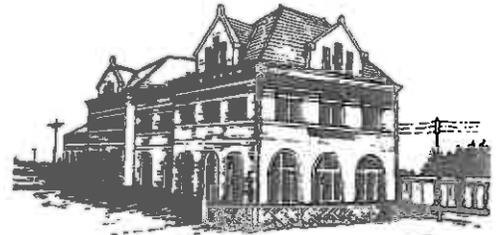


City of
CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Randy White, Rich Madison, Gabe Carroll, Marsha Wilson, Dave Koets, Gary Lybarger, Nancy Loudon
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CO-CITY ATTORNEYS: Skip Kenyon & Marion James

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
Tuesday, September 1, 2015
6:00 p.m.
08/28/2015 11:21 AM

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 1. **Minutes:** August 18, 2015 – Regular Meeting
 2. **Claims:**
 - **Total Claims - \$67,337.83**
6. **Public Forum –** *the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
 1. **Public Hearing** to accept public comment on the matter of vacating and selling a portion of the alley at 903 E Irving Street
 2. **Resolution** to approve the vacation and sale of a portion of the alley at 903 E Irving Street to Dennis Winterstien
 3. **Resolution** to set a Public Hearing on September 15, 2015, at 6:00 p.m. to accept public comment on proposed amendment to Ordinance 16-161 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, PERTAINING TO DISORDERLY CONDUCT. The 2015 Legislative Changes would add to our City Code (Chapter 40) – HF 558 – Disorderly Conduct – Funeral or Memorial Service – Section 723.50 of the Code of Iowa has been amended to increase the required distance between a funeral, memorial service, funeral procession, or burial and the conduct of loud noises and certain other prohibited disorderly conduct.
 4. **Resolution** to set a Public Hearing on September 15, 2015, at 6:00 p.m. to accept public comment on proposed amendment to Ordinance 16-162 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, PERTAINING TO RAILROAD WARNING SIGNALS. The 2015 Legislative Changes affecting our City Code (Chapter 81, Section 02) – HF 635 – Railroad Warning Signals – Section 327G.13 of the Code of Iowa has been repealed.
 5. **Resolution** to approve hiring Mandy McDowell-Bier as full-time dispatcher

6. **Resolution** to authorize SICOG to apply for a CDBG Housing Grant for the City of Creston
7. **Resolution** to approve Drawdown Request #4 for \$2,719.11 from Iowa Department of Economic Development WIRB grant received for the Hurley Creek/McKinley Lake Water Quality Improvements Project based on recommendation of the Park & Recreation Board
8. **Resolution** to approve bid to single seal coat approximately 40,000 sq. yd. of chip seal on City streets
9. **Resolution** to approve proceeding with the acquisition by abandonment (Iowa Code 657A.10.A) of a dangerous nuisance property located at 908 W. Adair
10. **Resolution** to approve an updated Memorandum of Understanding (MOU) with Union County Healthcare Coalition
11. **Resolution** to approve the City correcting the railroad crossing medians with Veenstra & Kimm agreeing to cover the expenses
12. **Appointment** with Dale Kessler regarding mowing nuisance at 306 N Elm
 - i) Possible action
13. **Motion** to approve request for temporary street closing for the 9th Annual Southern Prairie YMCA 5K Balloon Day Run/Walk on Saturday, September 19 at 8 a.m.
14. **Motion** to approve a request by Homestead Assisted Living to give their residents golf-cart rides on the walking trail between Prairie Street and up through McKinley Park during National Assisted Living Week, September 13 – 19.

8. **Other**

9. **Adjournment**

REGULAR MEETING OF THE CRESTON CITY COUNCIL AUGUST 18, 2015

The Creston City Council met in regular session at 6:00 o'clock p.m. on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Mayor Woods requested that Item #9 – *“Resolution to approve the City correcting the medians at a cost of \$6,800.00 and Veenstra & Kimm agreeing to pay up to \$6,800.00,”* and Item #14 – *“Resolution to approve Lease Agreement with M&M Sales Company for a new copy machine,”* be deleted.

Roll call being taken with the following Council members present: Loudon, Lybarger, Koets, Wilson, Carroll, Madison and White.

Wilson moved seconded by Loudon to approve the agenda as amended. All voted aye. Motion declared carried.

Wilson moved seconded by White to approve the consent agenda, which included approval of minutes of August 4, 2015, regular meeting; claims of \$286,268.09; and liquor license renewal for Chuong Garden. All voted aye. Motion declared carried.

During Public Forum, David Hargrove, Library Director, spoke in favor of reappointing Connie Maxson to the Library Board of Trustees.

Mayor Woods announced that now is the time for a Public Hearing on the matter of selling City-owned real estate located at 503 West Irving Street. He asked if anyone wished to speak in favor of selling the real estate; no one did. He asked if there was any written correspondence in favor of selling the real estate; there was none. He asked if anyone wished to speak against selling the real estate; no one did. He asked if there was any written correspondence against selling the real estate; there was none. He then called the Public Hearing to a close.

A resolution was offered by White seconded by Wilson to sell City-owned real estate located at 503 West Irving Street to Keith and Patti Blevins for \$200.00 plus publication, recording and legal fees and authorize the Mayor and Clerk to execute the proper documentation. Carroll, Madison, White, Loudon, Lybarger, Koets and Wilson voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to reappoint Ken Stults to the Creston Board of Adjustment with new term expiring July 1, 2018 and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Wilson, Carroll, Madison and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Lybarger to reappoint Tom Braymen to the Creston Board of Adjustment with new term expiring July 1, 2018 and authorize the Mayor and Clerk to execute the proper documentation. Koets, Wilson, Carroll, Madison, White, Loudon and Lybarger voted aye. Resolution declared passed.

A resolution was offered by Loudon seconded by Wilson to reappoint Connie Maxson to the Library Board of Trustees with new term expiring July 1, 2021 and authorize

the Mayor and Clerk to execute the proper documentation. Carroll, Madison, White, Loudon, Lybarger, Koets and Wilson voted aye. Resolution declared passed.

A resolution was offered by Madison seconded by Wilson to special assess mowing nuisances due to non-payment by property owners and authorize the Mayor and Clerk to execute the proper documentation. Carroll, Madison, White, Loudon, Lybarger, Koets and Wilson voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve Supplemental Agreement No. 2 from Calhoun-Burns and Associates, Inc., for Phase II Final Design Services for the Adams Street Bridge over McKinley Lake and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Wilson, Carroll, Madison and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Loudon to approve the Final Payment #4 of \$17,162.64 to Midland Restoration for completion of the Restored Depot Masonry Repairs Project and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Carroll, Madison, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by White seconded by Loudon to approve Change Order No. 3 for the North Side Sanitary Sewer Rehabilitation Project by adding the replacement of approximately 403 LF of 21" sanitary sewer between manholes M-23 and M-22 to the North Side Sanitary Sewer Rehabilitation Project; extending the completion date of the project until September 10, 2015 and increasing the total cost of the project by \$44,118.80 and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Carroll, Madison, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve Drawdown Request #3 of \$160,565.00 from CBDG Funding for the North Side Sewer Rehabilitation Project and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Wilson, Carroll, Madison and White voted aye. Resolution declared passed.

