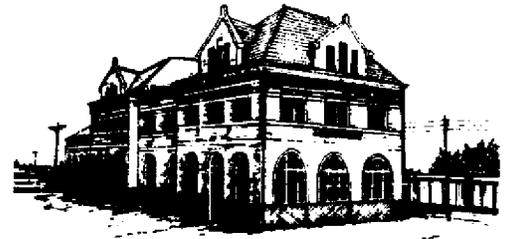


City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Larry Wynn, Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terry Koets
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CITY ATTORNEY: Skip Kenyon

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
August 3, 2010
6:00 p.m.
Last updated: 07/30/2010 2:34 PM

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda** – *NOTE: These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 - a. **Minutes:** July 20, 2010 – Regular Meeting, July 27, 2010 – Special Meeting
 - b. **Claims and Fund Transfers:**
 - i. Total Claims - \$114,165.64
 - c. **Licenses/Permits:**
 - i. Liquor – Twilight Zone, Montgomery Street Pub
 - ii. Outdoor Service – Elm's Club
6. **Public Forum** – *The Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
 1. Public Hearing for easement to cut two holes in retaining wall next to walking trail
 2. Resolution to take action on easement to cut two holes in retaining wall next to walking trail
 3. Resolution to drawdown CDBG funds in the amount of \$322,864 for 2009 East Side Sewer Project
 4. Resolution to accept proposal and award contract for Energy Rating for 801 W Jefferson – NSP
 5. Resolution to special assess mowing nuisance billings due to non-payment
 6. Resolution to approve Payment Estimate #1 of \$43,137.60 To Betts & Beer Construction for work completed on McKinley Park Safe Room Project

7. Resolution to approve a recommendation from the Creston Park & Rec Board to solicit RFPs (Requests for Proposals) for services to establish a wetland at the north end of McKinley Park
8. Resolution to request proposals for home-buyer counseling services as part of NSP
9. Resolution to approve final contract for Airport Snow Removal Equipment Acquisition
10. Resolution to approve purchase of street light fixtures and lights in conjunction with Energy Efficiency Grant
11. Resolution to approve recommendation from Finance Committee to purchase a new pickup for the Waste Water Treatment Plant
12. Motion to approve request by Southern Prairie YMCA to use the McKinley7 Park for the 5th Annual 5K Balloon Day Fun Run on Saturday, September 18th at 8:00 am – 9:30 am
13. Motion to approve continued support of MATURA Action Corporation receiving ESG Funds from state grantees to provide homeless prevention services

8. Other Items

9. Adjournment

REGULAR MEETING OF THE CRESTON CITY COUNCIL JULY 20, 2010

The Creston City Council met in regular session at 6:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: White, Winborn, Shelton, Wilson, Wagner and Koets. Wynn was absent.

Shelton moved seconded by Wilson to approve the agenda. All voted aye. Wynn was absent. Motion declared carried.

Wilson moved seconded by Shelton to approve the consent agenda, which included approval of minutes of July 6, 2010 regular meeting; claims of \$476,240.99; Liquor License – Panther Lanes; received Certified List of Police Officer Candidates from Civil Service Commission. All voted aye. Wynn was absent. Motion declared carried.

No one spoke during Public Forum.

A resolution was offered by Koets seconded by White to approve Payment Estimate #6 of \$79,576.75 to Havens Construction for work completed on the 2009 East Side Sewer Project and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Shelton, Wilson, Wagner, Koets and White voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve Payment Estimate #1 of 100,356.48 to Wicks Construction for work completed on the Cottonwood Reconstruction Project and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, White, Winborn, Shelton and Wilson voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to approve the purchase of a 2001 International Bucket Truck for \$11,101.00 for the Street Department and authorize the Mayor and Clerk to execute the proper documentation. Koets, White, Winborn, Shelton, Wilson and Wagner voted aye. Wynn was absent. Resolution declared passed.

Jack Pope, engineer with Garden & Associates, and John Kawa, McKinley Park Board Chair and owner of Kawa Construction, addressed Council regarding the Safe Room Project. The contractor hired for the project, Betts & Beer Contracting, performed soil testing at the sight of the new Safe Room and found that the Safe Room will be sitting on "fat clay." They wish to take a conservative approach and dig six feet deep and lay gravel, which would cost an additional \$30,000 to \$35,000. Both Mr. Pope and Mr. Kawa feel it is safe to proceed with the original design and don't feel this is an issue. The contractor is requesting the City's approval before proceeding.

A resolution was offered by Koets seconded by Wilson to authorize proceeding with the Safe Room Project as originally designed and authorize the Mayor and Clerk to execute the proper documentation. White, Winborn, Shelton, Wilson, Wagner and Koets voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve a request of \$5,000 be paid to the Southwest Iowa Balloon Days Committee for the Balloon Days' festivities to help defray the costs of the annual event and will be paid from the Hotel/Motel Fund and authorize the Mayor and Clerk to execute the proper documentation. Winborn, Shelton, Wilson, Wagner, Koets and White voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by White seconded by Wilson to set a Public Hearing on August 3, 2010 at 6:00 pm for an easement request from Jason Wilkie, 1201 Clayton Road, to cut two holes in the walking trail retaining wall for drainage tile and authorize the Mayor and Clerk to execute the proper documentation. Wagner, Koets, White, Winborn, Shelton and Wilson voted aye. Wynn was absent. Resolution declared passed.

A resolution was offered by Wilson seconded by Wagner to approve and authorize the Mayor to sign agreement with Iowa Department of Transportation for the FY'11 Airport Improvement Program to improve the fuel system and authorize the Mayor and Clerk to execute the proper documentation. Koets, White, Winborn, Shelton, Wilson and Wagner voted aye. Wynn was absent. Resolution declared passed.

