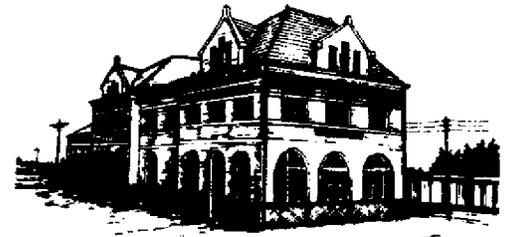


City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Randy White, Loyal Winborn, Betty Shelton, Marsha Wilson, Larry Wagner, Terri Koets, Nancy Loudon
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CITY ATTORNEY: Skip Kenyon & Todd Nielsen

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
Tuesday, May 1, 2012
6:00 p.m.
04/26/2012 2:22 PM

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda** – *NOTE: These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 1. **Minutes:** April 17, 2012 – Regular Meeting
 2. **Claims and Fund Transfers:**
 - i. Total Claims - \$113,560.03
 3. **Licenses/Permits:** – Hy-Vee – renewal of 12-month Class C Liquor License with Catering, Outdoor Service and Sunday Sales privileges
6. **Public Forum** – *the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
 1. Resolution to approve proposal and contract with Academy Roofing to replace roof at YMCA Building
 2. Public Hearing on the Airport Fuel Tank Project
 3. Resolution to tentatively award bid for Airport Fuel Tank Project
 4. Resolution authorizing the submission of application for IDOT Airport Program Funding and Certifying Eligibility Requirements
 5. Resolution to approve hiring John Anderson as the Assistant Park & Recreation Director with a beginning salary of \$28,000 as recommended by the hiring committee
 6. Resolution to set a Public Hearing on May 15, 2012 at 6:00 p.m. regarding an easement request from Iowa Network Services to place buried cable in City right-of-way

7. Resolution to set a Public Hearing on May 15, 2012 at 6:00 p.m. regarding an easement request from RSA2 Limited Partnership to place buried cable in City right-of-way

8. Other

9. Adjournment

REGULAR MEETING OF THE CRESTON CITY COUNCIL APRIL 17, 2012

The Creston City Council met in regular session at 6:00 o'clock pm on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Loudon, Koets, Wagner, Wilson, Shelton, Winborn and White.

Wilson moved seconded by Shelton to approve the agenda. All voted aye. Motion declared carried.

Wilson moved seconded by Wagner to approve the consent agenda, which included approval of minutes of April 3, 2012, regular meeting; claims of \$456,425.81, fund transfers of \$10,000.00; liquor license renewals for Windrow and A&G. All voted aye. Motion declared carried.

Mayor Woods took time to thank all the Police, Fire, First Responders, Street Department, all the volunteers that came from everywhere for everything they have done during and after the tornado disaster that hit Creston on Saturday, April 14, 2012. Mike Taylor also mentioned all the donations that are coming in, all the help Union County has been doing, and all the volunteers that have come. They've all done a terrific job. Several Council Members voiced their thanks and praise to all who came to help during and since the disaster.

During Public Forum, on behalf of the Chamber of Commerce, Ellen Gerharz, said "ditto" to reiterate the thanks and praise to all who have helped.

Mayor Woods announced that now is the time for a Public Hearing on the matter of an easement request from Alan & Cathie Hudson at 201 W. Seneca, to construct a retaining wall on City right-of-way in front of their residence. He asked if anyone wished to speak in favor of the easement request; no one did. He asked if there was any written correspondence in favor of the easement request; there was none. He asked if anyone wished to speak against the easement request; no one did. He asked if there was any written correspondence against the easement request; there was none. Mayor Woods then called the Public Hearing to a close.

A resolution was offered by Wagner seconded by Wilson to approve an easement request from Alan & Cathie Hudson at 201 W. Seneca, to construct a retaining wall on City right-of-way in front of their residence and authorize the Mayor and Clerk to execute the proper documentation. Shelton, Winborn, White, Loudon, Koets, Wagner and Wilson voted aye. Resolution declared passed.

Cody Shay of Advanced Ag is proposing the placement of two 30,000 gallon ammonia storage tanks at 1720 Commerce Road. Although the address is located outside the corporate city limits, the Iowa Department of Agriculture has asked that both the County and the City give their approval to the tanks' installation. Because the City has no jurisdiction over this, Mayor Woods changed this from vote of approval status to a notification only to Council and citizens, and the Creston Fire Department will check into the proper setbacks from other occupied buildings in the area.

A resolution was offered by Wilson seconded by Winborn to approve payment of \$400.46 to Habitat for Humanity for the NSP Project at 801 W. Jefferson and authorize the Mayor and Clerk to execute the proper documentation. White, Loudon, Koets, Wagner, Shelton and Winborn voted aye. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to adopt the Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the US DOT and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Koets, Wagner, Wilson and Shelton voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve a request from the 10,000 Crestonians for \$5,000 from the Hotel/Motel Fund to promote tourism for the 4th of July Celebration and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Koets, Wagner, Wilson, Shelton, Winborn and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve the acknowledgement and settlement agreement for tobacco permit violation by Hy-Vee and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wagner, Wilson, Shelton, Winborn, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve the qualified households and rankings for CDBG #09-HSG-022 and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Koets, Wagner, Wilson, Shelton, Winborn and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Shelton to approve a Chapter 28E Agreement between the City of Creston, Iowa-Park & Recreation Board and the County of Union, Iowa, authorizing the Union County Treasurer's Office the usage of the City of Creston, Iowa-Park and Recreation Parking Lot located on East Clark Street and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Koets, Wagner, Wilson and Shelton voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve a contract with Kone, Inc. for the annual hydraulic inspection on the elevator in City Hall and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wagner, Wilson, Shelton, Winborn, White and Loudon voted aye. Resolution declared passed.