A resolution was offered by White seconded by Madison to approve the rezoning of certain lots in the 500 Block of West Adams Street, the 500 Block of West Montgomery Street and the 100 Block of North Sycamore Street from C-1 Commercial to C-2 Light Commercial based on recommendation of the Planning and Zoning Commission and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Lybarger, Koets, Carroll, Madison and White voted aye. Wilson abstained. Resolution declared passed.

A resolution was offered by Wilson seconded by Loudon to set a Public Hearing on September 1, 2015, at 6:00 p.m. to accept public comment on vacating and selling a portion of the alley at 903 East Irving Street and authorize the Mayor and Clerk to execute the proper documentation. Lybarger, Koets, Wilson, Carroll, Madison, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Madison to approve a funding request from the Chamber of Commerce for Tourism Marketing and Promotion in 2016 for \$20,525.00 to be paid from the Hotel-Motel Fund and authorize the Mayor and Clerk to

execute the proper documentation. White, Loudon, Lybarger, Koets, Wilson, Carroll and Madison voted aye. Resolution declared passed.

A resolution was offered by Loudon seconded by Wilson to approve an Application for Commercial Tax Abatement for Dr. Todd Scott and Dr. Michael Buck for 803 North Sumner Avenue and authorize the Mayor and Clerk to execute the proper documentation. Carroll, Madison, White, Loudon, Lybarger, Koets and Wilson voted aye. Resolution declared passed.

Wilson moved seconded by White to approve a request from the Methodist Church to move the two handicap parking spaces from Elm Street to Howard Street at 400 West Howard. All voted aye. Motion declared carried.

Wilson moved seconded by White to approve a request to close the 1000 block of North Vine Street on August 25, 2015 from 5:00 p.m. to 8:00 p.m. for a Block Party. All voted aye. Motion declared carried.

Under Other, Mayor Woods notified Council that he received late notice from the Creston Child Support Recovery Office regarding a request to block off parking spaces in front of their location at 215 West Adams Street, as they will be moving to a new location on Tuesday, August 25, 2015.

Councilperson Wilson gave thanks to The Southern Baptist Convention National Volunteer Organization Active in Disasters group that came to Creston to assist with the flood relief. "They were very kind, caring people in a bad situation."

White moved seconded by Wilson to adjourn the meeting. All voted aye. Council adjourned at 6:14 p.m.

Mayor

Attest:

City Clerk

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|-----------------------|--------------|-----------------------------|----------------------------|-----------|
| POLICE PROTECTION | GENERAL FUND | RADAR ROAD TEC | RADAR RECERTIFICATION | 210.00 |
| | | CLERK OF DISTRICT COURT | COURT COSTS-05881CRSMAC034 | 60.00 |
| | | | COURT COSTS-05881CRSMAC034 | 60.00 |
| | | WINDSTREAM | TELEPHONE | 57.26 |
| | | HEARTLAND TIRE & AUTO | TIRE REPAIR #19 | 13.08 |
| | | UNION CO SHERIFF | CITATION - RIDDLE | 18.00 |
| | | | TOTAL: | 418.34 |
| FIRE PROTECTION | GENERAL FUND | CENTRAL PLAINS ELECTRIC | CAPACITORS R3 GENERATOR | 50.19 |
| | | WINDSTREAM | TELEPHONE | 221.77 |
| | | PETTY CASH - FIRE | USPS- CERT MAIL | 20.22 |
| | | WAL-MART COMMUNITY | TABLET CHARGERS | 9.96 |
| | | | TABLET CHARGERS | 51.45 |
| | | | PAPER PROD, CLEAN SUP | 84.13 |
| | | | TOTAL: | 437.72 |
| BUILDNG & HSNQ SAFETY | GENERAL FUND | WINDSTREAM | TELEPHONE | 59.58 |
| | | | TOTAL: | 59.58 |
| ANIMAL CONTROL | GENERAL FUND | STAFFORD, JAY | SUCCESSFUL ADOPTION | 20.00 |
| | | QUINN, RICH | SUCCESSFUL ADOPTION | 20.00 |
| | | | TOTAL: | 40.00 |
| STREET LIGHTING | GENERAL FUND | AKIN BUILDING CENTER | REPAIR EAST WELCOME SIGN | 5.49 |
| | | | TOTAL: | 5.49 |
| AIRPORT | GENERAL FUND | BLUEGLOBES LLC | BULB REPLACEMENT | 7,019.86 |
| | | | SPARE PARTS RUNWAY LIGHTS | 128.40 |
| | | | BULB REPLACEMENT | 33.33 |
| | | WINDSTREAM | TELEPHONE | 167.80 |
| | | ECHO GROUP INC | ROTATING LIGHT BULBS | 32.99 |
| | | PETTY CASH - AIRPORT | WALMART-SUPPLIES | 25.03 |
| | | SIRWA | WATER-AIRPORT | 36.60 |
| | | WEST AVIATION INC | PER FBO CONTRACT | 1,354.16 |
| | | | REPAIR RUNWAY LIGHTS-STORM | 1,645.53 |
| | | | TOTAL: | 10,443.70 |
| LIBRARY SERVICES | GENERAL FUND | COPY SYSTEMS INC | MONTHLY CONTRACT | 27.19 |
| | | KIMBERLY GEHLING | ADD CONTENT NEW URL | 85.00 |
| | | AKIN BUILDING CENTER | CASE CEILING TILE | 68.64 |
| | | GALE CENGAGE LEARNING | LARGE PRINT WESTERN | 47.10 |
| | | WINDSTREAM | TELEPHONE | 239.04 |
| | | INGRAM | REVERSE CREDIT 86838854 | 16.10 |
| | | | RETURNED BOOK | 16.10 |
| | | M&M SALES CO | COPY MAINT. AGREEMENT | 331.00 |
| | | MICROMARKETING LLC | AUDIOBOOKS | 45.99 |
| | | | AUDIOBOOKS | 35.00 |
| | | LEON J DOROTHY | NETWORK MAINTENANCE | 48.00 |
| | | | NETWORK MAINTENANCE | 288.00 |
| | | | TOTAL: | 1,264.96 |
| PARKS | GENERAL FUND | ACCESS TECHNOLOGIES INC | REPL. LAPTOP-MS OFFC | 933.44 |
| | | MIDWEST LOCK & SECURITY INC | INSTALL LOCKS N RESTROOM | 1,472.07 |
| | | AGRIVISION EQUIPMENT GROUP | CONTROL SHOCKS 997 | 125.64 |
| | | CRESTON CITY WATER WORKS | WATER-RAINBOW PARK | 9.07 |
| | | | WATER-TAYLOR PARK | 9.07 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|--------------|--|----------------------------|----------|
| | | | WATER-HISTORICAL COMPLEX | 9.07 |
| | | | WATER-CAMPGROUND | 30.78 |
| | | FARM & HOME SUPPLY INC | SPRAYER ELEC PUMP | 129.95 |
| | | WINDSTREAM | TELEPHONE | 55.13 |
| | | JERICO SERVICES INC | DUST CONTROL | 1,701.00 |
| | | MID COUNTRY MACHINERY | MOD-BUSH HOG PARTS | 154.52 |
| | | OFFICE DEPOT | SURGE PROTECTOR | 9.06 |
| | | PETTY CASH - MAINTENANCE | AGRIVISION - GATOR PARTS | 7.06 |
| | | PETTY CASH - RECREATION | NAPA - NUTS & BOLTS | 15.78 |
| | | RJ'S PORTABLES | PORTA POTTIES PARK | 150.00 |
| | | | TOTAL: | 4,811.64 |
| RECREATION | GENERAL FUND | CRESTON CITY WATER WORKS | WATER-MCKINLEY BALLFIELD | 9.07 |
| | | | WATER-SEARS COMPLEX | 9.07 |
| | | | WATER-BILL SEARS FOUNTAIN | 9.07 |
| | | WINDSTREAM | TELEPHONE | 59.58 |
| | | | TOTAL: | 86.79 |
| CEMETERY | GENERAL FUND | ARAMARK UNIFORM & CAREER APPAREL GROUP | UNIFORMS-CEMETERY | 10.00 |
| | | WINDSTREAM | TELEPHONE | 57.26 |
| | | IOWA INSURANCE DIVISION | ANNUAL RPT - FY15 | 95.00 |
| | | PETTY CASH - MAINTENANCE | FARM & HOME - TRACTOR PART | 14.88 |
| | | | FARM & HOME - TRACTOR PART | 10.02 |
| | | SIRWA | WATER-CEMETERY | 33.00 |
| | | | TOTAL: | 220.16 |
| SWIMMING POOL | GENERAL FUND | CRESTON CITY WATER WORKS | WATER-POOL | 745.86 |
| | | WINDSTREAM | TELEPHONE | 67.25 |
| | | WAL-MART COMMUNITY | WATER & GATORADE | 9.96 |
| | | | WATER & GATORADE | 9.96 |
| | | | TOTAL: | 833.03 |
| FINANCIAL ADMINISTRATN | GENERAL FUND | CRESTON CITY WATER WORKS | WATER-1707 W ADAMS | 9.07 |
| | | WINDSTREAM | TELEPHONE | 345.11 |
| | | DOUGLAS D DAGGETT, PC | TITLE REPORT 908W. ADAIR | 165.00 |
| | | ALLIANT ENERGY-INT PWR&LGHT | 1707 W ADAMS-ELEC & GAS | 29.38 |
| | | OFFICE DEPOT | TONER -LISA | 69.49 |
| | | PETTY CASH - FINANCE | USPS - POSTAGE DUE | 0.21 |
| | | | USPS - POSTAGE DUE | 0.21 |
| | | | WALMART-SWICCA MEETING | 12.72 |
| | | | UPPER CRUST-SWICCA LUNCH | 29.40 |
| | | | TOTAL: | 660.59 |
| LEGAL SERVICES | GENERAL FUND | LYNCH DALLAS, PC | LEGAL SVCS-WAGES | 82.50 |
| | | | PROF. SERVICES-JULY'15 | 691.68 |
| | | | PROF. SERVICES-AUG'15 | 691.68 |
| | | | TOTAL: | 1,465.86 |
| CITY HALL | GENERAL FUND | TAYLOR, MICHAEL | REIMB. DIGI-KEY-SIGN PARK | 308.33 |
| | | ACCESS TECHNOLOGIES INC | SERVICE CALL-LIGHTENING ST | 330.00 |
| | | CRESTON CITY WATER WORKS | WATER-CITY HALL | 84.72 |
| | | | TOTAL: | 723.05 |
| RO: INTENANCE | ROAD USE TAX | PARSONS, TJ | WORK BOOT ALLOWANCE | 100.00 |
| | | AKIN BUILDING CENTER | 42BGS PROMIX | 230.58 |
| | | | 2X8X10, 2X8X12 TREATED | 55.94 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|--|--------------|--|----------------------------|-----------|
| | | ONG MIDWEST, INC. | 4.5YDS M4 | 669.00 |
| | | | 4YDS M4 | 603.00 |
| | | ARAMARK UNIFORM & CAREER APPAREL GROUP | LAUNDRY SERVICE | 28.50 |
| | | | UNIFORMS-STREET | 67.52 |
| | | CRESTON CITY WATER WORKS | WATER-SHOP | 61.56 |
| | | | WATER-CITY BARN | 9.07 |
| | | WINDSTREAM | TELEPHONE | 180.46 |
| | | HEARTLAND TIRE & AUTO | MOUNT & DISMOUNT #39 | 40.00 |
| | | BLACKTOP SERVICE COMPANY | 32.38T ASPHALT | 3,399.90 |
| | | | 73.3T ASPHALT | 12,636.75 |
| | | IOWA TOOL & MANUFACTURING INC | 18" X 20' DBL WALL PIPE | 433.60 |
| | | | 18"X20' DBL WALL PIP | 650.40 |
| | | JERICO SERVICES INC | DUST CONTROL | 340.20 |
| | | | DUST CONTROL | 95.00 |
| | | CRESTON MOTOR SUPPLY INC | FILTERS,BRAKE CLN,OIL | 351.86 |
| | | PETTY CASH - MAINTENANCE | SERVICE TECHS-ROPE | 7.46 |
| | | | FARM & HOME-TRUCK BATTERIE | 9.22 |
| | | | POKORNY - CHAINSAW GAS | 6.79 |
| | | | FARM & HOME - SUPPLIES | 5.83 |
| | | | POKORNY - CHAINSAW GAS | 6.31 |
| | | | SERVICE TECHS-CHARPEN CHAI | 8.00 |
| | | | AKIN - HANDRAIL DUMP TRUCK | 25.99 |
| | | | SERVICE TECHS - CHAINSAW G | 31.90 |
| | | | COUNTRYWIDE PROD-PROPANE | 16.00 |
| | | | POKORNY - CHAINSAW GAS | 15.82 |
| | | SCHILDBERG CONSTRUCTION COMPANY INC | 24.43 CLASS D ROCK | 315.15 |
| | | | 42.84T CLASS D ROCK | 646.89 |
| | | | 16.56T CLASS D ROCK | 250.06 |
| | | | 16.73T 3/8" CHIPS | 252.62 |
| | | TRANS-IOWA EQUIPMENT, INC | BROOMS, SHOES-SWEEPER | 992.23 |
| | | | TOTAL: | 22,543.61 |
| ADMIN-STREETS (ENGINR) | ROAD USE TAX | WINDSTREAM | TELEPHONE | 59.58 |
| | | | TOTAL: | 59.58 |
| MC KINLEY PARK RENOVAT RESTRICTED GIFTS-M | | FAREWAY STORES INC | PARK FESTIVAL FOOD | 164.69 |
| | | SNYDER & ASSOCIATES, INC. | HURLEY CREEK ENG SVC | 4,538.00 |
| | | | TOTAL: | 4,702.69 |
| LIBRARY (RESTRICTED GIF RESTRICTED GIFTS-L | | MARGARET MANDY GAULT HOUK | MONTHLY CONTRACT | 3,493.00 |
| | | KIM, MARTIN | EARBUDS | 118.45 |
| | | INGRAM | ISSB BOOKS | 359.47 |
| | | | ISSB BOOKS | 14.77 |
| | | | ISSB BOOKS | 9.59 |
| | | | BOOKS-BEV BRAYMAN MEMORIA | 676.36 |
| | | | ISSB BOOKS | 41.36 |
| | | | TOTAL: | 4,713.00 |
| SANITARY SEWER/WASTWTR SEWER OPERATING FU | | GENNERS, EULLA | I&I REIMBURSEMENT | 500.00 |
| | | MILLER, MARGENA | I&I REIMBURSEMENT | 500.00 |
| | | OPIE TAYLOR INC. | I&I REIMB. - NOT CONNECTE | 1,250.00 |
| | | IRELAN, DON | I&I REIMBURSEMENT | 500.00 |
| | | ARAMARK UNIFORM & CAREER APPAREL GROUP | UNIFORMS - WWTP | 28.50 |
| | | | UNIFORMS - WWTP | 28.50 |
| | | CRESTON CITY WATER WORKS | WATER-WWTP | 334.60 |
| | | ELECTRIC PUMP INC | PUMPS - ME45, SRM4 | 676.60 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|----------------|------|--|-----------------------------|-----------|
| | | WINDSTREAM | TELEPHONE | 438.64 |
| | | JUSTIN MEADER | FLOW METER REPAIR | 408.72 |
| | | HYDRO-KLEAN | OSAGE CLEANUP | 1,915.80 |
| | | OFFICE DEPOT | WIFI ROUTER | 17.99 |
| | | PETTY CASH - FINANCE | USPS - POSTAGE DUE | 0.22 |
| | | PETTY CASH - SANITATION | USPS - POSTAGE | 5.75 |
| | | | AKIN- GASKET, PIPE | 13.48 |
| | | | WALMART-ICE, SUPPLIES | 53.05 |
| | | | WALMART - EXTENSION CORD | 5.44 |
| | | | ARBY'S-LUNCH | 9.41 |
| | | QUALITY CONTROL EQUIPMENT CO | SAMPLER REPAIR | 1,277.70 |
| | | | SAMPLER REPAIR | 1,368.00 |
| | | TEST AMERICA INC | 2 NH3'S | 34.00 |
| | | | 2 ACIDS | 70.00 |
| | | | ALKALINITIES | 20.00 |
| | | | SILVER | 27.00 |
| | | | COPPER | 27.00 |
| | | | TOTAL N | 106.00 |
| | | | TOTAL P | 48.00 |
| | | | 2NH3'S | 34.00 |
| | | | 2 ACIDS | 70.00 |
| | | | ALKALINITY | 20.00 |
| | | | SILVER | 27.00 |
| | | | COPPER | 27.00 |
| | | | TOTAL N | 106.00 |
| | | | TOTAL P | 48.00 |
| | | | WEEKLY TESTING | 332.00 |
| | | USA BLUE BOOK | FIBER POLE, ALGE BRUSH | 182.20 |
| | | VEENSTRA & KIMM INC | ENG SVC FACILITY PLAN | 1,106.00 |
| | | | TOTAL: | 11,616.60 |
| ANIMAL CONTROL | | ANIMAL SHELTER *AG CRESTON VET CLINIC PC | NEUTER DOG - QUINN | 98.95 |
| | | | VACC & NEUTER DOG-HARLEY | 134.45 |
| | | SOUTHERN HILLS VET SVC INC | EXAM, TREAT FOSTER KITTEN | 33.30 |
| | | | MEDICAL-CAT-DARST | 32.00 |
| | | | TEST, EXAM, TREAT 4 KITTENS | 102.25 |
| | | | TOTAL: | 400.95 |