Wilson moved seconded by Wagner to approve recommendation by SICOG to amend the WIRB Budget for the Summit Lake Watershed Project. All voted aye. Wynn was absent. Motion declared carried.

Shelton moved seconded by Koets to approve allowing the Creston Volunteer Fire Department to hold water fights at the Creston Municipal Airport during Balloon Days' festivities (Sept. 17-19, 2010). Any Creston Firefighters participating in this event are not on duty and the activities of this event are not part of their firefighter regular job duties, therefore, there is no Worker's Compensation Insurance coverage during the event. All voted aye. Wynn was absent. Motion declared carried.

Shelton moved seconded by White to adjourn the meeting. All voted aye. Wynn was absent. Motion declared carried. Council adjourned at 6:30 P.M.

Mayor

Attest:

City Clerk

SPECIAL MEETING OF THE CRESTON CITY COUNCIL JULY 27, 2010

The Creston City Council met in special session at 4:00 o'clock P.M. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Wynn, White, Shelton, Wagner and Koets. Winborn and Wilson were absent.

Shelton moved seconded by Wagner to approve the agenda. All voted aye. Winborn and Wilson were absent. Motion declared carried.

A resolution was offered by Wagner seconded by White to approve grant agreement from FAA for Snow Removal Equipment and authorize the Mayor and Clerk to execute the proper documentation.

Councilperson Winborn arrived at 4:01 p.m.

Shelton, Wagner, Koets, Wynn, White and Winborn voted aye. Wilson was absent. Resolution declared passed.

White moved seconded by Wagner to adjourn the meeting. All voted aye. Wilson was absent. Motion declared carried. Council adjourned at 4:04 P.M.

Mayor

Attest:

City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AMERICAN ADMINISTRATORS (PREMIUMS)	GROUP 93001 PREMIUM - AUG	2,370.00
			TOTAL:	2,370.00
F	PROTECTION	EMBLEM ENTERPRISES INC	PATCHES	315.80
		IOWA TELECOM/WINDSTREAM	TELEPHONE	55.54
		GREATER REG MEDICAL CNTR	PHYSICAL - J AUTEN	1,243.00
		INTOXIMETERS INC	ALCO-SENSOR FST	449.00
		PETTY CASH - POLICE	POSTAGE	4.19
			POSTAGE	7.70
			SUPPLIES	4.44
			POSTAGE	4.87
			SUPPLIES	8.70
		STANARD & ASSOCIATES INC	6 POLICE OFFICER TESTS	81.00
		WAL-MART COMMUNITY	WATER & ICE	5.76
			TOTAL:	2,180.00
FIRE PROTECTION	GENERAL FUND	IOWA TELECOM/WINDSTREAM	TELEPHONE	230.86
		PETTY CASH - FIRE	FUEL - SMALL ENGINES	26.17
			FUEL - SMALL ENGINES	7.86
			POSTAGE	1.73
			BATTERIES	9.97
		WAL-MART COMMUNITY	REPORT COVERS	40.15
			TOTAL:	316.74
BUILDING & HSNG SAFETY	GENERAL FUND	AGRI DRAIN CORP	MEASURING WHEEL	210.82
		IOWA TELECOM/WINDSTREAM	TELEPHONE	47.94
			TOTAL:	258.76
CONTROL	GENERAL FUND	CRESTON VET CLINIC PC	EUTHANIZE LARGE DOG	6.50
			OFFICE EXAM - BOXER	26.95
			EUTHANIZE DOG	6.50
		WAL-MART COMMUNITY	PUPPY FOOD	12.65
		WILLIAMS, JOHN	SUCCESSFUL ADOPTION	20.00
			TOTAL:	72.60
AIRPORT	GENERAL FUND	CLAPSADDLE-GARBER ASSOCIATES INC	ENG SVCS - ALP UPDATE	3,000.00
		IOWA TELECOM/WINDSTREAM	TELEPHONE	104.49
		OLSEN FUEL SUPPLY INC	1,251 GAL JET A	3,515.31
			1,303.1 GAL 100LL	5,069.06
		SIRWA	WATER-AIRPORT	31.50
			TOTAL:	11,720.36
LIBRARY SERVICES	GENERAL FUND	DEMCO	BOOK JACKETS-LABELS	140.62
		ED M FELD EQUIP CO INC	MONITORING	72.00
		IOWA TELECOM/WINDSTREAM	TELEPHONE	234.13
		INGRAM	BOOKS	855.38
			BOOKS	29.06
		IOWA LIBRARY ASSOCIATION	CONFERENCE	196.00
		KONE INC (MOLINE)	ELEVATOR MAINTENANCE	175.59
		OFFICE DEPOT	CR MEMO 10/02/08 44577374	64.03-
			TONER CARTRIDGE	65.70
			EXPANDING FILE	6.96
			TOTAL:	1,711.41
E. S.	GENERAL FUND	AD-VANCE CHEMICAL CO LTD	2 PAILS - SPRAY	193.95
		B M SALES	PAPER TOWELS	84.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CRESTON AUTO PARTS INC	BATTERY FOR VAN	60.01
		CRESTON CITY WATER WORKS	WATER-MCKINLEY PARK	7.12
			WATER-TAYLOR PARK	7.12
			WATER-HISTORICAL COMPLEX	7.12
		IOWA TELECOM/WINDSTREAM	TELEPHONE	53.39
		ALLIANT ENERGY-INT PWR&LGHT	ELEC-MCKINLEY PARK VFW/FLA	95.17
		ECHO GROUP INC	FUSE FOR ELEC BOX	26.28
		ORR HEATING & AIR CONDITIONING	RPR SUMP PUMP-RNBW PRK	339.73
		PETTY CASH - RECREATION	FAN BELT 955	5.97
			FAN BELT	3.80
			WASP SPRAY	3.99
			CAR CLEANER	4.99
		SERVICE TECHS INC	REPAIR THROTTLE CABLE	79.46
			TOTAL:	972.60
RECREATION	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-MCKINLEY BALLFIELD	7.12
			WATER-SEARS COMPLEX	7.62
			WATER-BILL SEARS FOUNTAIN	7.12
		IOWA TELECOM/WINDSTREAM	TELEPHONE	47.94
		ALLIANT ENERGY-INT PWR&LGHT	ELEC-600 MCKNLY PRK SEC LI	12.58
		PETTY CASH - RECREATION	POSTAGE	2.80
			TOTAL:	85.18
CEMETERY	GENERAL FUND	BARKER IMPLEMENT & MOTOR CO INC	OIL/O-RINGS - JD955	145.72
			3 SEAT SWITCHES	72.63
		IOWA TELECOM/WINDSTREAM	TELEPHONE	55.54
		SIRWA	WATER-CEMETERY	31.50
			TOTAL:	305.39
SWIMMING POOL	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-POOL	548.45
		IOWA TELECOM/WINDSTREAM	TELEPHONE	53.39
		ORR HEATING & AIR CONDITIONING	FIX FAUCETS & PLMBNG-POOL	3,383.00
		PETTY CASH - RECREATION	POSTAGE	2.07
		POOL TECH INC	DPD POWDER (CL TEST)	29.50
		WAL-MART COMMUNITY	1-CASE PAPER TOWELS	35.86
			CLEANING SUPPLIES	99.63
		CENTRAL IOWA RED CROSS	10-LIFEGUARDING BOOKS	84.00
			TOTAL:	4,235.90
FINANCIAL ADMINISTRATN	GENERAL FUND	CRYSTALTECH	3 MONTH SVC CITY WEBSITE	50.85
		IOWA TELECOM/WINDSTREAM	TELEPHONE	250.95
		GIZA LANDSCAPING & LAWN CARE	DEMO @ 605 W ADAMS STREET	14,700.00
		IOWA CODIFICATION INC	ORDINANCES 10-123 - 10-126	174.00
		OFFICE DEPOT	PAPERMATE PENS-RED	8.51
			PAPERMATE PENS-BLK	7.79
			1/3 CUT FILE FOLDERS	4.63
			PRESSBOARD BINDERS	26.85
			9X12 CLASP ENVELOPES	4.30
			PAGE MARKERS	4.24
			REGULAR COPY PAPER	212.16
			3-HOLE COPY PAPER	158.88
		PETTY CASH - STREET	PHONE ACCESSORIES-NANCY/LI	13.98
		SHRED-IT DES MOINES	1-BAG SHRED	50.00
			TOTAL:	15,667.14
LEGAL SERVICES	GENERAL FUND	KENYON & NIELSEN PC-ATTYS AT LAW	PROF SVCS - JUN '10	248.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	248.50
CITY	GENERAL FUND	CURTIS CLEANING SERVICE	STRIP & REFINISH FLOORS	1,425.00
		PETTY CASH - STREET	FLOURESCENT BULBS	23.68
			TOTAL:	1,450.68
INSURANCE (GENERAL)	GENERAL FUND	TYLER INSURANCE SERVICES INC	'01 INT'L 4700	265.00
			TOTAL:	265.00
NON-DEPARTMENTAL	ROAD USE TAX	AMERICAN ADMINISTRATORS (PREMIUMS)	GROUP 93001 PREMIUM - AUG	680.00
			TOTAL:	680.00
ROAD MAINTENANCE	ROAD USE TAX	KRUSE, KEVIN	FUEL RMBRSMNT-BCKT TRK	62.91
		AMERICAN CONCRETE PRODUCTS INC	4 1/2 CY M-4	722.25
			10 CY M-4 NO ASH	1,332.00
			1 YD M-4	211.50
		ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	36.09
		CHARLIE BROWN AUTO	USED PICKUP TRK SEAT	200.00
		CRESTON AUTO PARTS INC	CAR CLEANER/LIGHT BULBS	22.85
			LAMPS	13.30
			AIR FILTER - STEEL ROLLER	23.41
		CRESTON CITY WATER WORKS	WATER-CITY SHOP	56.65
			WATER-CITY BARN	7.12
		IOWA TELECOM/WINDSTREAM	TELEPHONE	177.01
		MICHAEL TODD & CO INC	DIAMOND SAW BLADE	200.09
		NAPA	110 GAL HYDRO OIL	983.40
			PARTS	31.76
		PETTY CASH - STREET	TICKETS #1704 - 1706	2.00
		SERVICE TECHS INC	CURB & CHAIN SHARPENER	78.44
		SCHILDBERG CONSTRUCTION COMPANY INC	150 TON CLASS D ROCK	910.16
			150 TON CLASS D ROCK	782.48
			150 T CLASS D ROAD ROCK	1,444.93
			150 T CLASS D ROAD ROCK	172.42
			TOTAL:	7,470.77
ADMIN-STREETS(ENGINR)	ROAD USE TAX	FARM & HOME PUBLISHRS LTD	UNION CO PLAT BOOKS	38.10
		IOWA TELECOM/WINDSTREAM	TELEPHONE	47.94
			TOTAL:	86.04
FINANCIAL ADMINISTRATN	PAYROLL TAX BENEFIT	IOWA WORKFORCE DEVELOPMENT	J M BEGGS	617.00
			TOTAL:	617.00
SELF FUNDING INSURANCE	PAYROLL TAX BENEFIT	AMERICAN ADMINISTRATORS (PREMIUMS)	GROUP 93001 PREMIUM - AUG	13,386.25
		TOTAL ADMINISTRATIVE SERVICES CORP	SVC PERIOD 09/01 - 09/30/1	97.00
			TOTAL:	13,483.25
MC KINLEY PARK RENOVAT	RESTRICTED GIFTS-M	PETTY CASH - RECREATION	POSTAGE	13.20
		WAL-MART COMMUNITY	FISHING SUPPLIES	57.64
			TOTAL:	70.84
LIBRARY(RESTRICTED GIF	RESTRICTED GIFTS-L	GALE CENGAGE LEARNING	BOOKS	94.48
			BOOKS	98.23
		UPSTART	SUMMER READING PRIZES	27.00
		INGRAM	ISSB BOOKS	165.23
			ISSB BOOKS	24.66
			ISSB BOOKS	14.79

