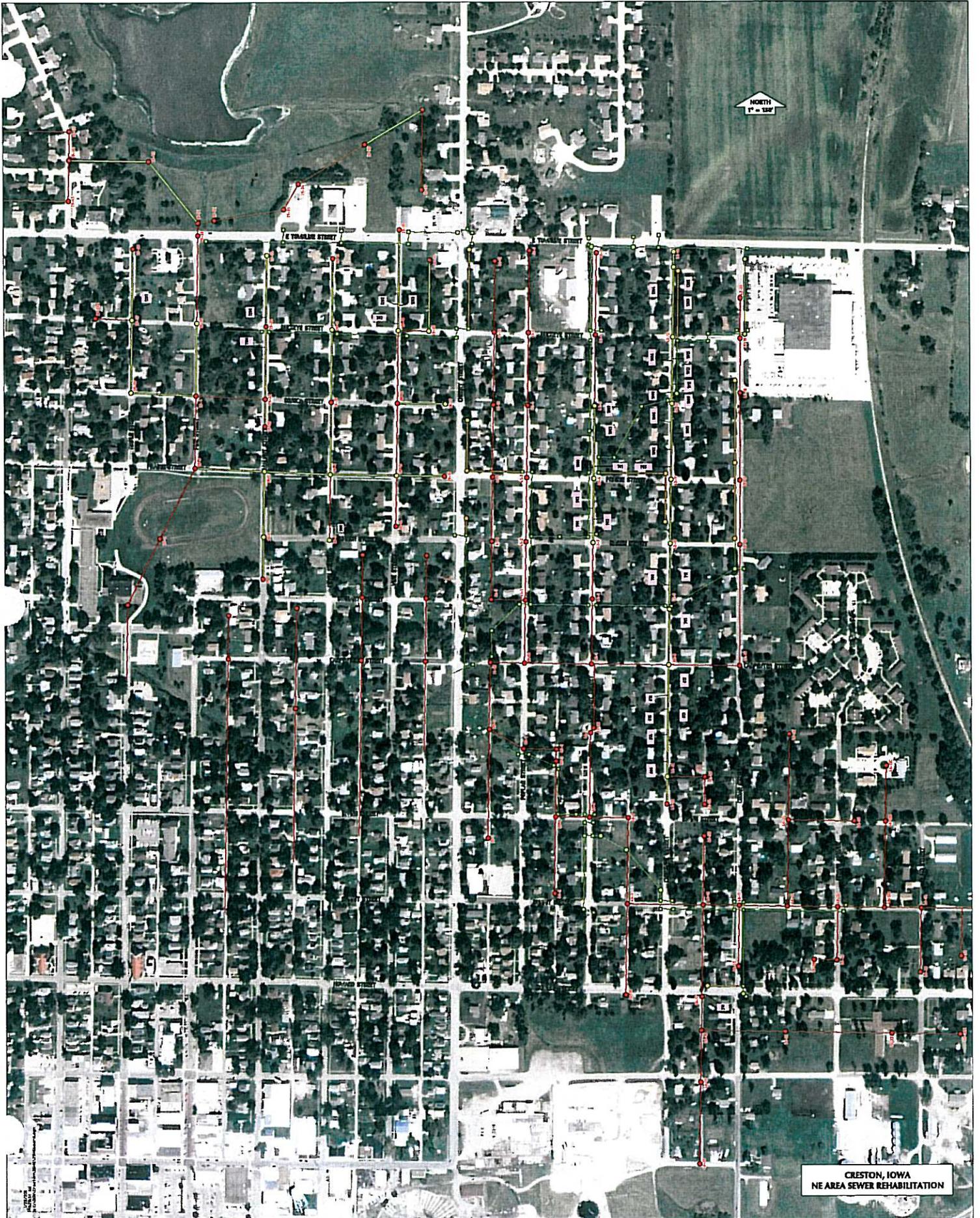
The Board discussed the Bowling Tournament.

The next meeting is scheduled for Tuesday, January 18, 2011 at 5:30 pm in the Mealsite at the Restored Depot.

The meeting adjourned at 6:30 pm.