| <u>DEPARTMENT</u> | <u>FUND</u> | <u>VENDOR NAME</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|-------------------|-------------|--------------------|--------------------|---------------|
|-------------------|-------------|--------------------|--------------------|---------------|

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===== FUND TOTALS =====
001 GENERAL FUND                21,470.91
110 ROAD USE TAX                 22,603.19
166 RESTRICTED GIFTS-MCKNLY P    4,702.69
167 RESTRICTED GIFTS-LIBRARY     4,713.00
610 SEWER OPERATING FUND        11,616.60
953 ANIMAL SHELTER *AGENCY FU    400.95
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GRAND TOTAL:                    65,507.34
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TOTAL PAGES: 5

CITY OF CRESTON
MANUAL CHECKS/DEBITS - PERIOD ENDING 9/1/15

SELF FUNDING INSURANCE

| | | |
|-------------------------------|---------------|-----------------|
| TRISTAR BENEFIT | INV CHECK RUN | 1,461.25 |
| TRISTAR BENEFIT | INV CHECK RUN | 165.74 |
| KABEL | FLEX | 70.00 |
| SELF FUNDING INSURANCE | TOTAL | 1,696.99 |

| | | |
|---------------------------|----------------|---------------|
| FINANCE DEPARTMENT | | |
| UNION COUNTY RECORDER | RECORDING FEES | 133.50 |
| FINANCE DEPARTMENT | TOTAL | 133.50 |

| | | |
|-----------------------------------|--|------------------------|
| MANUAL CHECKS/DEBITS TOTAL | | <u>1,830.49</u> |
|-----------------------------------|--|------------------------|

BUILDING PERMIT UNDER ZONING ORDINANCE OF CITY OF CRESTON, IOWA

Permit No. 9416

APPLICATION FOR PERMIT

Date 7-29-15

The undersigned hereby makes application to erect or remodel a Garage Addition on COMMENCING 60' NORTH THE CORNER OF 1ST ST & IRVING ST, 1/2 SECTION 13, T12N R12W S123 Lot 6-72-30 Block 6-72-30