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		FINDAWAY WORLD, LLC	EARBUDS	149.97
		PROFESSIONAL COMPUTER SOLUTIONS	AVG - VIRUS PROTECTION	584.99
			COMPUTER WORK	25.00
			COMPUTER WORK	75.00
			COMPUTER WORK	125.00
		STATE LIBRARY OF IOWA	EBSCO HOST	252.91
		SWILSA	TOWN MEETING	15.00
		TEUTSCH, MYRA	REIMBURSEMENT	58.55
		WAL-MART COMMUNITY	ADULT PRIZES	30.00
			SUMMER READING PRIZES	18.17
			BOOK	19.60
			TOTAL:	1,778.58
NON-DEPARTMENTAL	SEWER OPERATING FU	AMERICAN ADMINISTRATORS (PREMIUMS)	GROUP 93001 PREMIUM - AUG	360.00
			TOTAL:	360.00
SANITARY SEWER/WASTWTR	SEWER OPERATING FU	CENTRAL PLAINS ELECTRIC	MOTOR REPAIR	236.70
		CRESTON CITY WATER WORKS	WATER-WWTP	252.51
		ELLIOTT EQUIPMENT CO	1-HYDRAULIC HOSE	111.43
		ENVIRONMENTAL RESOURCE	QUARTERLY AUDITS	1,002.60
		FARM & HOME PUBLISHRS LTD	UNION CO PLAT BOOKS	38.10
		FASTENAL	SUPPLIES	114.87
		FORT DODGE STEEL INC	20' STAINLESS STEEL PIPE	399.20
		IOWA TELECOM/WINDSTREAM	TELEPHONE	456.27
		IOWA DEPT OF NATURAL RESOURCES	NPDES ANNUAL FEE	1,275.00
		IOWA RURAL WATER ASSOC	GIS/COLLECTION SYSTEM REG	10.00
		NAPA	CHOKE CABLE & OIL	60.47
		PETTY CASH - SANITATION	SUPPLIES	20.63
			SUPPLIES	12.75
			SUPPLIES	19.19
		UPS	POSTAGE	12.32
		VEENSTRA & KIMM INC	ENG SVCS '09 EAST SIDE SW	448.00
			TOTAL:	4,470.04
ANIMAL CONTROL	ANIMAL SHELTER *AG	CRESTON VET CLINIC PC	HEARTWORM CK/VACC/BRD	69.00
			NEUTER CAT-J MITCHELL	99.85
			HEARTWORM CHK-BOXER	115.90
			EXAM/VACC - POUND KITTENS	114.75
		SIGNS BY CAC	BANNERS & T-SHIRTS	168.00
			TOTAL:	567.50

CITY OF CRESTON
 MANUAL CHECKS/DEBITS – PERIOD ENDING 08/03/10

PARK & RECREATION DEPARTMENT		
BARCODE	ENTERTAINMENT	600.00
MARK HUFF	PRIZES-TALENT SHOW	285.00
PARK & REC DEPARTMENT	TOTAL	\$885.00

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	16,278.11
IOWA DEPT OF REVENUE	STATE/SALES TAX	6,963.00
IPERS	PENSION	10,188.63
TOTAL ADMINISTRATIVE SVC	FLEX	1,116.11
COLLECTION SERVICES		216.46
NO DEPT ENTERED	TOTAL	\$34,762.31

SELF FUNDING INSURANCE		
AMERICAN ADMINIS – CLAIMS (2)	INV CHECK RUN	7,074.05
SELF FUNDING INSURANCE	TOTAL	\$7,074.05

GRAND TOTALS \$42,721.36



**REQUEST FOR PAYMENT /
ACTIVITY STATUS**

**COMMUNITY DEVELOPMENT
BLOCK GRANT**

Recipient: City of Creston
 Contract Number: 09-WS-013
 Report Number: 2
 Period Ending: 1-Jul-10

ACTIVITY CODE / TITLE	Federal CDBG Budget	CURRENT EXPENDITURES			TOTAL
		Expended Since Last Report	Less Program Income Applied	CDBG Reimbursable*	Requested to Date
47 Water Plant Improv.	\$500,000	\$312,610	\$0	\$312,610	\$428,639
			\$0	\$0	\$0
			\$0	\$0	\$0
181 ADMIN	\$24,000	\$10,254	\$0	\$10,254	\$18,319
TOTALS	\$524,000	\$322,864	\$0	\$322,864	\$446,958

Less: IDED Funds Received:	\$124,094
Less: IDED Payments Pending:	\$0
NET REQUEST:	\$322,864

