



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

HELPING KIDS REACH THEIR POTENTIAL

Southern Prairie YMCA After School Program

Youth who attend an afterschool program are known to perform better academically and develop skills such as self-regulation, communication, problem solving, team building, negotiation and critical thinking. Give your children a safe, nurturing place where they can learn, grow and thrive long after the bell rings.

AFTERSCHOOL CARE: UNTIL 6 PM

**AFTERSCHOOL ENHANCEMENTS:
CRAFTS * SPORTS * SWIMMING**

**Parents' Handbook
and Enrollment Packet**



YMCA Afterschool Program

Our staff and programs work to create a safe, fun and magical environment where children will grow in self, friendships and the core values of Caring, Honesty, Respect & Responsibility.

HERE ARE SOME OF THE FUN THINGS WE DID WITH THE KIDS IN THE PAST

- Kids in the Kitchen
- Swimming
- Character development activities
- Crafts
- Group Games
- Field trips to the Henry Wallace Farm
- Fall trip to Pumpkin Patch & Apple Orchard



HOLIDAYS AND VACATION DAYS

When there is no school due to a holiday, break or teacher in-service, we will offer an all day program. Separate fees will be charged for these days and children will need to be pre-registered. There needs to be a minimum of 6 to hold the program.



YMCA AFTER SCHOOL PROGRAM HOURS, FEES AND RELEASE PROCEDURES

The YMCA After School Program hours are from when school lets out until 6:00 PM. Children are to be picked up from the First Christian Church, 301 East Townline. All children must be signed out by a parent or guardian prior to release. Only adults listed on each child's release form will be allowed to pick up that child. If pick up time will vary substantially from normal, please alert the Director. Additional fees of \$5.00 per each five minutes late will be charged for habitual late pick-up past 6:00. Parents will receive written notification if these fees are assessed.

Fees & Registration

Weekly Fees:	Daily	Weekly
YMCA Members	\$ 8/day	\$ 35/week (save \$5)
Participants	\$ 16/day	\$70/week (save \$10)

* **Additional \$2/day for early outs**

* **Afterschool Program Non-refundable Registration Fee: \$25/per family**

Check out our Youth Memberships for \$210.00 a year or \$18.00 through monthly bank draft.

Children must be fully enrolled in the program before they can be allowed to participate. All required information and prices are located in the Registration packet. The information provided by these forms is required by State licensing regulations and is necessary to ensure your child's health and safety while he or she is with the program. The forms must be completed fully and accurately. If any of the required information is not provided, or any form is not completely filled out, your child's enrollment will be delayed until the missing information is received. Once a child is enrolled, it is the parent's responsibility to ensure that information provided remains current at all time.

The Southern Prairie YMCA After School Program is open to any youth entering kindergarten through fifth grade in the Fall of 2011. The YMCA does not discriminate on the basis of sex, race, color, creed, national origin or ethnic background. Openings are determined by the number of children that the YMCA is registered for. **Space is limited. Reserve your spot today!**

When you enroll your child, you are reserving the time, space and provisions for your child in the program, whether he or she attends or not.

Therefore, we cannot provide credits or refunds for days that your child is absent from the program unless prior notice is given by 9 am of that day. Call the YMCA after calling the school.

COMMUNICATION AND DISCIPLINE

The YMCA Staff Team are trained in team building, CPR, and positive discipline techniques. Training for our staff is ongoing with the intent to develop advanced safety and child development skills. Parents will be kept up to date on activities through a newsletter, and invited to participate in special programs. Release forms for special out of town field trips will also be sent home prior to excursions. In the case of an accident or severe behavioral issue, an incident report will be submitted to the administrative office and the child's parents. Verbal communication between our staff and parents is encouraged on a daily basis to express concerns and celebrate moments we share with the children. In the rare case a child is unable to follow constructive guidelines and is physically endangering himself or others on a continual basis, suspension from the program may be recommended.

HEALTH POLICIES

Medical release forms must be completed and submitted to the YMCA before entrance to the program. A **copy of your child's current immunization** record must also be submitted. If your child is taking prescription or over the counter medication a completed, signed, medical authorization form must accompany the medication in its original container. The medication will be kept in a locked box and dispensed only when directed by the form provided.

If your child experiences any of the following symptoms within 24 hours please keep the child at home: fever of 101 degrees or more, diarrhea, vomiting, skin rash, head lice, pink eye, severe or unusual pain. Parents will be contacted immediately if their child shows any of these symptoms while in our care.

CONFIDENTIAL ENROLLMENT FORMS

Return these pages to register your child. One set of forms per child

Child's Name _____ Today's Date _____

Child's Preferred Name _____ Age _____ Male or Female _____

Grade _____ Birthdate _____ School _____

Address _____ Email address _____

City _____ Zip _____ Phone _____

Father's Name _____ Cell Phone _____

Employer/Occupation _____

Work Phone _____ Hours Normally at Work _____

Mother's Name _____ Cell Phone _____

Employer/Occupation _____

Work Phone _____ Hours Normally at Work _____

Child lives with: Both Parents _____ Father _____ Mother _____ Other (please name) _____

In the YMCA afterschool program it is mandatory that the child is signed out each day. We do understand that it is not always possible for you as parents to always be able to pick up your child. **If someone else might pick up your child please list them below, otherwise, we cannot release your child.**

Name	Relationship	Day Phone	Alternate Phone
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Name	Relationship	Day Phone	Alternate Phone
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Name	Relationship	Day Phone	Alternate Phone
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If there is anyone who **SHOULD NOT be picking up your child or removing him/her from the program please use the following space provided below to indicate these situations and what action our staff should take if the situation should arise. _____

REGISTRATION

Circle one: **Every Day After School** or **Early Outs only** or **Drop In**

Circle one: **YMCA member** or **Participant**

\$ 25 registration fee (\$25 per family)

\$ _____ deposit (one week's payment to hold your child's spot)

\$ _____ **Total enclosed**

Do you have the following?
____ Immunization record
____ Completed forms
____ Fee and Deposit paid