Under Other, Mike Taylor gave a brief update that the City did have damage to the YMCA. The roof will be completely replaced, costing approximately \$230,000, plus the insurance deductible of \$2,500. The air-handling units will need to be replaced also. The bulk of the City's responsibility is the outside of the building. There will have to be a budget amendment in May to cover the out-going expenses for this.

Also, the High School and the college were going to do a Hurley Creek clean-up on Thursday. They still want to do this, but it's going to be on Monday.

Wilson moved seconded by Wagner to adjourn the meeting. All voted aye. Motion declared carried. Council adjourned at 6:20 p.m.

Mayor

Attest:

City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	TRISTAR BENEFIT ADMINISTRATORS	GRP 93001 PREMIUM-MAY'12	2,736.20
			TOTAL:	2,736.20
CE PROTECTION	GENERAL FUND	ILLOWA COMMUNICATIONS	RADIO PROGRAMMING	60.00
		AMERICINN LODGE & SUITES	ROOM FOR MERRITT-K9	144.00
		CRESTON VET CLINIC PC	SHEDDING TOOL-K9 DOG	45.15
		HEARTLAND TIRE & AUTO	4-TIRES RPR	56.00
			TIRE RPR	12.00
		IOWA COUNTY ATTORNEYS ASSOCIATION	LEGISLATIVE UPDATE CLASS	60.00
		LAW ENFORCEMENT SYSTEMS INC	PROPERTY SEIZURE BOOKS	504.00
		MERRITT, JAYRD	REIMBURSEMENT	154.13
			REIMBURSEMENT	388.90
		NAPA	2-CASES SYN OIL	145.34
		WAL-MART COMMUNITY	DOG KENNEL	83.97
			TOTAL:	1,653.49
FIRE PROTECTION	GENERAL FUND	ILLOWA COMMUNICATIONS	RPR RADIOS/PAGERS	482.75
		DANKO EMERGENCY EQUIPMENT	4-PAIRS GLOVES	276.00
			MOUNTING BRACKETS	184.74
		DEWEY FORD	FUEL PUMP-ENG 1	525.13
		HEARTLAND TIRE & AUTO	FIXING TIRE DUE TO STORM	45.00
			TIRE REPAIR ENG 1	25.00
			TOTAL:	1,538.62
BUILDNG & HSNG SAFETY	GENERAL FUND	QUALITY INN & SUITES	IAEI CONFERENCE	235.20
			TOTAL:	235.20
L CONTROL	GENERAL FUND	NAPA	WIPER BLADES	26.38
			TOTAL:	26.38
STREET LIGHTING	GENERAL FUND	PETTY CASH - MAINTENANCE	#2962-BOLTS FOR STREET LIG	0.27
			TOTAL:	0.27
TRAFFIC SAFETY	GENERAL FUND	BROWN TRAFFIC PRODUCTS INC	TRAFFIC SIGNAL RPR PARTS	3,702.00
			TOTAL:	3,702.00
AIRPORT	GENERAL FUND	ALLIANT ENERGY-INT PWR&LGHT	1945 S CHERRY ST GARAGE	39.07
		IOWA DEPT OF NATURAL RESOURCES	ANNUAL PRMT-ENTR ROAD IMPR	175.00
		SOUTHWEST IOWA RURAL ELECTRIC	ELECTRIC-AIRPORT	40.00
		SIRWA	WATER-AIRPORT	33.00
		WEST AVIATION INC	PER FBO CONTRACT	1,354.17
			TOTAL:	1,641.24
LIBRARY SERVICES	GENERAL FUND	AMAZON/GE MONEY BANK	BOOK	18.98
		GALE CENGAGE LEARNING	DISTRIBUTION	21.00
			BESTSELLERS	258.31
			LARGE PRINT	118.45
		INGRAM	BOOKS	114.12
			BOOKS	15.50
			BOOKS	75.31
			BOOKS	23.34
		OFFICE MACHINES	PAPER TOWELS	114.97
			TOTAL:	759.98
PARKS	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-RAINBOW FOUNTAIN	1.81
		ZEE MEDICAL INC	FIRST AID SUPPLIES	40.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		GRIFFITH, ERIC	MILEAGE REIMBURSEMENT	255.08
		IOWA DEPT OF TRANSPORTATION	3-BOXES TRASH BAGS-CLN UP	68.31
		ORR HEATING & AIR CONDITIONING	RPR CHECK VALVE	85.00
		PETTY CASH - RECREATION	#1725-BOLTS & SHIELD	6.81
			#1726-SCREWS & DRAIN VALVE	5.94
			#1728-SHARPEN CHAINS	17.14
			TOTAL:	480.49
RECREATION	GENERAL FUND	PETTY CASH - RECREATION	#1727-KEYS	8.85
			TOTAL:	8.85
CEMETERY	GENERAL FUND	SIRWA	WATER-CEMETERY	33.00
			TOTAL:	33.00
FINANCIAL ADMINISTRATN	GENERAL FUND	WILLIAMSON, LISA	MILEAGE REIMBURSEMENT	82.14
		COEN, KIM	MILEAGE REIMBURSEMENT	163.84
		NEWTEK TECHNOLOGY SERVICES	3 MONTH SVC CITY WEBSITE	50.85
		ALLIANT ENERGY-INT PWR&LGHT	505 N ELM-ELECTRIC/GAS	38.30
		IOWA CODIFICATION INC	APR'12 SUPPLEMENT	86.00
		PETTY CASH - FINANCE	#1340-RECORDING FEES	67.00
			#1341-POSTAGE	16.20
			#1342-REIMBURSEMENT	5.00
			#1343-NSF CHECK/SKARDA	30.00
		SHRED-IT USA - DES MOINES	1-BAG SHRED	54.80
			TOTAL:	594.13
CITY HALL	GENERAL FUND	ADT SECURITY SERVICES	ANNUAL SERVICE CHARGE	624.00
		CRESTON CITY WATER WORKS	WATER-CITY HALL	29.48
		TAYLOR FIBERGLASS VAULT CO., INC.	TRASH CAN LINERS	375.00
			TOTAL:	1,028.48
INSURANCE (GENERAL)	GENERAL FUND	EMC INSURANCE COMPANIES	WORKERS COMP-WOLFE	70.66
			TOTAL:	70.66
COMMUNITY CENTER MAINT	COMMUNITY CENTER	AKIN BUILDING CENTER	TARPS & CLOTHESLINE	114.68
		ECHO GROUP INC	BATTERY PACKS-LINCOLN SCH	192.16