No. 903 E. Irving Street

Owned by Dennis Winterstien

Address _____ Phone _____

Number of rooms _____ Bedrooms _____ Toilets _____

Material: Exterior wall wood stud - 4' high concrete Interior wall wood stud

Foundation Concrete Roof Shingles Floor concrete

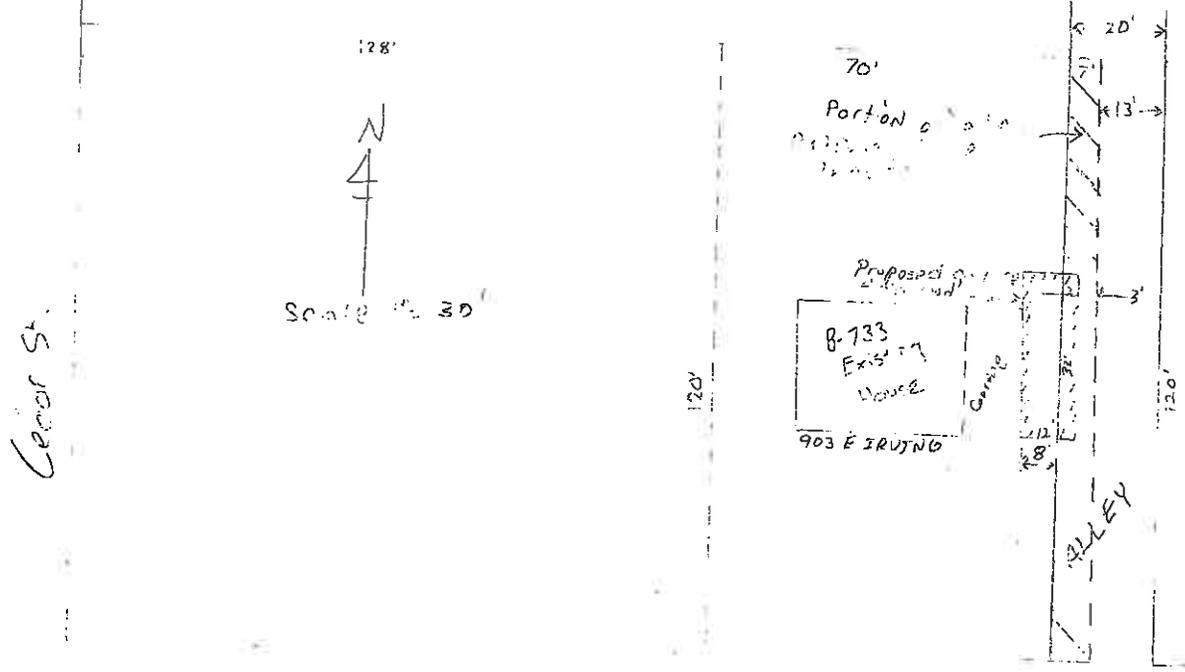
Sq. feet: Basement _____ 1st Floor _____ 2nd Floor _____ Garage 384'

Valuation \$15,000.00 Fee 162.00 Type of heat _____

Ceiling Height: Basement _____ 1st Floor _____ 2nd Floor _____

Dimensions of Building: Width 12' Depth 32' No. of Stories _____

Use District R-1 Residential Intended Use Private Area of Lot _____



Iowa Codification, Inc.

Ordinance Codification Services

Marsha Cory
Steve Johnson
Angela Ott
Alice Futrell

2015 LEGISLATIVE SUMMARY

Enclosed is the 2015 edition of the summary of bills passed by the Iowa General Assembly that affect city codes. This legislation will result in sections of your code being inconsistent with certain State laws.

You will be able to keep your city code consistent with these legislative changes simply by adopting ordinances which appropriately amend your city code. The impact of these changes may differ depending on the language in your city code. Therefore, please review your code carefully to determine which amendments you may need.

If you choose to amend your code to make it consistent with this legislation, we will provide you with each necessary amending ordinance, and, after it is adopted and returned to us, we will codify each ordinance and send the amended pages for insertion into your code books. The fees for these amendments are as listed on the order form.

If you wish to prepare your own amending ordinances, we would be happy to codify them for you after their adoption at the standard supplement rate.

You may also want to send us any ordinances you have adopted and that have not yet been incorporated into your code. By regularly sending in ordinances as they are adopted, your city code can be amended to reflect the changes made by the ordinances. These ordinances will be codified at the standard supplement rate.

This summary is not intended to be an inclusive list of all legislative changes that have an impact on your city; rather, it is a summary of legislative changes that affect your code of ordinances.

If you have any questions, feel free to contact Steve at (641) 357-7596 or at sjohnson@netins.net.

610 Buddy Holly Place • P.O. Box 141 • Clear Lake, Iowa 50428

Phone: 641-357-7596 • Fax: 641-357-7561

simmering-cory.com

iowacodification.com

2015 LEGISLATIVE CHANGES AFFECTING CITY CODES

HF 558 — Disorderly Conduct – Funeral or Memorial Service. Section 723.5 of the Code of Iowa has been amended to increase the required distance between a funeral, memorial service, funeral procession, or burial and the conduct of loud noises and certain other prohibited disorderly conduct.

HF 635 — Railroad Warning Signals. Section 327G.13 of the Code of Iowa has been repealed. This legislative change affects your City Code only if you have a railroad regulations chapter.

SF 482 — Amusement Devices. The provisions of Chapter 99B of the Code of Iowa regulating electrical or mechanical amusement devices which are allowed in premises with a liquor control license or beer permit have been amended.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY ADDING PROVISIONS PERTAINING TO DISORDERLY CONDUCT

Be It Enacted by the City Council of the City of Creston, Iowa:

SECTION 1. SUBSECTION ADDED. The Code of Ordinances of the City of Creston, Iowa, 1996, is amended by adding a new Subsection 9 to Section 40.03, DISORDERLY CONDUCT, which is hereby adopted to read as follows:

9. Funeral or Memorial Service. Within 1,000 feet of the building or other location where a funeral or memorial service is being conducted, or within 1,000 feet of a funeral procession or burial:

A. Make loud and raucous noise that causes unreasonable distress to the persons attending the funeral or memorial service or participating in the funeral procession.

B. Direct abusive epithets or make any threatening gesture that the person knows or reasonably should know is likely to provoke a violent reaction by another.

C. Disturb or disrupt the funeral, memorial service, funeral procession, or burial by conduct intended to disturb or disrupt the funeral, memorial service, funeral procession, or burial.

This subsection applies to conduct within 60 minutes preceding, during, and within 60 minutes after a funeral, memorial service, funeral procession, or burial.

(Code of Iowa, Sec. 723.5)

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the _____ day of _____, _____, and approved this _____ day of _____, _____.

Mayor

ATTEST:

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CRESTON, IOWA, 1996, BY REPEALING PROVISIONS PERTAINING TO RAILROAD WARNING SIGNALS

Be It Enacted by the City Council of the City of Creston, Iowa:

SECTION 1. SECTION REPEALED. The Code of Ordinances of the City of Creston, Iowa, 1996, is hereby amended by repealing Section 81.02, entitled WARNING SIGNALS, in its entirety.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the _____ day of _____, _____, and approved this _____ day of _____, _____.

Mayor

ATTEST:

City Clerk

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, _____.