***DETAIL OF FEDERAL ACTIVITY COSTS**

Cost Type	This Request	Total to Date
Engineer/Architect	\$0	\$0
Construction	\$312,610	\$428,639
TOTAL	\$312,610	\$428,639

Administration (SICOG)	\$ 10,254.00
Project Eng/Observation	\$ -
Contractor-Havens Construction	\$ 312,610.00
Project Misc Construction	\$ -
Other-Legal	\$ -
TOTAL	\$ 322,864.00

LOCAL FINANCIAL INFORMATION				COMMENTS:
ACTIVITY CODE	Current Budget	Expended Since Last Report	Expended to Date	SUMMARY OF DRAW
55 Sewer Improvements	794,083.00	577,057.00	577,057.00	
Engineering		72,513.00	72,513.00	Engineering \$ -
				Construction \$ 312,610.00
				Other \$ -
				TOTAL \$ 322,864.00
0181 ADMIN	0.00		0.00	Release of Funds: 7/7/07
TOTAL	\$794,083	\$649,570	\$649,570	Local Delay Date: Cash On Hand: \$0

CONTRACT ACTIVITY STATUS	Activity Number:
On Schedule?: (Yes/No) Yes	Narrative Description: Project street renovation and completion of "slip lining" is being completed. Second Public Hearing has been conducted and project will be complete before the end date.
Engin./Arch.: % complete 100%	
Construction: % complete 95%	
Actual Start Date: July 7, 2009	
Est. Completion Date: August 31, 2010	
Revised from prior report? Yes	

CONTRACT ACTIVITY STATUS	Activity Number:
On Schedule?: (Yes/No) Yes	Narrative Description:
Engin./Arch.: % complete 0%	
Construction: % complete 0%	
Actual Start Date:	
Est. Completion Date:	
Revised from prior report? No	

Status of Special Conditions - Type X in cell with box if cleared:

6.4 Excessive Force	6.6 Conditions	6.7 Conditions
<input checked="" type="checkbox"/> Sent August 8, 2007	<input checked="" type="checkbox"/> DNR Approval	<input checked="" type="checkbox"/> Sub Agreement
<input checked="" type="checkbox"/> 6.5 R.A.R.A.	<input type="checkbox"/>	Sent August 7, 2007
Sent August 8, 2007		<input type="checkbox"/>

BUDGET FY FY 2010		General Accounting Expenditure						DOCUMENT NUMBER							
		DATE 7/19/10		ACCTG PERIOD (mm/yy) 7/1/10											
VENDOR CODE			AGENCY NAME												
VENDOR NAME AND ADDRESS Creston, Iowa 116 W. Adams P.O. Box 449 Creston, Iowa 50801			BILL TO ADDRESS (ORDERING AGENCY) Iowa Department of Economic Development 200 E. Grand Ave. Des Moines, Iowa 50309				SHIP TO ADDRESS								
TERMS		FOB		ORDER APPROVED BY				GOODS RECEIVED/SERVICES PERFORMED							
								DATE INITIALS							
QUANTITY		VENDOR'S INVOICE NUMBER													
ORDERED	RECEIVED	UNIT OF MEASURE					UNIT PRICE	TOTAL PRICE							
			Request for Payment under CDBG Contract Number: <u>09-WS-013</u> Report Number: <u>2</u>					\$322,864							
							DOCUMENT TOTAL	\$ 322,864.							
CLAIMANT'S CERTIFICATION					AGENCY CERTIFICATION										
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.					I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:										
DATE		TITLE		CODE OR CHAPTER SECTION(S)											
20-Jul-10		Mayor													
CLAIMANT'S SIGNATURE					AUTHORIZED SIGNATURE										
THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY															
DOC TYPE (GAX)	DOC NUMBER		DOC DATE	ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELL AGCY				
GAX								1							
VENDOR CODE		ADDR OVERRIDE	FIA INDICATOR	EFT IND	TEXT -po's only (Y/N)		TEXT (po's only)								
				Y											
REF DOC TYPE	REF DOC NUMBER		REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE		GS CONTRACT							
LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REV CAT	QUANTITY / UNITS	UD	DESC	APPROV	ACCTG
01	0340	269	4610				4125								
02															
03															
04															
05															
06															
07															

DOCUMENT TOTAL _____
PAID DATE _____

GAX

WARRANT # _____

AUDITED BY _____

RESOLUTION NO. ?? – 10

RESOLUTION TO SPECIAL ASSESS NUISANCE ABATEMENT CHARGES DUE TO NON-PAYMENT BY PROPERTY OWNERS:

WHEREAS, the Creston City Council was presented with an estimate and a list of mowing nuisance abatements for the Summer of 2010, and;

WHEREAS, the City's Mowing Ordinance is advertised in the local newspaper and posted each season, and;

WHEREAS, if the length of vegetation is 12 inches or taller by the 15th of each month, May through October, the City may mow said properties and charge the property owners, and;

WHEREAS, the City Administrator ordered the nuisances abated, and;

WHEREAS, the City Clerk billed the property owners and the City was never paid.