			BATTERY PACKS-LINCOLN SCH	47.68
			RETURN NAP BATTERY 6V 4AH	40.68-
			BATTERY PACKS-LINCOLN SCH	7.32
			BATTERY PACKS-LINCOLN SCH	47.61
			RETURN NAP BATTERY 6V 4AH	47.68-
			TOTAL:	321.09
NON-DEPARTMENTAL	ROAD USE TAX	TRISTAR BENEFIT ADMINISTRATORS	GRP 93001 PREMIUM-MAY'12	663.80
			TOTAL:	663.80
ROAD MAINTENANCE	ROAD USE TAX	AMERICAN CONCRETE PRODUCTS INC	7.5 YDS M-4 NO ASH	1,025.75
			8 YDS C-4 NO ASH	935.40
		ARAMARK (LAUNDRY ACCTS)	LAUNDRY SERVICE	34.31
		BARKER IMPLEMENT & MOTOR CO INC	WIPER ARM-SKIDLOADER	49.36
		CRESTON AUTO PARTS INC	2-BRAKE ROTORS/JOHN'S TRK	204.10
			BRAKE ROTOR RETURN	109.90-
		F&M BODY SHOP INC	TOW CHARGE TO DES MOINES	220.00
			TOW TRK FROM COTTONWOOD	75.00
		HAWKEYE TRUCK EQUIPMENT	STROBE LIGHTS-TOP/SIDE	247.60
			STROBE LIGHT-TRK #48	117.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		NAPA	AIR FILTERS	23.33
			FREON-TAILGATE PIN	140.10
			OIL FILTERS	433.37
			WIPER BLADES-BATTERY	248.74
		NEENAH FOUNDRY COMPANY	STORM WATER GRATE	592.66
		O'HALLORAN INTERNATIONAL INC	REPAIR ON TRUCK #76	2,705.61
			2-OIL HOSES TRK #48	94.16
		PETTY CASH - MAINTENANCE	#2958-HANGERS	40.38
			#2959-DECAL NUMBERS	2.68
			#2960-GAS FOR CHAIN SAW	7.56
			#2961-RIBBON FOR FAX MACHI	22.99
			#2963-OIL FILTERS	20.96
		SCHILDBERG CONSTRUCTION COMPANY INC	28.66 TON CLASS D ROCK	316.69
			197.57 TON CLASS D ROCK	2,236.44
			TOTAL:	9,684.67
ADMIN-STREETS(ENGINR)	ROAD USE TAX	BRUCE, MIKE	REIMBURSEMENT	110.00
			TOTAL:	110.00
SELF FUNDING INSURANCE PAYROLL TAX BENEFIT		TRISTAR BENEFIT ADMINISTRATORS	GRP 93001 PREMIUM-MAY'12	21,802.72
		TOTAL ADMINISTRATIVE SERVICES CORP	SVC PERIOD 6/1/12-6/30/12	100.00
			TOTAL:	21,902.72
MC KINLEY PARK RENOVAT RESTRICTED GIFTS-M		SCHILDBERG CONSTRUCTION COMPANY INC	82.92 TON ROAD ROCK	916.28
			TOTAL:	916.28
LIBRARY(RESTRICTED GIF RESTRICTED GIFTS-L		AMAZON/GE MONEY BANK	DVD'S, BOOKS	33.98
			DVD'S, BOOKS	33.98
			DVD'S, BOOKS	31.98
			DVD'S, BOOKS	14.99
		INGRAM	BOOKS	29.87
			BOOKS	11.49
			BOOKS	16.09
			BOOKS	28.72
		MICROMARKETING LLC	RETURN	29.99
			BOOKS ON CD	113.93
			BOOKS ON CDS	114.92
		PAUL J. STRAWHECKER, INC.	MILEAGE	506.16
		FINDAWAY WORLD, LLC	150-EAR BUDS	193.47
		PUMPKIN BOOKS	BOOKS	113.79
		WAL-MART COMMUNITY	PAPER TOWELS-SOAP-NOTEBOO	32.99
			TOTAL:	1,246.37
NON-DEPARTMENTAL	SEWER OPERATING FU	TRISTAR BENEFIT ADMINISTRATORS	GRP 93001 PREMIUM-MAY'12	400.00
			TOTAL:	400.00
SANITARY SEWER/WASTWTR SEWER OPERATING FU		BARKER IMPLEMENT & MOTOR CO INC	HANDLE ASSEMBLY	16.39
		CRESTON CITY WATER WORKS	HYD METER USAGE-WWTP	20.00
		ENVIRONMENTAL PRODUCTS & ACCESSORIES	EXTENDABLE REACH TOOL	389.86
		FASTENAL	CORDLESS SAWZALL	202.03
		FORT DODGE STEEL INC	1-20' 7/8" STEEL ROD	48.62
		HACH COMPANY	CHEMICALS	353.25
			CHEMICALS	22.79
		HEARTLAND TECHNOLOGY SOLUTIONS	ONSITE LABOR-COMPUTER	115.00
		HYGIENIC LABORATORY-AR	TESTING	36.00
			NH3'S	36.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			2-NH3'S	36.00
			TESTING	36.00
			TESTING	36.00
			2-NH3'S	36.00
		HYDRO-KLEAN	CLEAN EAST LIFT STATION	2,471.50
		NAPA	1-BRASS DRIFT PUNCH	17.98
			FENDER WASHERS-BELTS	83.50
		NORTH CENTRAL LABORATORIES	NH3-STANDARDS 1.0/3.0PPM	42.83
		PETTY CASH - FINANCE	#1339-POSTAGE DUE	0.45
		PETTY CASH - SANITATION	#497372-SUPPLIES	6.00
			#497373-SUPPLIES	6.00
			#497374-POSTAGE	2.60
			#497375-COTTON	3.92
		TRUE VALUE HARDWARE & RENTAL	GRASS SEED-SEEDER	28.97
		UPS	POSTAGE	13.86
			POSTAGE	21.47
		VERIZON WIRELESS	ELECTRONIC FLOWMETER PHONE	80.14
			TOTAL:	4,263.16
ANIMAL CONTROL		ANIMAL SHELTER *AG CRESTON VET CLINIC PC	NEUTER CAT-B HEDDING	35.00
			SPAY DOG-J CASTELAN	75.00
			NEUTER DOG-J CASTELAN	45.00
			ANTIBIOTICS & FLEA MEDS	25.90
			NEUTER 2 DOGS-C CLAYBAKER	80.00
			TESTS/TREATMENT PND PUP	66.61
		DOWNEY, MYCALE	ARL REIMBURSEMENT	80.00
		TRI COUNTY VETERINARY SERVICES	NEUTER CAT-NANCY PAXTON	40.00
			TOTAL:	447.51
===== FUND TOTALS =====				
001	GENERAL FUND			14,508.99
006	COMMUNITY CENTER			321.09
110	ROAD USE TAX			10,458.47
112	PAYROLL TAX BENEFIT			21,902.72
166	RESTRICTED GIFTS-MCKNLY P			916.28
167	RESTRICTED GIFTS-LIBRARY			1,246.37
610	SEWER OPERATING FUND			4,563.16
953	ANIMAL SHELTER *AGENCY FU			447.51