City Clerk

| | | | |
|-------------------------------------|---------------------------------------|-------------------------------------|--|
| BUDGET FY 2015 | GENERAL ACCOUNTING EXPENDITURE | | DOCUMENT NUMBER 4 |
| | DATE 07/14/15 | ACCTG PERIOD (mm/yy) 7/14 | |

| | | |
|--|--|------------------------|
| VENDOR CODE | AGENCY NAME | |
| VENDOR NAME AND ADDRESS City of Creston 116 W. Adams St. Creston, Iowa 50801 | BILL TO ADDRESS (ORDERING AGENCY) City of Creston 116 W. Adams St. Creston, Iowa 50801 | SHIP TO ADDRESS |

| | | | |
|-----------------|------------|--|--|
| TERMS | FOB | ORDER APPROVED BY Mayor Warren Woods | GOODS RECEIVED/SERVICES PERFORMED DATE INITIALS |
| QUANTITY | | VENDOR'S INVOICE DATE | VENDOR'S INVOICE NUMBER |

| ORDERED | RECEIVED | UNIT OF MEASURE | DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|---------|----------|-----------------|--|------------|-------------|
| | | | Engineering 20% cost share (total \$1079.25) | 1.00 | 215.85 |
| | | | Permitting 41% cost share (total \$6,105.5) | 1.00 | 2,503.26 |

| | |
|-----------------------|-------------------|
| DOCUMENT TOTAL | \$2,719.11 |
|-----------------------|-------------------|

| | |
|--|--|
| <p style="text-align:center;">CLAIMANT'S CERTIFICATION</p> <p>I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.</p> <p>DATE TITLE</p> <p style="margin-left: 100px;">7/21/14 Mayor</p> <p>CLAIMANT'S SIGNATURE</p> | <p style="text-align:center;">DEPARTMENT CERTIFICATION</p> <p>I CERTIFY THAT THE ABOVE EXPENSES WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:</p> <p>CODE OR CHAPTER SECTION(S)</p> |
|--|--|

| | |
|-----------------------|-----------------|
| DOCUMENT TOTAL | 2,719.11 |
|-----------------------|-----------------|

GAX

WARRANT #

PAID DATE

Park and Recreation
Meeting Minutes

July 25, 2015

I. Call to order

John Kawa called to order the regular meeting of the Park and Recreation Board at 5:30pm on August 25, 2015 at the Mealsite.

II. Roll call

John Kawa conducted a roll call. The following persons were present: Jane Brown, Chris Lee, Terri Keeler, Andy Jansen, Gabe Carroll and Rich Madison.

III. Approval of minutes from last meeting

John Kawa read the minutes from the last meeting. The minutes were approved as read.

IV. Open issues

- a) The Board approved payments to the following from the MPRGF: Creston Publishing - \$341.23; Snyder and Associates - \$2,395.00; Fareway - \$164.69; United Brick and Tile - \$82.70 Hy-Vee - \$870.; Melvin Shivers - \$200.00; Tyler Insurance -\$1,065.00; Kawa Const. - \$11,206.00; Trophy Shop - \$106.41; and Sound Concepts - \$5,995.00 .

Motion....Kawa. Second....Brown. Motion carried

- b) The Board approved drawdown of \$2,719.11 from the WIRB Grant.

Motion... Kawa. Second... Brown.

- c) The Board approved the YMCA Balloon Day 5K

Motion... Kawa. Second... Brown

- d) The Board met with Teri Keeler from Creston Little League. Keeler brought up safety concerns about fields pertaining to base placement, field surfacing and the distance from home plate to the backstop being too far. She was requesting that the Board consider moving the backstop or home plate closer to the backstop. No action was taken.

V. New business

Next meeting September 29, 2015



16 North Taft Street
PO Box 632 - Humboldt, IA 50548
(515)332-4208 office • (515)332-3653 fax

Contact Name: City of Creston
Billing Address: 116 W. Adams
50801-0449
Phone: 641-782-2000
Fax: 641-782-6377
E-Mail: _____

PROPOSAL AND ACCEPTANCE

Blacktop Service Co. submits the following proposal to City of Creston, of Creston. Said proposal must be accepted by Council or the same is withdrawn. Once accepted, executed by both parties and delivered, this proposal shall become a valid and enforceable contract.

The work shall consist of the following: Single Seal Coat Various Streets

In exchange for the above-described work, _____ shall pay Blacktop Service Co. the sum of _____ Dollars and cents (\$ _____).

A down payment for mobilization shall be paid to Blacktop Service Co. in the sum of _____ Dollars and cents (\$ _____) before work is commenced, and the balance shall be due upon completion. There will be a two percent (2%) per month service charge on any payments delinquent more than thirty (30) days after the invoice date.

Check the following, if appropriate:

This project is exempt from Iowa sales tax (must send sales tax exempt certificate prior to start of project, see enclosed instructions)

The contract amount is based on an estimate and the final price shall be based on actual time and material at the following rates: Single Seal Coat @ \$1.55 per S.Y.

City To Have Rock

Estimate S.Y. of 39,367 - This is with no Radius measurement.
Could add up to 58 in S.Y.

BLACKTOP SERVICE CO.

By Gary Winters

8-18-15
Date

I/we accept the above proposal.

By _____

Date

Initials for acceptance of Additional Terms on reverse side

#3



16 North Taft Street
PO Box 632 - Humboldt, IA 50548
(515) 332-4208 office - (515) 332-3653 fax

002
004

| No. | Street | Type of Work | From | To | Size | Sq. Yards | Patch | Cost |
|-----|-----------------|-----------------|-------------------|------------------|--------------|-----------|-------|----------|
| 27 | Park | S.S. | Howard | Mills | 21 x 57.5 | 1342 | | 2980.10 |
| 28 | Oak | S.S. | Prarie | Seneca | 18 x 30 | 30 | | 46.65 |
| 29 | Irving | S.S. | Maple | ELM | 22 1/2 x 330 | 825 | | 1278.75 |
| 30 | Barnes | " | Adair | Mills | 30 x 36 | 120 | | 156.00 |
| 31 | ELM | " | Summits | Irving | 24 x 300 | 800 | | 1240.00 |
| 32 | W. Fremont | " | Whemping | ELM | 22 x 356 | 870 | | 1345.00 |
| 33 | Maple | " | Taylor | Page | 26 x 430 | 1242 | | 1925.10 |
| | NVA | | Adams | Quiet Zone | 25 x 910 | 2528 | | 3918.00 |
| | NVA | | Union | | 26 x 340 | 932 | | 1522.10 |
| | Oak | | Monroe | Hwy 25 | 31 x 180 | 6875 | | 10654.25 |
| | Monroe | | Div | Lucas | 23 x 375 | 958 | | 1484.50 |
| | Monroe | | Birch | ELM | 23 x 600 | 1333 | | 2376.15 |
| | Birch | | Clark | Cherry | 21 x 580 | 1353 | | 2977.10 |
| | Walnut | | Taylor | Fremont | 24 x 1203 | 3205 | | 4972.10 |
| | Walnut | | Fremont | Page | 24 x 320 | 853 | | 1322.15 |
| | Vine | | Taylor | Union | 24 x 1270 | 3397 | | 5249.85 |
| | Summit | | Poplar | Clark | 24 x 1840 | 4407 | | 7165.85 |
| | Seneca | | Cherry | Cherry | 24 x 250 | 667 | | 1033.85 |
| | | | Cherry | Wine | 23 x 275 | 703 | | 1080.15 |

5?

Measured by: Garry Date: 5-4-15

Accepted by: _____ Date: _____

UNION COUNTY HEALTHCARE COALITION

August 19, 2015

The Union County Healthcare Coalition has voted to update our Memorandum of Understanding (MOU) with our Coalition partners. Please review the enclosed updated MOU, and add your organization's representative and/or alternate where indicated.

Please return the completed and signed MOU in the enclosed envelope.