BE AND IT IS HEREBY RESOLVED that the Creston City Council approves that the charges shall be collected in the same manner as general property taxes for the properties legally described as –

911 N Spruce - South ½ except the South 60' of Lot 4, Dove's 1 st ; Parcel #24010-530-018-00	\$137.50
907 W Adams (2) - Lot 96 West Creston Sec. C; Parcel #24010-360-083-00	\$275.00
409 N Spruce - Lot 47 Railroad; Parcel #24010-560-042-00	\$175.00
506 W Prairie - East 70' of the North 70', Lot 2, Devoe's 1 st ; Parcel #24010-530-009-00	\$137.50
401 N Walnut - Lot 56, Swigart's 1 st ; Parcel #24010-450-059-00	\$137.50
605 N Mulberry - Lot 80, McDonald's North, Section B; Parcel #24010-400-003-00	\$137.50
506 W Montgomery - Lot 133, West Creston Section A; Parcel #24010-340-144-00	\$137.50
302 N Walnut - South ½ Lot 453, OP; Parcel #24010-320-387-00	\$137.50
605 N Pine - Lot 4, Swigart's 1 st ; Parcel #24010-450-005-00	\$137.50
707 N Elm - Beginning at the NW corner of Outlot1; Block 2; 2nd Northern Addition; thence north 235.5' to point of beginning; thence east 93.35'; thence south 60'; thence west 93.35'; thence north to point of beginning; SW 1/4, NE 1/4; 1-72-31; Parcel #24010-650-013-00	\$137.50
405 S Division - Lot 34 W 1/2 & Lot 33 W 1/2 OP; Parcel #24010-320-032-00	\$175.00
601 W Adams - Lot 146 and the South ½ of Lot 147, West Creston Section A; Parcel #24010-340-157-00	\$175.00
812 W Jefferson - Lot 238 West Creston Section A; Parcel #24010-340-230-00	\$137.50
507 W Montgomery - Lot 111, West Creston Section A; Parcel #24010-340-118-00	\$175.00
501 N Walnut - Lot 50 Swigart's 1 st ; Parcel #24010-450-051-00	\$175.00
312 N Cherry - North 50' of Lot 134, Swigart's 1 st ; Parcel #24010-450-134-00	\$137.50
310 S Maple - South 56' of Lot 234, OP; Parcel #24010-320-209-00	\$175.00
306 S Maple - Lot 231 S.10 ft, All Lot 232 & N 1/2 Lot 233 West Creston Section A; Parcel #24010-320-207-00	\$137.50
507 S Maple - Lot 273 OP; Parcel #24010-320-238-00	\$137.50

NOTICE OF REQUESTS FOR PROPOSAL

The City of Creston – Parks & Recreation Department is requesting proposals to provide services to establish a wetland. You are invited to submit a written proposal for services to be received at Creston City Hall no later than 4:00 p.m. on August 18, 2010.

DESCRIPTION OF PROJECT

The Creston Parks & Recreation Department is applying for funds for improvements to McKinley Lake north of Adams Street. The project includes the dredging of a 5 +/- acre area of the lake to 3-4 feet deep, and the establishing of an effective wetland to filter Hurley Creek run-off prior to entering McKinley Lake. Dredged material will need to be disposed. Purpose of project is to construct effective wetland to assist in improving water quality of McKinley Lake.

MINIMUM PROPOSAL REQUIREMENTS

The City Parks & Recreation Department is requesting information packets from interested firms in order to make a selection based on qualifications. The following is information that will be reviewed regarding your firm, and are factors, which will be used to evaluate the firm's qualifications.

1. Geographic location of the firm's office that would be responsible for the project.
2. Personal experience and technical qualifications of the individuals that will be assigned to the project.
3. Detail experience associated with this type of project and examples of such work.
4. Reference list including name and contact information.
5. Firm's ability to complete projects in timely manner and within budget.
6. Fee or fee range that your firm feels appropriate to complete scope of work.
7. Any additional information regarding your firms experience and capabilities that you feel would be important to success of project.

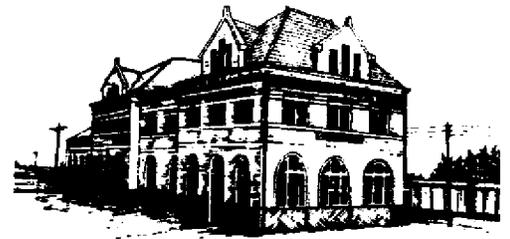
SCOPE OF SERVICES

1. Preliminary Evaluation and survey as needed.
2. Preparation of plans, specifications and cost estimate.
3. Preparation of permits required by Federal/State agencies.
4. Assist with bid letting.
5. Observation of construction, coordination between contractor and City of Creston.
6. Preparation partial/final payment requests.
7. Compliance with applicable Federal/State and local regulations, rules, publications, etc.
8. Other services requested by city.

The City of Creston Parks & Recreation requests that six (6) copies of the information packet be submitted to Creston City Clerk, Lisa Williamson, no later than 4:00 P.M., August 18, 2010. If you have questions about the RFQ or the project, please contact Mike Taylor, City Administrator at (641) 782-2000, ext. 4.

City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

Dear Sir or Madam:

The City of Creston has an ongoing Neighborhood Stabilization Program that aims to provide safe, clean and efficient housing to low-to-moderate income residents of the community. As a part of this project, the City must offer an 8-hour housing counseling program to residents impacted by at least two (2) NSP funded projects. The proposal will be offered in one session in Creston at the City Hall, with all participating families attending.

The NSP program requires housing counseling by a HUD-approved provider. The services will be required at some time in 2010 or early 2011, a date to be determined with the selected firm or organization. The area of interest is homebuyer and ownership education. Please send a brief letter of interest along with answers to the following criteria if you have interest in this proposal. The response must include name, address, principal, phone, and email information for the responding firm or organization. The response should also briefly address the following scoring criteria:

1. HUD certification: provide proof of credentials to provide homeownership counseling meeting HUD requirements (25 points).
2. NSP experience: provide list of other NSP projects completed or under contract (25 points).
3. Proposed fee: provide the proposed fee and the fee structure for possible additional services (25 points).
4. Delivery: provide a description of how the service would be delivered, including timeframe in the next year and what day of week it is proposed to provide the service.