	GRAND TOTAL:			54,364.59

CITY OF CRESTON
MANUAL CHECKS/DEBITS – PERIOD ENDING 05/01/12

NO DEPT ENTERED		
ELECTRONIC FEDERAL TAX	TAX DEPOSIT	16,159.88
IOWA DEPT OF REVENUE	STATE TAX	7,000.00
IPERS	PENSION	12,226.09
TOTAL ADMINISTRATIVE SVC	FLEX	687.54
NO DEPT ENTERED	TOTAL	\$ 36,073.51
PARK & RECREATION		
IOWA DEPT OF REVENUE	QTRLY TAX	124.00
PARK & RECREATION	TOTAL	\$ 124.00
SELF FUNDING INSURANCE		
TRISTAR BENEFIT (2)	INV CHECK RUN	22,997.93
SELF FUNDING INSURANCE	TOTAL	\$ 22,997.93
MANUAL CHECK/DEBITS TOTAL		\$ 59,195.44



Des Moines, Iowa 50313
Phone: 515-964-2345
Fax: 515-964-5514
www.Academyroofing.com

PROPOSAL AND CONTRACT

DATE: April 18, 2012

TO: City of Creston

RE: YMCA

We hereby propose to furnish all labor, materials and equipment necessary to perform the following scope of work on the facility mentioned above, in accordance with manufactures specifications:

SCOPE OF WORK: 39,000 Sqft.

1. Remove existing roof system down to the existing metal deck and properly dispose of off site.
2. Replace deteriorated metal deck on a square foot basis. See price below.
3. Install 2 layer(s) of 2.5" Polyisocyanurate (ISO) insulation (R-Value =+30) to the deck using manufacturer approved fasteners and plates.
4. Install a **Firestone Mechanically Attached 60mil TPO** roof system. In accordance with manufacturer's standard details.
5. Remove existing metal flashing and install new 24 gage Una-Clad pre-finished sheet metal, color to be selected from standard color chart. Includes all new parapet cap and counter flashings.
6. Remove all debris and leave roof area in a clean condition.
7. All work to be done in conformance with OSHA safety rules and regulations.
8. Provide a 15-Year manufacturer's NDL warranty.

COST OF SERVICES:

1. Total Base Bid Sum: Two Hundred Twenty Five Thousand and No/00 Dollars \$225,000.00
2. Unit Pricing: Hourly Rate \$55.00/ Hr. & Material + 15%
 - a. Replace deteriorated Metal deck on a square foot basis: \$5.00/per sq. ft.

Notes:

1. This proposal includes safety inspections by Safety Director, copies of inspections available upon request.
2. We reserve the right to update this proposal after 30 days.
3. **TERMS:** Final payment due upon completion. Issuance of Manufacture's Warranty upon receipt of final payment and/or retainage, 18% annual interest charged for all overdue balances.
4. Issuance of a purchase order or similar contract by the owner/ GC will constitute acceptance of this proposal in its entirety and all terms of manufacturer and contractors warranties.

Cont...