  
John Kawa, Chairman

  
Jane Brown, Secretary



CRESTON, IOWA  
NE AREA SEWER REHABILITATION

A resolution was offered by Wilson seconded by Shelton to review and accept bid of \$500.00 received from Gary Lybarger for City-owned property located at 311 N. Poplar Street and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, White, Winborn, Shelton and Wilson voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Shelton seconded by Wagner to approve recommendation from Park & Recreation Board approving Change Order #2 for the McKinley Park Safe Room, increasing the contract by \$2,450.00 and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Shelton, Wilson, Wagner and Koets voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to amend Resolution No. 92-11 to read "*Chief Jackson's recommendation to deem 603 S. Walnut as an abandoned property and proceed with legal action*" and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, White, Winborn, Shelton and Wilson voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by White seconded by Winborn to authorize using Local Option Sales Tax in conjunction with the Energy Efficiency Grant of \$75,503.00 and rebate of \$13,740.89 to pay remaining balance of approximately \$17,500.00 for new street lights and authorize the Mayor and Clerk to execute the proper documentation. Shelton, Wilson, Wagner, Koets, White and Winborn voted aye. Wynn was absent. Resolution declared passed.

Jim Bristow, Superintendent of the Waste Water Treatment Plant, gave Council an update of his department. There has been approximately 29,000 feet of sewer lines jetted this year. HydroKlean began televising some of the sewer lines in the northeast section of Creston. They've been working with the landfill this year and have taken 1.3 million gallons of leachate from May through October. There have been 399,000 gallons of sludge hauled so far, and they will continue hauling until the ground freezes. Building doors have been replaced on one of the main buildings at the plant. There are three lift stations they are experiencing problems with and a company coming in tomorrow to start working on one of them, and they have electricians working in the plant to install heating lights over the clarifiers.

Mayor Woods announced that Council would be going into Closed Session per Iowa Code 21.5(j) and asked the public to leave the Council Chambers. Councilperson Wagner exited the Chambers at 6:19 p.m. and returned at 6:20 p.m.

Wilson moved seconded by Shelton to go into Closed Session per Iowa Code 21.5(j) at 6:21 p.m. Wagner, Koets, White, Winborn, Shelton and Wilson voted aye. Wynn was absent. Motion declared carried.

Wagner moved seconded by Wilson to come out of Closed Session per Iowa Code 21.5(j) at 6:30 p.m. Koets, White, Winborn, Shelton, Wilson and Wagner voted aye. Wynn was absent. Motion declared carried.

**\*\*Typo in paragraph 4, line 2 - was \$79,503.00; should read \$75,503.00.**

**Corrected and had Council approve at February 1, 2011 meeting.**

**City Clerk, Lisa Williamson**

*Lisa Williamson*

Wilson moved seconded by White to approve Proposition #1 – offer to purchase land legally described herein as *OP Pt of Pcl of land in SW ¼ SE ¼ Sec 1 & NW ¼ NE ¼ 12-72-31 Beg intersection S Ln Adams St & Southerly ext CL Oak St Th E Alg S Ln Adams St 167' for POB Th E Alg S Ln Adams St 123.07' S Alg W Ln Elm St 80.04' SW 104.76' SW 29.04' N 129.55' to POB, also known as Parcel B.* Koets, White, Winborn, Shelton and Wilson voted aye. Wagner voted nay. Wynn was absent. Motion declared carried.

Wilson moved seconded by White to approve Proposition #2 – offer to purchase land described herein as *OP Pt of Pcl of land in SW ¼ SE ¼ Sec 1 & NW ¼ NE ¼ 12-72-31 Beg intersection S Ln Adams St & Southerly ext CL Oak St Th E Alg S Ln Adams St 167' S 129.55' SW 71.34' W 96.43' N 140' to POB, also known as Parcel A.* Shelton, Wilson, Koets, White and Winborn voted aye. Wagner voted nay. Wynn was absent. Motion declared carried.

Under Other Items, Mayor Woods announced that the Community and Economic Development Priorities forms provided by SICOG were in Council's packets and need to be completed and turned in to the City Clerk on December 7, 2010.

Councilperson Wilson reminded everyone of the upcoming Lighted Christmas Parade on Thursday, December 2, 2010.

Wilson moved seconded by Wagner to adjourn the meeting. All voted aye. Wynn was absent. Motion declared carried. Council adjourned at 6:33 P.M.

  
 \_\_\_\_\_  
 Mayor

Attest:

  
 \_\_\_\_\_  
 City Clerk