If your firm is interested in submitting a proposal to provide these services, please respond with a signed original and six (6) copies to the City of Creston no later than 4:00PM on August 16th, 2010.

Please contact Michael Helgerson, the project administrator, at 641.782.8491, if you have any questions or require additional information about the project. We look forward to receiving your response, and thank you for your consideration of this request.

Sincerely,

Warren Woods
Mayor

2011 F-SERIES SD

Order No: 1111 Priority: H4 Ord FIN: QM633 Order Type: 5B Price Level: 1

Ord PEP: 600A Cust/Flt Name: CRESTON WTP PO Number:

RETAIL

RETAIL

F2B	F250 4X4 SD R/C	\$30995		9400# GVWR	PKG	
	137" WHEELBASE			41H	ENG BLK HEATER	NC
Z1	OXFORD WHITE			473	SNOW PLOW PKG	85
A	VNYL 40/20/40				SPARE TIRE/WHL3	NC
S	STEEL				12.5K TRLR HTCH	NC
600A	PREF EQUIP PKG				JACK	
	.XL TRIM			794	PRICE CONCESSN	
	.TRAILER TOW PKG					
572	.AIR CONDITIONER	NC		TOTAL BASE AND OPTIONS	32055	
	.AM/FM STER/CLK			TOTAL	32055	
996	.6.2L EFI V8 ENG	NC		*THIS IS NOT AN INVOICE*		
44P	6-SPD AUTOMATIC	NC		*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*		
TBK	.LT245 BSW AS 17			* MORE ORDER INFO NEXT PAGE *		
X37	3.73 REG AXLE	NC		F8=Next		
	JOB #1 BUILD			F3/F12=Veh Ord Menu		

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

6 - MORE DATA IS AVAILABLE.

QC08432

#21,179.50 Sale Price



YMCA

We build strong kids,
strong families, strong communities.

July 19, 2010

City of Creston
Attn: Mike Taylor, City Administer
116 W. Adams Street
Creston, IA 50801

Dear Mike:

This letter is in regards to the Southern Prairie YMCA 5K Balloon Day Fun Run on September 18 at 8:00 AM until 9:30 AM. This will be the seventh annual event which is held at McKinley Park. I would like the permission of the city to use the park for this event. I will be contacting Creston Police Department about using an officer on Adams Street to help direct traffic. Park Street will need to be blocked off and volunteers will be located at Prairie Street, Adams Street, Stone Street, and Lake Shore Drive to help with directing runners and any traffic we may encounter.

If you have any questions or concerns about this trail, please contact me so we can discuss the issues.

Thank you,

Jacki Steffen

Executive Director
Southern Prairie YMCA

ATTACHMENT 3
Exhibit B

CERTIFICATION OF LOCAL GOVERNMENT APPROVAL
FOR NONPROFIT ORGANIZATIONS
RECEIVING ESG FUNDS FROM STATE GRANTEES

I, WARREN WOODS, MAYOR (name and title), duly authorized to act on behalf of the CITY OF CRESTON (name of jurisdiction), hereby approve the following project(s) proposed by MATURA Action Corp. (name of nonprofit), which is (are) to be located in Creston, IA (name(s) of jurisdiction(s)).

By: _____
Signature and Date

WARREN WOODS
Typed Name of Signatory Local Official

MAYOR
Title

Note: This certification does NOT need to be completed annually for projects funded at the same shelter sites as the previous year. The state only needs to document that it has offered the local government the opportunity to withdraw its previous approval.

City of Creston
July 2010

Request for approval to administer ESG funds

The Homeless Program provides emergency payments for shelter and utilities to prevent families from becoming homeless, including emergency overnight stays.

The funds for this program comes from a Homeless Shelters Operations Grant applied for through Iowa Finance Authority and administered by Iowa Institute for Community Alliances as well as matching local funds and in-kind.

FY11-Wrote a full year grant application for \$20,000 in funds for Homeless Prevention to continue offering these services in the MATURA service area. MATURA was awarded \$13,000 for a 6-month contract* July 1, 2010 – December 31, 2010. A portion of these funds may be used to provide temporary motel stays up to 3 days for homeless individuals or families who are working with MATURA's HPRP program**.

*Iowa Finance Authority has made a decision to change the fiscal year of this funding to a calendar year fiscal year, therefore they are only awarding 6-month grants at this time. They will begin a new fiscal year funding January 1, 2011.

** HPRP is a Homeless Prevention and Rapid Re-housing program that includes case management features funded through the American Recovery and Reinvestment Act to assist clients who are literally homeless or facing imminent eviction.

FY10: Grant award of \$15,000

FY09: Grant award of \$20,000

FY08: Grant award of \$16,000

FY07: Grant award of \$16,000

FY06: Grant Award of \$17,000

FY05: Grant Award of \$10,000

*FY06, MATURA began applying for funds for the Counseling & Advocacy services provided by outreach staff.

This program provides for emergency payments to prevent homelessness and overnight stays with a portion of the funds to be used for counseling and advocacy services provided by outreach staff.

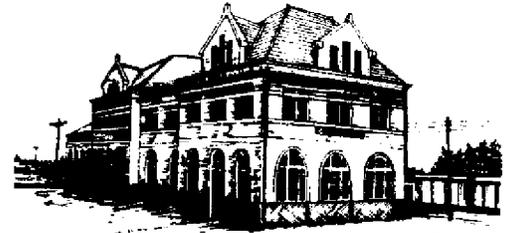
FY 2009: This program has served 51 Households (152 individuals) including 6 homeless families needing emergency overnight stays in local hotels.

Additional Information:

- Minimum grant request \$10,000, Maximum grant request \$50,000
- This is a competitive grant application process
- Competition for these grant funds include all homeless and domestic violence shelters.
- Locally, Rural Iowa Crisis Center also receives funding through this program.