Des Moines, Iowa 50313
Phone: 515-964-2345
Fax: 515-964-5514
www.Academyroofing.com

PROPOSAL AND CONTRACT

GENERAL PROVISIONS:

1. Contractor accepts no liability to indemnify or hold owner harmless for damages to persons or property, except those that are a direct result of Contractor's negligent error or omission which occur during performance of work.
2. If retainage is required we will accept a 5% maximum.
3. Materials are to be ordered only after a signed contract is received.
4. The following items are not included in this work unless otherwise specifically stated in writing: deck repair or replacement, repair or alteration to the building other than the roof, wood blocking, identification and/or abatement of Asbestos Containing Material. All work not specifically described or inferable from detailed scope above.
5. Snow removal or winter protection is not included.
6. All mechanical & electrical work not stated above is not included.
7. Owner shall be responsible for the soundness and structural suitability of the building to accept the work of this contract.
8. The owner shall investigate and determine, prior to the beginning of the work of this contract whether the roof is designed for positive drainage. Due to settling of a building there could be ponding water when a new roof system is designed. Academy Roofing can design a tapered insulation system for better drainage, but this may not help entirely, and the roof may need architectural or structural inspections. It is not indicative of a defective roof system to have ponding water nor does it normally affect the Manufacturer's Warranty, but if Academy is not contracted to do these inspections ponding will not be the fault of Academy Roofing.
9. Roof construction may result in debris, dust or dirt falling and unless specified above, we are not responsible for interior protection.
10. We reserve the right to cancel this Contract by written notice to Owner within fifteen(15) days of Owner's acceptance thereof, in the event that Contractor, in the reasonable exercise of its judgment, determines that Owner's credit history or rating is deemed insufficient for the purposes of this contract.
11. We are not responsible for damage or delay due to strikes, fires, accidents or other causes beyond reasonable control, and all materials delivered to the site shall be stored as directed by the owner and protection shall be the owner/ GC's responsibility. Owner shall carry all necessary insurance.
12. Academy Roofing is fully covered by workman's compensation insurance, liability and property insurance to protect our employees and clients.
13. All material is guaranteed to be as specified. All roofing work performed will be carried out in a professional workmanlike manner, following established roofing practices as outlined by the NRCA Roofing and Waterproofing Manual and the roof membrane manufacturer's specifications.
14. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.
15. Academy Roofing will be held harmless for alleged or actual damages/ claims as a result of mold, mildew, algae or fungus.
16. We are an open-shop contractor.

Acceptance of this proposal shall constitute a contract.

ACCEPTED: _____

Respectfully Submitted,

PRINT NAME: _____

DATE: _____

A handwritten signature in black ink, appearing to read "Rick Parson", is written over a horizontal line.

ACADEMY ROOFING & SHEET METAL CO.

Bid Tabulation
Tank Removal and Installation Project
Creston Municipal Airport - Creston, IA ~ Bid Date: 4/26/12 1:00 pm

Bidder Address	Check or Bid Bond	Engineer's Opinion of Probable Construction Cost	Fuel Tech, Inc. Mims, FL 5% Bid Bond	Unified Contracting Service Des Moines, IA 5% Bid Bond	Zahl Equipment Service, Inc Mankato, MN 5% Bid Bond
1. Safety Plan, Traffic Control, & Mobilization	1 LS	\$15,000.00	\$7,000.00	\$1,800.00	\$4,500.00
2. Removal of Underground Tanks	1 LS	\$30,000.00	\$14,000.00	\$11,330.00	\$16,250.00
3. Sampling and Testing for Petroleum Contamination	12 EA	\$500.00	\$250.00	\$140.00	\$583.33
4. Excavation and Grading	1 LS	\$5,000.00	\$6,500.00	\$3,000.00	\$2,500.00
5. Tank Slab, Bollards, and Appurtenances	1 LS	\$15,000.00	\$10,000.00	\$17,820.00	\$19,000.00
6. 10,000 Gallon Jet A Fuel Tank System	1 LS	\$50,000.00	\$34,000.00	\$44,283.75	\$57,900.00
7. 10,000 Gallon AvGas Fuel Tank System	1 LS	\$50,000.00	\$33,000.00	\$40,981.75	\$57,900.00
8. Remote Tank Fill Port Connection	1 LS	\$3,500.00	\$2,000.00	\$4,421.50	\$1,950.00
9. Fire Extinguisher and Cabinet	1 EA	\$2,500.00	\$350.00	\$338.00	\$420.00
10. 4" Modified Subbase for Driveway	160 SY	\$10.00	\$25.00	\$18.00	\$7.00
11. 8" PCC Paving for Driveway	125 SY	\$50.00	\$100.00	\$101.20	\$57.50
12. Seeding and Fertilizing	1 LS	\$3,000.00	\$400.00	\$1,200.00	\$2,500.50
TOTAL BASE BID		\$187,850.00	\$126,750.00	\$142,385.00	\$176,228.00

Bidder Address	Check or Bid Bond	Engineer's Opinion of Probable Construction Cost	Fuel Tech, Inc. Mims, FL 5% Bid Bond	Unified Contracting Service Des Moines, IA 5% Bid Bond	Zahl Equipment Service, Inc Mankato, MN 5% Bid Bond
1. Safety Plan, Traffic Control, & Mobilization	1 LS				
2. Removal of Underground Tanks	1 LS				
3. Sampling and Testing for Petroleum Contamination	12 EA				
4. Excavation and Grading	1 LS				
5. Tank Slab, Bollards, and Appurtenances	1 LS				
6. 10,000 Gallon Jet A Fuel Tank System	1 LS				
7. 10,000 Gallon AvGas Fuel Tank System	1 LS				
8. Remote Tank Fill Port Connection	1 LS				
9. Fire Extinguisher and Cabinet	1 EA				
10. 4" Modified Subbase for Driveway	160 SY				
11. 8" PCC Paving for Driveway	125 SY				
12. Seeding and Fertilizing	1 LS				
TOTAL BASE BID					