Sincerely,

Robin Sevier, RN

Robin Sevier, RN
Gr. Reg. Outreach-All
1610 W. Townline,
Suite 105
Creston, IA
50801

Memorandum of Understanding (MOU)

Introduction: This Memorandum of Understanding (hereafter referred to as Agreement) is made and entered into by and between **UNION COUNTY HEALTHCARE COALITION** (hereafter referred to as Coalition) and **CITY OF CRESTON** (hereafter referred to as Partner):

Purpose: To maintain a formal partnership between the Coalition and Partner in the development, enhancement, sustainment, and implementation of plans and procedures to prepare for, respond to, and recover from short or long term incidents within the Union Healthcare Coalition jurisdiction that have a public health and medical impact.

Common Vision: The goals of this Agreement shall be applied as a whole to the healthcare system within the Union County Healthcare Coalition jurisdiction. The Union County Healthcare Coalition jurisdiction shall be defined as the geographical boundaries of Union County of Iowa.

Duties of Parties:

1. Partner agrees to:
 - a. Provide a qualified member to the Coalition to represent the best interest of the **CITY OF CRESTON** without personal biases; the partner designates _____ and/or an alternate designee as the person(s) who will be representing their entity at a minimum of 75% of Coalition meetings during a fiscal year in order for that entity to be eligible to apply for Coalition funds.
 - b. Collaborate with members of the Coalition in achieving Coalition goals.
 - c. Provide Partner situational awareness information to the Coalition when requested during a jurisdictional emergency with a public health or medical impact.
 - d. Whenever possible provide appropriate resources to the Coalition in response to or recovering from a jurisdictional emergency with a public health or medical impact.
2. Coalition agrees to:
 - a. Provide coordination of Coalition members and goals through the elected Coalition Advisory Group.
 - b. Schedule and conduct a meeting of Coalition members at a minimum of 4 (four) times each fiscal year.
 - c. Provide notes from each meeting to each member within 14 working days from each meeting.
 - d. Maintain a non-emergency point of contact (POC) list of all Coalition members.
 - e. Maintain an emergency POC list of all Coalition members.
 - f. At all times represent the best interest of the Coalition and its defined jurisdiction.
 - g. Provide a Coalition liaison to the Coalition's jurisdictional emergency operations center when requested during preparing for, responding to, or recovering from a jurisdictional emergency with a public health or medical impact.
3. Fiscal Agent (Greater Regional Medical Center) agrees to:

- a. Deposit Union County Healthcare Coalition funds (PHEP and HPP) into accounts in accordance with Iowa Code Chapter 12C and the Cash Management Improvement Act, 31 U.S.C.
 - b. Issue payments from the Union County Healthcare Coalition (PHEP and HPP accounts) as directed by authorized Coalition personnel. Payments shall be issued to the individual, vendor, business, or other entity identified by the Coalition, in the amount specified, and to the address provided by the Coalition. Payments shall be issued as directed by authorized Coalition personnel only after grant payments have been received from the State of Iowa.
 - c. Maintain separate accounting records for PHEP and HPP funds and payments that at a minimum include the following:
 - i. The date written notification/authorization was received from the Coalition.
 - ii. The name of the authorized Coalition staff authorizing the payment.
 - iii. The name and mailing address of the payee.
 - iv. The amount of the payment.
 - v. The check number or other unique identification of the payment.
 - vi. The date the payment was mailed or hand-delivered to the payee.
 - vii. The date the payment is clear or paid out of the Coalition PHEP or HPP accounts.
 - viii. The date of any stop payment requested by the Fiscal Agent and the reason.
 - ix. Running balances for each fund which include:
 1. The cumulative amount of payments authorized by the Coalition.
 2. The cumulative amount of payments issued.
 3. Available Coalition funds that are not encumbered or otherwise allocated for payments made but not yet cashed.
 - d. Collect an administrative fee each fiscal year in the amount of 10% total funds received by the Union County Healthcare Coalition.
4. It is mutually understood and agreed that:
- a. The Coalition goals and activities will not replace an agency's or organizations individual responsibilities for emergency preparedness or response.
 - b. The Coalition and its members will follow all applicable state and federal laws and regulations including any emergency provisions.
 - c. The membership of the Union County Health Care Coalition shall be open, but not limited to: public and private health care providers and organizations, hospitals, health care support services, local government, charitable and religious groups, business and corporate entities, citizen groups, and individuals.
 - d. The Advisory Group of the Union County Health Care Coalition, on an ongoing basis, will review the composition of the membership and actively recruit and invite participation of representatives to ensure that membership is inclusive of all eligible sectors.
 - e. Organizations, agencies, groups, facilities, and individuals may submit a written request to the Coalition Advisory Group for membership and representation in the coalition. The Coalition members shall approve or reject all applications for membership at a general or special meeting. A limit of no more than two (2) individuals shall be allowed to represent an agency, entity, organization, group, business, or government within the Coalition. All applicants approved for membership in the Coalition shall be provided a copy of the membership list.
 - f. Any member may resign from the Coalition or committees by written notification to the Chairperson of the Advisory Group.

- g. This agreement will become effective on the date of the last signature found at the end of the Agreement, and will remain effective until the Partner or Coalition provides thirty (30) days written notice in advance of the cancellation or termination of this agreement or for a three(3) year period from the Agreement's effective date.
- h. This Agreement may be amended by mutual consent of both parties; however, such agreements must be in writing and signed by both parties.
- i. The advisory Group shall serve as the governing body of the Coalition.
- j. Officers: Officers of the Coalition Advisory Group shall consist of the Chairperson, Vice-Chairperson, Secretary, and Treasurer.
- k. Duties of Elected Officers: At a minimum, the following duties shall be completed by the listed officers:
 - i. Chairperson: The Advisory Group Chairperson shall preside at all meetings of the Coalition and Advisory Group; approve meeting agendas; shall sign an instrument which the Coalition has authorized to be signed or executed, except in cases where the signing or executing may be expressly delegated to some other office; and in general the Chairperson shall perform all duties related to the office and such other duties as may be prescribed and approved by the Coalition membership.
 - ii. Vice-Chairperson: It shall be the duty of the Advisory Group Vice-Chairperson to act as Chairperson in the absence of or inability of the Chairperson to act.
 - iii. Secretary: The Secretary shall develop meeting agendas and submit to the Chairperson for approval; maintain minutes/notes of each meeting of the Coalition and Advisory Group; shall maintain a current roster and contact information of Coalition membership; shall be the custodian of the records of the Coalition; and in general perform all other duties related to the office.
 - iv. Treasurer: The Treasurer shall keep records of all monies due to the Coalition; shall be responsible for recording expenses on behalf of the Coalition; shall maintain and prepare or have prepared, at a minimum of each quarter, financial reports of the Coalition; and in general perform all other duties related to the office. The Treasurer shall work with the Fiscal Agent and ensure financial reports are reviewed and balanced monthly.
- l. Election of Officers: Officers of the Advisory Group shall be elected from received nominations by a majority vote of the Coalition membership at the last general meeting of each fiscal year that coincides with the elected officer's term of office. Nominations for Advisory Group Officers shall be made by any Coalition member in good standing either in writing or verbally. Coalition members may be nominated for office by themselves or by other Coalition members. Election of the Chairperson and Secretary shall occur during odd numbered years. Election of the Vice-Chairperson and Treasurer shall occur during even number years.
- m. Terms of Office: The terms of office for each of the elected officers of the Advisory Group shall be two (2) years, from July 1st through June 30th of the second year. Exceptions to the terms of office following the initial election of officers may be required. No officer may serve in the same elected position for more than three (3) consecutive terms. The Vice-Chairperson may not be an employee of or represent the same agency or organization as the Chairperson.
- n. Vacancies of Office: Vacancies of elected positions shall be filled by vote of the membership at the next general or special meeting of the Coalition following the vacancy of the elected position.