City of
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116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
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Creston's Restored Depot and City Hall

**Board of Adjustment
Meeting Minutes
July 20, 2010**

Tom Braymen called the meeting to order at 5:15 p.m.

Board members present were Tom Braymen, Dick Lechtenberger and Ken Stults.

Board member not present was Alan Shafer and Gary Bucklin.

Others present; Gary Lybarger; Building Inspector, Kevin Kruse; Zoning Administrator and Mayor Woods.

The item for discussion was a request from Tammie Byers, 1100 North Walnut Street, to construct a deck on the front of the house. The reason for the request is for failure to meet front yard setbacks as set forth in Chapter 166 of the Zoning Code. Building Inspector Gary Lybarger was present to explain the request for Ms. Byers as she was unable to attend the meeting. The adjacent neighbors were notified by petition with no objections being received. After due consideration Stults moved and Lechtenberger seconded to approve the request. With a voice vote all present voted in favor of the motion.

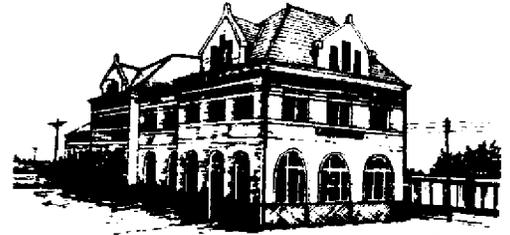
The meeting was adjourned at 5:16 p.m.

Respectfully submitted,

Kevin Kruse
Board Secretary

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CRESTON, IOWA

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Creston's Restored Depot and City Hall

**GRACELAND CEMETERY BOARD MEETING
GRACELAND CEMETERY CHAPEL
June 21, 2010
5:00 P.M.**

The meeting was called to order by Chairperson Sue Bergstrom. Others present were Board members John Coulter and Nadine Scadden, Superintendent Bruce Hodge and one guest.

Coulter moved seconded by Scadden to approve the agenda. All voted aye. Motion declared carried.

Scadden moved seconded by Coulter to approve corrected minutes of March 22, and minutes of April 19, 2010. All voted aye. Motion declared carried.

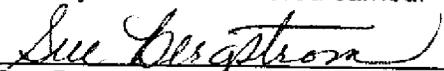
Scadden moved seconded by Coulter to not change the grave opening fees as requested by Powers Funeral Home. All voted aye. Motion declared carried.

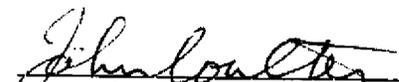
Under Other –

Memorial Day Update: 100+ people helped to set out flags on Sunday morning. 78 people helped take down flags on Monday afternoon. The Creston Fire Department did not serve breakfast as they had in the past. Next year this will be visited by the board for other possible action. Bergstrom asked why we didn't put the flags out on Saturday. Hodge reported that due to the wind damage, the potential for rain and storms and security, it was done only on Sunday and Monday. He also reported that at one time, they were only put out on Mondays and about 20 years ago it was changed to Sundays and Mondays.

Weed Eaters Update: Hodge reported that one of the weed eaters stopped working and was taken back to Barker Motors and a new one was purchased for \$197.00, with the second one at no charge.

Coulter moved seconded by Scadden to adjourn. All voted aye. Motion declared carried.


Sue Bergstrom, Chairperson


Attest, John Coulter, Secretary

Park and Recreation Board
Meeting Minutes
Tuesday, July 20, 2010

The Park and Recreation Board met in regular sessions.
Attending were:

John Kawa
Gary Borcharding
Mark Huff
Jamie Beggs

Ellen Gerharz
Victoria Brammer
Chris Lane

The Board approved the minutes of the July 13, 2010 meeting.
Motion-- Kawa
Second-- Borcharding
All voted aye. Motion carried.

The Board reviewed claims/~~payments~~ through July 21, 2010.

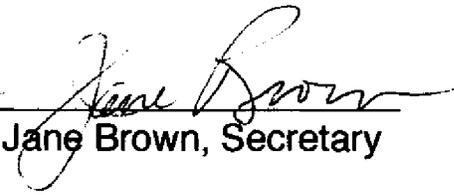
The Board approved the purchase of 2 bicycles rom Walmart from the Mckinley Park Restricted Gift Fund. The amount not to exceed \$120.

The Board discussed the July 31st Mckinley Park Festival.

The next meeting is scheduled for Tuesday July 27, 2010 at 5:30 pm in the Mckinley Park Shelter #2.

The meeting adjourned at 5:50 pm.


John Kawa, Chairman


Jane Brown, Secretary

Park and Recreation Board
Meeting Minutes
Tuesday, July 13, 2010

The Park and Recreation Board met in regular sessions.
Attending were:

John Kawa	Jamie Beggs
Jane Brown	Victoria Brammer
Gary Borcharding	Ginny Ward
Don Mosman	Dave Lamphear
Mark Huff	Ellen Gerharz
Birdie Sandemam	

The Board approved the minutes of the July 6, 2010 meeting.

Motion-- Kawa
Second-- Borcharding
All voted aye. Motion carried.

The Board approved the payment of 1,139.16 to Walmart form the Mckinley Park Restricted Gift Fund

Motion -- Kawa
Second -- Borcharding
All voted aye. Motion carried.

The Board discussed plans for the July 31st Mckinley Park Festival.

The next meeting is scheduled for Tuesday July 20, 2010 at 5:30 pm in Mckinley Park Shelter #2.

The meeting adjourned at 6:30 pm.



John Kawa, Chairman



Jane Brown, Secretary