AIRPORT STATE FUNDING APPLICATION CHECKLIST

Fiscal Year 2013

Please attach the following documents with your application:

- Funding Application and Checklist
- Project Data Sheet, including a detailed cost breakdown. Use one for each project
- City/sponsor resolution that endorses the project and certifies availability of matching funds
- 5-year Capital Improvement Program (CIP)
- Verification that project is identified in a current ALP on file with the Office of Aviation (when applying for new construction of buildings or airfield expansion)
- Pavement maintenance program (verify the use of the pavement maintenance program provided by the Iowa DOT or similar program when applying for pavement preservation or reconstruction)
- Verification that you have an Airport Security Plan on file with the Office of Aviation (when applying for airport security projects)
- Protective land use zoning and/or planning (please answer the following)
Required for funding beginning in Fiscal Year 2014

Height zoning	<input checked="" type="checkbox"/> Yes	Date adopted _____	<input type="checkbox"/> No	<input type="checkbox"/> Pending
Land use planning/zoning	<input checked="" type="checkbox"/> Yes	Date adopted _____	<input type="checkbox"/> No	<input type="checkbox"/> Pending
Comprehensive plan adopted with airport land use included	<input type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/> Pending
Other (please explain)	_____			
- Minority Impact Statement

Send 1 **signed** copy of the application materials to the address listed below.

Please mail, FAX, or email signed application to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, Iowa 50010

ATTN: Program Manager
email: kay.thede@dot.iowa.gov
515-239-1048
FAX: 515-233-7983

AIRPORT STATE FUNDING APPLICATION

Fiscal Year 2013

Airport Name: Creston Municipal Airport

Airport Sponsor Name: City of Creston, Iowa

Contact Person: Mike Taylor Title: City Administrator

Complete Mailing Address: P.O. Box 449; 116 W Adams

Creston IA 50801 Daytime Phone: 641-782-2000
City State Zip Code

Email Address: mike@crestoniowa.org FAX Number: 641-782-6377

Project Description – If applying for more than one project, list in order of priority. A separate project application data sheet is needed for each project.	Project Type	Total Project Amount	State Amount Requested	Percent State Share
Fencing Improvements	Security	\$30,000	\$25,500	85%

Windssocks – Orders may be placed using this form or by calling 515-239-1691	Indicate quantity needed: _____ 18" x 96" _____ 36" x 144"
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The Sponsor certifies that the information contained in this application is accurate and complete to the best of his/her knowledge.

 Signature of Authorized Sponsor Representative
 Warren Woods

 Typed Name

 Mayor

 Title

 Date

Please mail, FAX, or email application to:

Iowa Department of Transportation Office of Aviation 800 Lincoln Way Ames, Iowa 50010	ATTN: Program Manager email: kay.thede@dot.iowa.gov 515-239-1048 FAX: 515-233-7983
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AIRPORT STATE FUNDING APPLICATION PROJECT DATA SHEET

Fiscal Year 2013

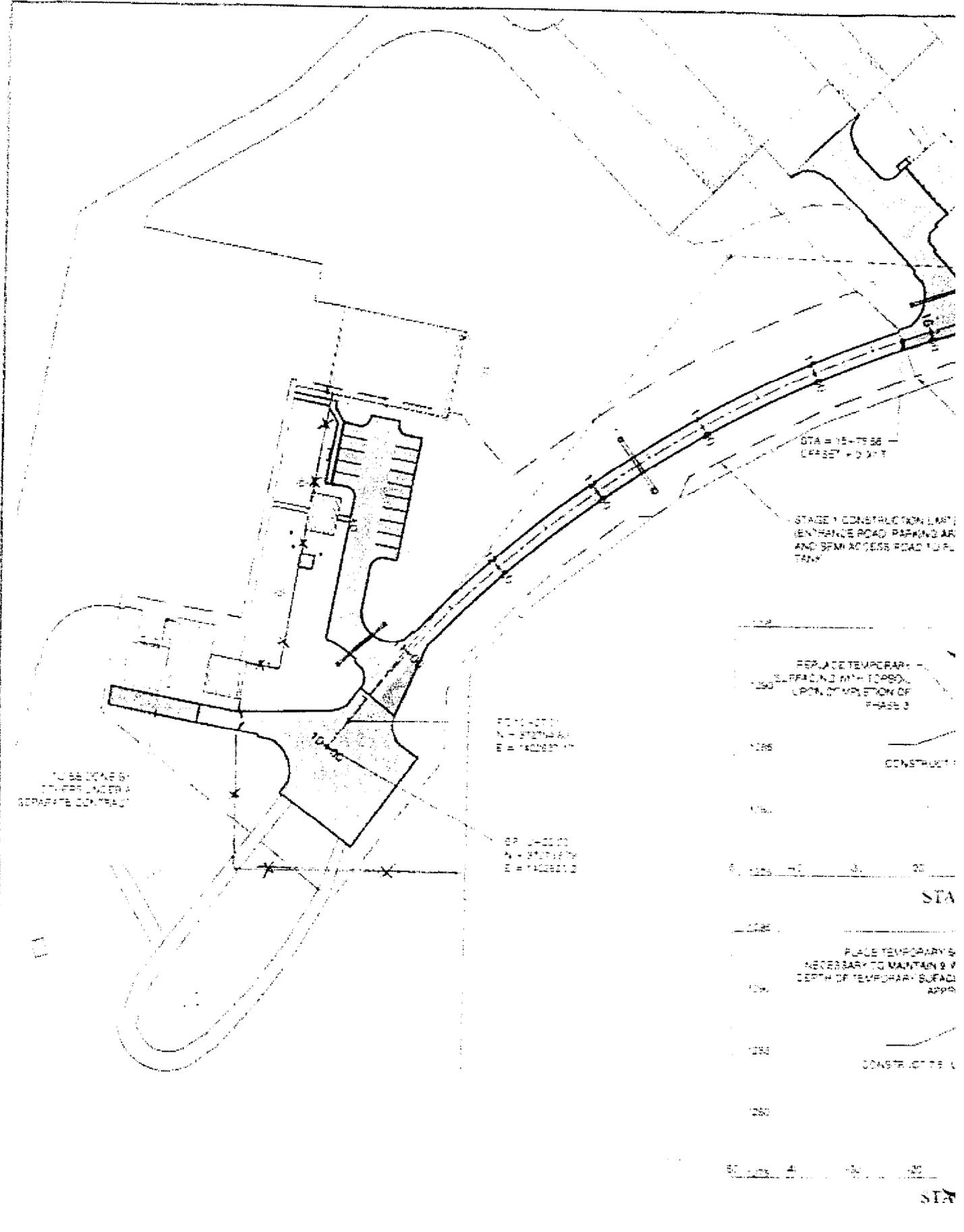
Submit a separate data sheet for each project.