- o. **Advisory Group Meeting:** The Chairperson shall identify meeting dates, times, and agenda items for the Advisory Group.
- p. **No Officer of the Advisory Group** shall enter into business or obligate the Coalition without expressed approval of the membership.
- q. **Meeting:** No meeting of the Coalition can be called to order or conduct Coalition business without a majority of the membership in attendance. A majority is defined as any number greater than 50% of the Coalition's total membership at the time of the meeting in question. Each meeting of the Coalition shall adhere to all applicable open meeting laws. Minutes or notes from each meeting shall be made available to each Coalition member within two (2) weeks following the meeting.
- r. **Meeting Attendance:** Meeting attendance is defined as the member being present in- - person; via telephone; via webinar; or by other electronic means approved by the Coalition membership. Coalition members in attendance at a meeting regardless of method of attendance shall be afforded all rights and privileges of a Coalition member.
- s. **General Meeting:** The membership of the Coalition shall be invited to attend a general meeting to discuss and approve Coalition business at least quarterly. Notification and agenda shall be sent to each Coalition member at least one (1) week prior to the meeting. Agenda items relevant to Coalition business may be added to the agenda by Coalition members during the general meeting.
- t. Should a procedural dispute arise, the rules of parliamentary procedure, according to the latest edition of Robert's Rules of Order shall govern.

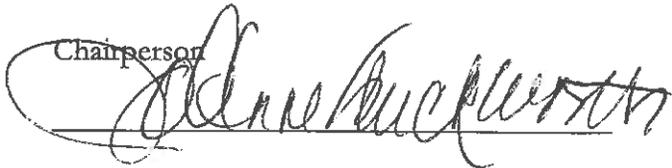
Signatures and Dates:

Partner's Signature

Date

Union County Healthcare Coalition

Chairperson



Date

Lisa Williamson

From: Greg Roth <groth@v-k.net>
Sent: Tuesday, August 25, 2015 1:15 PM
To: Mayor Woods
Cc: Ellen Gerharz; Mike Taylor; Kevin Kruse; Lisa Williamson
Subject: Re: Medians

Mayor

We will cover the costs for this repair/modification in hopes to keep on the best of terms with the City. We appreciate all the City of Creston has done for us and hope for a long, continued relationship. Please keep us informed of the final costs as we hope they stay in the \$6,800 or less range.

Thanks for the discussions and sharing.

Greg

Greg Roth
VEENSTRA & KIMM, INC
3000 Westown Pkwy
West Des Moines Iowa 50266
office 515 225 8000
cell 515 669 0720

On 8/25/2015 8:47 AM, Mayor Woods wrote:

Greg,

Nor was it observed by city staff. I will present to council with the excerpt from your earlier email "We are willing to discuss this after those costs are known. As I mentioned that evening with the Council, our opportunities to catch the angled gate arms during construction was limited as we were involved in pay requests, change order, etc."

I was a supporter for you when this project came up because of our track record with V&K in the sanitary sewer lines, and the fact that you had as consulting engineers a firm who had several "quiet zone" projects under their belt. I would expect that you as engineers get things right and not depend upon a casual observance for getting it right.

Sincerely

Warren

Warren Woods
Mayor, City of Creston, Iowa
President, Iowa League of Cities
PO Box 449
116 W. Adams St.
Creston, IA 50801

641-782-2000 ext 5
Cell 641-202-2285
mayor@crestoniowa.gov
<http://www.crestoniowa.gov>

REC'D AUG 28 2015

To the members of the Creston
City Council.

I wish to address you about
what I consider a gross overcharge,
on the mowing of a lot at
306 N. Elm. I don't understand why
it took four people one hour to
mow what is considered a half a
lot that has a home on it.

A while back, they mowed one
the same size and only charged
me for one person one hour.

I had made arrangements three
days before they mowed to have it
mowed. Due to the fact it rained
for two days he was unable to
do it.

Walt Kessler

1626 Hwy. 25

Creston, Ia.

Phone 515-229-2869

8/19/15

Mike Taylor

From: Lynn Irr <lirr@southernprairieymca.com>
ent: Tuesday, August 04, 2015 3:52 PM
To: Mike Taylor
Subject: YMCA Balloon Day 5K/ Sept 19th

Follow Up Flag: Follow up
Flag Status: Flagged



August 3, 2015

City of Creston
Attn: Mike Taylor
116 West Adams St.
Creston, IA 50801

Dear Mike,

First of all, I want to say we at the Y want to thank you for supporting our Y. It is great to see you out here working with our trainer Dana. Thank you for being a great role model!

This letter is in regards to the Southern Prairie YMCA 5K Balloon Day run/walk to be held this year on Saturday, September 19th beginning at 8am. This will be the 9th annual event which is being held at McKinley Park. I would like to ask permission of the City to use the park for this event. I am also in the process of contacting Paul VerMeer at Law Enforcement and Mark Huff in Park and Rec about this event. I will be asking Paul about the possibility of using an officer on Adams Street to help direct traffic. Park Street will need to be blocked off and volunteers will be located at Prairie Street, Adams Street, Stone Street and Lake Shore Drive to help with directing runners and any traffic we may encounter. Please let me know if you have any questions or concerns about this route and please contact me so we can discuss any questions you might have about this event in relation to granting permission etc.

FYI..Thank you for your time. I hope you and yours are well!

Sincerely,

Lynn Irr

Lynn Irr,
Wellness/Fitness Coordinator

Mike Taylor

From: Nikkole Corderman <ncorderman@homesteadofcreston.com>
Sent: Wednesday, August 26, 2015 9:23 AM
To: Mike Taylor
Subject: National Assisted Living Week at Homestead Assisted Living

Mike,

Please consider this email as my request to take our residents for golf-cart rides on the walking trail between Prairie Street and up through McKinley Park during National Assisted Living Week. The dates are September 13 through September 19. The golf cart will be driven by myself and possibly one adult volunteer. Our residents look forward to this time each year, as they thoroughly enjoy the beauty of the walking trail. Thank you for your consideration.

Sincerely,

Nikki Corderman

*Nikki Corderman
Activity Director*

*Homestead Assisted Living & Memory Care
1709 West Prairie Street
Creston, IA 50801
641-782-3131
ncorderman@HomesteadofCreston.com*