Airport	Creston Municipal Airport	Date	
Project Type (check only one)	<input type="checkbox"/> Airfield <input checked="" type="checkbox"/> Security <input type="checkbox"/> Planning <input type="checkbox"/> Airport Signage <input type="checkbox"/> Pavement Maintenance <input type="checkbox"/> Vertical Infrastructure		
Project Description	Install chain link fence and gates.		
Sketch	Attach separate sketch from ALP if applicable.		
Project Justification (include detailed information and data to support need.)	This project will separate and control access between the parking lot and the airside of the airport. The result will enhance safety by limiting general public access to aircraft operation areas.		
Detailed Cost Estimate (Attach separate sheet if necessary.)	See attached estimate.		
	Total Project Cost:	\$30,000	(100%)
	Local Share:	\$4,500	(15%)
	Requested State Share:	\$25,500	(85%)
Sponsor Signature		Sponsor Title	
		Mayor	

Please mail, FAX, or email signed application to:

Iowa Department of Transportation
Office of Aviation
800 Lincoln Way
Ames, Iowa 50010

ATTN: Program Manager
email: kay.thede@dot.iowa.gov
515-239-1048
FAX: 515-233-7983



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 OFFSET = 0.3117

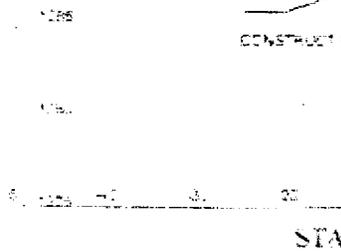
STAGE 1 CONSTRUCTION LIMITS
 ENTRANCE ROAD, PARKING AREA
 AND SPUR ACCESS ROAD TO PLANT

REPLACE TEMPORARY
 SPREADING MAT TOPSOIL
 UPON COMPLETION OF
 PHASE 3

FOOTCUT
 N = 312746.61
 E = 140287.17

SPUR ROAD
 N = 312746.79
 E = 140287.12

TO BE DONE BY
 OTHER LACER &
 SEPARATE CONTRACT



PLACE TEMPORARY &
 NECESSARY TO MAINTAIN B.V.
 DEPTH OF TEMPORARY SURFACE
 APPROX

CONSTRUCT



**FIVE-YEAR AIRPORT
 CAPITAL IMPROVEMENT PROGRAM
 (CIP)**

Telephone: (641) 752-6701

Project Name: Creston Municipal Airport

Prepared By: Clapsaddle-Garber Associates, Inc.

Date Approved:

Date Prepared: April, 2012

Project Description	Funding Source	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Planning Improvements	Federal	\$	\$	\$	\$	\$
	State	\$ 25,500	\$	\$	\$	\$
	Local	\$ 4,500	\$	\$	\$	\$
	Total	\$ 30,000	\$	\$	\$	\$
Update Airport Zoning Regulations	Federal	\$	\$	\$	\$	\$
	State	\$ 4,250	\$	\$	\$	\$
	Local	\$ 750	\$	\$	\$	\$
	Total	\$ 5,000	\$	\$	\$	\$
Future projects pending completion of ALP Update	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$	\$
	Total	\$	\$	\$	\$	\$
	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$	\$
	Total	\$	\$	\$	\$	\$
	Federal	\$	\$	\$	\$	\$
	State	\$	\$	\$	\$	\$
	Local	\$	\$	\$	\$	\$

OPINION OF PROBABLE COSTS
PROPOSED CAPITAL IMPROVEMENTS
CRESTON MUNICIPAL AIRPORT

Five-Year Capital Improvement Program

Fencing Improvements

FY13 - State Fiscal Year Starting July 1, 2012

<i>Item No.</i>	<i>Description</i>	<i>Quantity</i>	<i>Units</i>	<i>Unit Cost</i>	<i>Total Cost</i>
1.	Mobilization	1	L.S.	\$5,000.00	\$5,000.00
2.	Gates:				
	a. 4' Walk Gate	1	Each	\$500.00	\$500.00
	b. 20' Driveway Gate	2	Each	\$2,000.00	\$4,000.00
3.	48" Chain Link Fence	600	L.F.	\$20.00	\$12,000.00
4.	Miscellaneous Construction		15%		\$3,225.00
5.	Administration, Legal & Engineering		20%		\$5,275.00
Total - Fencing Improvements					\$30,000.00

Update Airport Zoning Regulations

FY13 - State Fiscal Year Starting July 1, 2012

1.	Update Chapter 169 Airport Zoning Regulations - City of Creston Code of Ordinances	1	L.S.	\$5,000.00	\$5,000.00
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* Future projects pending completion of ALP Update.



MINORITY IMPACT STATEMENT

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the state of Iowa that are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.

- The proposed grant project programs or policies could have a disproportionate or unique positive impact on minority persons.

Describe the positive impact expected from this project.

Indicate which group is impacted:

- Women Persons with a disability Blacks Latinos Asians
- Pacific Islanders American Indians Alaskan Native Americans Other

- The proposed grant project programs or policies could have a disproportionate or unique negative impact on minority persons.

Describe the negative impact expected from this project.

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation with representatives of the minority groups impacted.

Indicate which group is impacted:

- Women Persons with a disability Blacks Latinos Asians
 Pacific Islanders American Indians Alaskan Native Americans Other

- The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact. This project provides for construction of certain fencing improvements and all parties will have an equal opportunity to bid the project.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: _____

Title: City Administrator

Definitions

"Minority Persons," as defined in Iowa Code Section 8.11, means individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code Section 15.102, subsection 7, paragraph "b," subparagraph (1):

b. As used in this subsection:

- (1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the state of Iowa.

Resolution No. _____

A RESOLUTION AUTHORIZING THE SUBMISSION OF APPLICATION
FOR IDOT AIRPORT PROGRAM FUNDING
AND CERTIFYING ELIGIBILITY REQUIREMENTS

WHEREAS, the City of Creston, Iowa desires to make application for Airport Improvement Program funding from the Iowa Department of Transportation (IDOT) for Fencing Improvements to include installation of a chain link fence and gates at the Creston Municipal Airport.

WHEREAS, the Iowa Department of Transportation requires a resolution certifying certain application requirements, commitments, and criteria; and

WHEREAS, on behalf of the City, Clapsaddle-Garber Associates, Inc. has prepared an application describing the proposed improvements.

NOW THEREFORE BE IT RESOLVED THAT:

- The City hereby endorses the Applications for IDOT funding for said improvements.
- The City hereby commits availability of the local share of the funds as outlined in the Application.

PASSED AND APPROVED BY THE CITY:

Mayor

ATTEST:

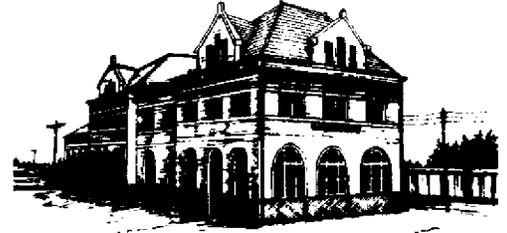
By: _____

Title: _____

Date: _____

City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

April 24, 2012

TO: Mayor Woods and City Council Members

RE: Iowa Network Services and RSA2 easement requests

Iowa Network Services is asking for an easement to place buried cable in City right of way running south of the INS building, 806 South Elm, on Elm Street to Ringgold Street, east to Cherry Street and then south on Cherry Street to the corporate limits. This cable will be a continuation of the cable they placed along New York Avenue and Taylor Street earlier this spring. The cable will eventually make its way to Osceola.

According to the engineering firm directing the cable placement RSA2 is a group of several telephone companies. They are requesting an easement to place buried cable in city right of way mainly on Elm Street from 806 South Elm, south of Taylor Street to Townline Street; on Townline Street from SWCC to Osage Street and on Union Street from Elm Street to New York Avenue. This cable will be running to the Union County Court House, SWCC, the cell tower located on the elevators at New York Ave. and Union Street and the cell tower located east of Creston.

Please contact me with any questions at 782-2000 ext.1 or at kkruse@crestoniowa.org.

Yours truly,

A handwritten signature in black ink that reads "Kevin Kruse". The signature is written in a cursive, flowing style.

Kevin Kruse
Public Works Director

Park and Recreation Board
Meeting Minutes
Tuesday, April 10, 2012

The Park and Recreation Board met in regular session. Attending were: John Kawa, Jane Brown, Gary Borcharding, Mark Huff, Birdie Sandeman, Todd Kinkade, Jade Stuart, Teri Koets and Betty Shelton.

The Board approved the minutes of the March 27, 2012 meeting.

Motion--Kawa

Second--Brown

All voted aye. Motion carried.

The Board reviewed claims/payments through April 4, 2012

The Board reviewed a list of committed sponsorships.

The board approved the payments from the McKinley Park Restricted Gift Fund to the following: Exchange- \$314.60, Creston Publishing- \$550.00, 97.1 The Vill- \$349.00, Advanced Ag- \$475.00, Street Department 60 ton of road rock- TBD

Motion--Kawa

Second--Brown

All voted aye. Motion carried.

The board approved the Chapter 28E Agreement between City of Creston, Iowa- Park and Recreation Board and Union County, Iowa and referred to Creston City Council for approval.

Motion--Kawa

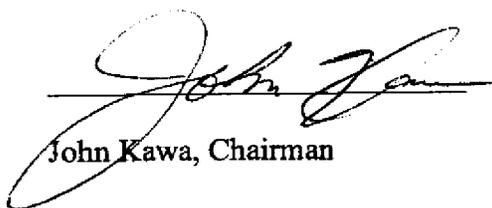
Second--Brown

Borcharding-- Abstained

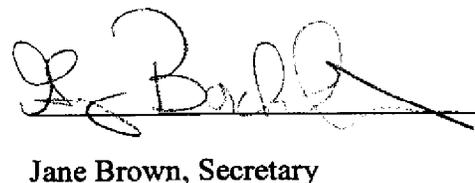
Motion carried.

The next meeting is scheduled for Tuesday, April 24, 2012 at 5:30pm in the Mealsite at the Restored Depot.

The meeting adjourned at 6:40pm.



John Kawa, Chairman



Jane Brown, Secretary